



**HIV Health Services Planning Council
Community Outreach & Advocacy Committee
Wednesday, October 10th, 2007
25 Van Ness Avenue Room 330B**

5:30-7:30pm

MINUTES

Committee Members Present: Banks, Mabry, Manley, Newell, (Co-Chair), Penagos, Scherich, Cooper

Committee Members Absent: Flores, Navarro

Other Council Members Present: None

Others Present: Christopher Gortner (SF DPH HHS)

Council Support Staff Present: Jack Newby, Joe Lynn, Channing Wayne

1. Welcome and Introductions

The meeting was called to order by CM Newell and everyone introduced themselves. Quorum was established.

2. Review/Approve Agenda

The agenda was reviewed and unanimously approved.

3. Review/Approve May 9th, 2007, June 13th, 2007, August 8, 2007 and September 12th, 2007 Minutes/Notes

- The May 9th minutes were reviewed and approved by consensus.
- The June 13th notes were reviewed and approved by consensus.
- The August 8th minutes were reviewed and approved by consensus.
- The September 12th minutes were reviewed and it was amended to reflect that CM Penagos was present. The minutes were approved by consensus as amended.

4. Announcements

Jack Newby introduced Channing Wayne as the new Council Support Administrative Assistant.

5. Public Comment

There was a comment about objections to having a meeting on Christmas Eve.

6. Steering Committee Update

There was no Steering Committee Update.

7. Advocacy Project Report

The Committee reviewed the monthly report from the Consumer Rights Advocacy Project.

PRIOR MONTH'S CASES

<u>No</u>	<u>Problem Area</u>	<u>Agency</u>	<u>Outcome</u>	<u>Date Filed</u>
1	Primary Medical Care Housing Assistance, and Case Management	Richard Cohen	Pending	10/06
2	Food Assistance	Project Open Hand	Pending	6/07
3	Dental Care	University of the Pacific	Pending	8/07

NEW GRIEVANCES

<u>No</u>	<u>Problem Area</u>	<u>Agency</u>	<u>Outcome</u>	<u>Date Filed</u>
A	Housing Assistance, Case Management	Catholic Charities (Peter Claver)	Pending	9/07
B	Dental Care	University of the Pacific	Pending	9/07

COMPLAINTS MADE WITHOUT FILING FORMAL GRIEVANCES

<u>No</u>	<u>Problem Area</u>	<u>Agency</u>	<u>Outcome</u>	<u>Date Filed</u>
I	Housing Assistance	Marin AIDS Project	Pending	3/07
II	Case Management	Catholic Charities (Dere Silva)	Resolved	9/07
III	Unknown (Client Has memory loss)	Unknown	Resolved	9/07

Discussion included:

- Prior Months Cases No. 1 is no longer a concern as the agency has backed off.
- A formal grievance will be filed on behalf of the client of Peter Claver where an employee had convinced him to increase his life insurance and name him as the beneficiary. The employee no longer works for Catholic Charities (Peter Claver).
- There was a grievance filed by a patient of University of the Pacific who had received a letter from the dental clinic indicating that unsterilized equipment had been used during his last visit.

Referrals:

AGENCY TO WHICH REFERRAL WAS MADE	NO. OF REFERRALS
ALRP	3
Shanti	2
Total	5

8. Discussion Regarding the Next Priority Population 2007 Community Meeting

- Incarcerated
 - Update of Location/Date
 - Goal is to have meeting on November 19th from 10:30 am to 12:30 pm at Tenderloin Health. Mr. Newby is waiting for confirmation from Tenderloin Health.
 - Establish Agenda
 - This item is in development.
 - Review/Develop Questionnaires
 - Discussion included whether the same questions should be asked of currently incarcerated individuals. It was stated that these questions do not reflect the needs of the incarcerated. The difference between scientific studies versus a population specific study was explained.

Action: Motion was made to ask the incarcerated the same set of questions that were asked of other populations.

Vote

Ayes=5

Nays=0

Abstentions=2 (Banks, Mabry)

Motion passes.

9. Cultural Competency Update – Next Steps

The Cultural Competency training will be October 22nd from 9:00 am until 5:00 pm at 455 Golden Gate Avenue on the lower level in San Diego rooms B&C.

10. Next Meeting Date and Agenda Items

- **Next Agenda**
 - Incarcerated
 - Update of Location/Date
 - Goal is to have meeting on November 19th from 10:30 am to 12:30 pm at Tenderloin Health. Jack is waiting for confirmation from Tenderloin Health.
 - Establish Agenda
 - The next Community Outreach and Advocacy Committee meeting will be held on Wednesday, November 7th, 2007 from 5:30 until 7:30 at SF DPH, 25 Van Ness, Room 330B, San Francisco.

11. Adjourn

The meeting was adjourned at 6:45 by CM Newell.