



HIV Health Services Planning Council

PLANNING COMMITTEE

MINUTES

Tuesday, November 6th, 2007

San Francisco Department of Public Health

25 Van Ness Avenue, Room 330A

4:00 – 6:00 pm

Committee Members Present: Thomas (Co-Chair), Simmons (Co-Chair), Andrews, Hart, Siron

Committee Members Absent: Soto, Sweetin

Other Council Members Present: Manley

Others Present: Mike Smith (AIDS Emergency Fund), Bill Blum (SF DPH HHS), Michelle Long (Director SF DPH HHS), Celinda Cantu (SF DPH HHS)

Council Support Staff Present: Jack Newby, Ray West, Channing Wayne

1. Introductions

The meeting was called to order and everyone introduced themselves. Quorum was established.

2. Review/Approve Agenda

The agenda was reviewed and approved by consensus.

3. Review/Approve *September 11th, 2007* Minutes

The September 11th Minutes were reviewed and approved by consensus.

4. Announcements

- Mr. Newby announced that there are articles in PLUS magazine dealing with HIV and Aging to be circulated to Council.
- CM Thomas announced that all funding (the 32.3 million increase of Ryan White Part A) was approved by the House and Senate. Also the stop loss language was protected.
- SF DPH HIV Health Services will be launching a web site for World AIDS Day on Friday November 30, 2007.
- The Second Start Program of Catholic Charities has been re-funded by HOPWA offering people the option of returning to work or to school. This option has been extended to all people living with HIV, not just those with a disabling diagnosis.

5. Public Comment

There was no public comment.

6. Steering Committee Update

There was no Steering Committee Update.

7. FY 2009 Priority Setting Schedule

The carry forward dollars from last fiscal year were approved to be spent in this fiscal year by HRSA except for \$165,000 where \$150,000 was proposed for a resource guide and \$15,000 for a grantee assessment.

Action: To forward to the Steering Committee to spend the remaining money as follows was made (Siron/Manley).

Centers of Excellence	\$90,000
Emergency Financial Assistance	\$65,000
Vouchers	\$10,000

VOTE

Motion passes Unanimously

8. Review/Discuss AIDS Office Future Data Presentation Expectations

Discussion included:

- The new HRSA language changes need to be included within the schedule
- There will be a Points of Integration presentation at the November 26th Full Council meeting.
- It was suggested that a presentation be made concerning the Veterans Administration.
- Also suggested was a Healthy San Francisco presentation.

There was discussion regarding the communication between the SF DPH and the SF HIV Health Services Planning Council.

Discussion included:

- The Council wants to receive the materials on the presentation in advance of the meeting both a hard copy by mail and electronically.
- There was a question about the possibility of getting a break down in percentages of how much each agency comes from Ryan White versus other funding.

9. Review/Discuss Counties Presentation Processes

Mr. Newby stated that this issue did not need to be discussed since there are specific procedures in place and other counties representatives have agreed to comply.

10. Review/Discuss Evaluations

The Committee discussed the expectations that the Council has with SFDPH. Discussion included:

- Council Members feel that the data presented is not acceptable.
- SF DPH receives 60-90 days advanced notice and the requests for materials are still delayed until last minute. This comes off as disrespectful to the Council Members.
- SF DPH asks that the Council be respectful when communicating with her office regarding delays. Some times the information requested is not immediately available.
- Better communication regarding the Centers of Excellence as they receive the largest portion of the allocated funds is requested.
- The committee requested a break down by modality.

11. Planning Committee Co-Chair Nominations

Action: To nominate Don Soto as Co-Chair of the Planning Committee (Thomas/Manley)

Nominations will remain open until the December 11th meeting.

12. Next Meeting Date & Agenda Items

- The next Planning Committee Meeting date is scheduled for Tuesday, December 11th, 3:30 until 5:30 p.m., 25 Van Ness Avenue, Room 330B, San Francisco.
- Agenda Items:
 - Election of Co-Chair to replace CM Laura Thomas.

13. Adjourn

The meeting was adjourned at 6:00 PM by Co-Chair Thomas.
