



HIV Health Services Planning Council

PLANNING COMMITTEE

MINUTES

Tuesday, June 26th, 2007

San Francisco Department of Public Health

25 Van Ness Avenue, Room 330B

3:30 – 5:30pm

Committee Members present: Thomas (Co-Chair), Simmons (Co-Chair), Soto, Sweetin

Committee Members absent: Siron, Kleffner (LOA)

Other Council Members present: Allgaier

Others present: Celinda Cantu (SF DPH HHS), Bill Blum (SF DPH HHS)

Council Support staff: Jack Newby, Ray West, Lili Belo

1. Introductions

CM Thomas called meeting to order at 3:35 pm.

2. Review/Approve Agenda

The Agenda was approved by consensus.

3. Review/Approve *June 12th, 2007 Minutes*

The Minutes were reviewed. Celinda Cantu is to be removed from the Council Members Present list.

The Minutes were ***approved by consensus.***

4. Announcements

- A press conference took place today, June 26th to discuss the roll-out of several new focus groups.
 - A Community Forum to be held to further discuss focus groups concentrating on people with both HIV and mental health issues services and how they are accessing care.
 - Focus groups will continue through September with the help of consultants to collate data.
 - Results will be presented on World AIDS Day, December 1st, 2007
- A Community Executive meeting was recently held in Marin County. About 30 people attended to get clarification and information on the recent budget cuts. Housing was a major topic of conversation at this meeting.

5. Public Comment

There was no public comment.

6. Steering Committee Update

The Committee was updated at the June 25th, 2007 CARE Council meeting.

7. Review of COE Update

The COE Presentation was not available for review.

The Committee agreed that approximately 30 minutes will be allowed for the presentation and an additional 15 minutes for questions and answers.

8. Review of Summary Sheets

The Summary Sheets were not available for review.

The Committee agreed that approximately 30 minutes will be allowed discuss the trends and mega trends in their respective parts.

9. Discussion of Reggie Presentation

The Reggie presentation was not available for review but a draft will be provided for review on June 29th, 2007.

The Committee agreed that approximately 30 minutes will be allowed for the presentation and an additional 15 minutes for questions and answers.

10. Begin Discussions of Priority Setting and Resource Allocation Summit

- The Committee discussed developing recommendations for the Summit:
 - Two tiers of service:
 1. Core medical services (CMS) in current priority order at 75%
 2. Other support services (OSS) at 25%
 - This service area will be flexible as to where funding can be spent, i.e. adding back substance abuse treatment
 - Committee members requested a breakdown of CARE dollars to various services being funded
 - Other key points discussed:
 - How back fill will work
 - Residential Substance Abuse Treatment:
 - How well utilized this program has been
 - If goals have been met
 - How expensive this program is per client
 - Determining the efficacy of this program if its budget is lowered
 - ✓ Residential Substance abuse was noted as a chronic under-spender.

❖ ACTION ITEM-

Motion - Vote on a proposal to create two tiers of service using HRSA definitions:

A. Core medical services (CMS) in current priority order

B. Other support services (OSS)

Motion ***approved by consensus***

❖ ACTION ITEM-

Motion - Fund Part A: CMS at current 75% for flat funding

Motion ***approved by consensus***

❖ ACTION ITEM-

Motion - Residential Substance Abuse Treatment will not be added as a CARE funded service category

Motion ***approved by consensus***

❖ **ACTION ITEM-**

Motion - Other Support Services stays as the service categories in priority order and funding amounts approved at the May meeting (with the list and dollar amount included in the motion).

Motion ***approved by consensus***

- Logistics for the Summit were discussed including preparing and updating members for the Summit and the necessity of a “Review Day”

11. Next Meeting Date & Agenda Items

- The next Planning Committee Meeting date is scheduled for Tuesday, July 10th, 3:30 until 5:30 p.m., 25 Van Ness Avenue, Room 330B, San Francisco.
- July 9th CARE Council meeting:
 - Cultural Competency: 5 minutes
 - Reggie presentation (after dinner): 45 minutes
 - Summary Sheet Trends and Mega Trends: 30 minutes
 - COE from Michelle long: 45 minutes
 - Planning Committee Summit update: 5 minutes

12. Adjourn

Meeting was adjourned at 5:36 pm.