



HIV Health Services Planning Council
PLANNING COMMITTEE
MINUTES

Tuesday, August 7th, 2007
San Francisco Department of Public Health
25 Van Ness Avenue, Room 330B
3:30 – 5:30pm

Committee Members present: Simmons (Co-Chair), Soto, Thomas (Co-Chair),
Committee Members absent: Kleffner, Siron, Sweetin
Other Council Members present: Allgaier, Manley, Prentice, Molnar
Other present: Naim Harrison, Donald Frazier, David Navarro Jr.,
Council Support Staff: Jack Newby, Ray West, Enrique Asis, Carlos Cabezas

1. Introductions

The meeting was called to order at 3:39 PM by CM Simmons and everyone introduced themselves.

2. Review/Approve Agenda

Agenda couldn't be approved due to lack of quorum.

3. Review/Approve *July 10th, 2007 Minutes*

Minutes for July 10th, 2007 could not be approved due to lack of quorum.

4. Announcements

There were no announcements

5. Public Comment

There were no public comments

6. Steering Committee Update

There was no Steering Committee update since last meeting.

7. Review/Discuss 2007 Trends and Data Review

The 2007 Trends and Data was reviewed and discussed.

- The following was observed
 - There haven't been any major changes in the last 3 years.
 - Top priorities are the same as they always have been: Health Care and Housing.
 - The trends are constant except in community forum # 2 substance use.
- A suggestion was made to mention that the community forums are working on some health products under 2006.
- Regarding the design of trends and services, a comment was made that due to the tendency to just look at Reggie as opposed to certain priority populations

as, we should fully say who they were designed for and who fits in the terms of severe needs.

- It was explained that we can only have an obligated fund on supplemental funds and not on the formula funds due to the fact that unspent formula funds at the end of the year are lost. We will no longer be eligible for supplemental funds if more than 2% is carried forward on supplemental dollars.

Re: Core medical services

- It was suggested that if all services are listed, it should be noted whether we're funding them or not.

Re: Political context

- A comment was made that the role of the council needs to be discussed sometime soon in light of the changes that have taken place.
- It was explained that there was sufficient funding for the general fund year in the amount of around \$8 million.
- Healthy San Francisco was defined as the New Universal Access Healthcare Plan.

8. Continue Discussions of Priority Setting and Resource Allocation Summit - VOTE

- Recommendations for Priority Setting and Resource Allocation Summit
- Recommendations for Unexpended Funds
- Development of Agenda for Summit
- Review/Discuss PWA Caucus Summit Recommendations

❖ There were 3 recommendations presented by CO-Chairs re: Priority Setting and Resource Allocation to be voted on at the Summit Meeting. For all funding scenarios, 75/25 requirement will be maintained.

1. A recommendation based on flat funding
2. A recommendation based on increased funding
3. A recommendation based on decreased funding.

1. The co-chairs presented data which was partly a recommendation and partly a draft format proposing putting money back in the fund. The recommendation is inclusive of COE dollars.

- It was explained that there is money left over due to the decision made back in May, to account 4 months for funding of everything at 100% including things that we were no longer able to fund. Therefore, that money comes back next year as part of the base budget. In the blue and 2nd tier, dollars were added back until they were at what they were fully funded at last year.
- Another option would be to spread money across the board.
- There isn't a change in the order of priority in the recommendation, but names have been changed and combined.

- These changes don't affect where the funding are coming from and are only regarding "Ryan White", and only title I.
- The '06 and '07 dollars will be included in the presentation. Title II will be put in separately.
- Motion was made to take forward the suggestion to "Ensure that focus is on providing necessary dental services to clients as opposed to educational opportunities for students" due to complaints coming through some of the providers regarding dental services.
- A suggestion was made to ask the AIDS office to work with Community Behavioral Health Services to ensure that existing residential substance abuse treatment programs for women are accessible to women w/ HIV and that providers serving HIV positive women are aware of services and how to enroll them.
- Because of the changes in service definitions at the AIDS office there is a concern that some of our existing services might not meet those criteria anymore. Therefore, a request for a report to the council within three months on implications of changes in services category definitions especially for case management including report of actions taken to ensure compliance with the new HRSA requirements is being made.

2. Recommendations on Increased Funding

- A) One scenario presented recommends that increased funds go to all service categories proportionally if it's above a 5% increase.
- B) Another scenario presented recommends that increased funds go to Centers of Excellence if it's below a 5% increase.

3. A) Recommendations on Decreased Funding (up to 5% decrease)

- 1.) One scenario presented for decreased funding up to 5% recommends that all service categories be cut across the board.
- 2.) Another scenario presented for decreased funding up to 5% recommends that other support services be cut proportionally.

B) Recommendation on Decreased Funding (between 5%-10% decrease)

Scenario presented recommends to cut other support service categories proportionally for funding between 5% and 10%.

❖ **Committee will prepare to discuss pros and cons of both options A and B and provide a summary of pro and cons at the Priority and Allocations meeting.**

○ **Recommendations for Unexpended Funds**

Total amount available: \$499,381

<u>Item</u>	<u>Cost</u>	<u>Total</u>
1. Required comprehensive needs assessment activities	\$150,000	\$150,000
2. Required grantee assessment	\$ 15,000	\$165,000

3. New consumer resource guide (print/online versions)	\$ 50,000	\$215,000
4. Emergency financial assistance	\$ 50,000	\$265,000
5. Remaining amount (~\$235K) for Centers of Excellence	\$234,381	\$499,381

for any of the following activities:

- Developing Consumer Advisory Boards (including incentives and administrative costs)
- Client toiletry/hygiene kits and supplies
- Transportation vouchers
- Computer equipment, software, training, and related costs
- Amounts to be distributed to all COEs (including non-CARE funded COEs) based on proportion of total COE unduplicated clients (UDC) for FY 2006.

❖ **Review/Discuss PWA Caucus Summit Recommendations**

- There were 4 motions were made at PWA Caucus; the fourth one concerning the empowering of the co-chairs to respond quickly to issues around the headline in the B.A.R.
- It was noted that anyone can talk to the press but not representing the views of the council.

❖ **Development of Agenda for Summit**

• **Changes to Draft Agenda for Summit**

- Priority Settings will be set before Unfunds.
- Unfunds will be set before resource allocations.
- Item 11 will be moved right after item 16.
- Item 14 will be moved before item 13.
- Moving Trends and Analysis will be set before lunch
- After lunch group discussion to include recommendation for priority setting, those added today including unfunds decision, break resource allocation, flat funding scenarios, decrease/increase funding, vote on new co-chairs, etc.
- Since MAI awards have been announced, they may have to be voted on. Therefore, it will be added to agenda after discussion on Unfunds before the break. 25 minutes will be allotted for discussion/review/vote.

9. Next Meeting Date & Agenda Items

- *The next Planning Committee Meeting date is scheduled for Tuesday, September 11th, 3:30 until 5:30 p.m., 25 Van Ness Avenue, Room 330B, San Francisco.*

10. Adjourn

Meeting was adjourned at 5:20 PM.