



HIV Health Services Planning Council  
CONSUMER AND MINORITY AFFAIRS COMMITTEE

Tuesday, November 3, 2009

Department of Public Health

25 Van Ness Avenue, 3<sup>rd</sup> Floor, Room 330A

3:00-5:00 pm

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**Draft Agenda**

1. **Introductions** **Group 3:00**
2. **Review/Approve Agenda – VOTE** **Group 3:03**
3. **Review/Approve August 4<sup>th</sup>, 2009 Minutes, September 9, 2009 Notes and October 6, 2009 Notes– VOTE** **Group 3:05**
4. **Announcements** **Group 3:07**
5. **Public Comment** **Group 3:12**
6. **HIV Consumer Rights Advocate Report** **Eric Sutter 3:25**
7. **Report from HIV/Aging Working Group** **Group 3:35**  
*The Committee will receive an update from workgroup members*
8. **Co-Chair Nominations and Election – VOTE** **Group 3:45**  
*The Committee will nominate and then elect co-chairs for the Committee for 2009-2010*
9. **Needs Assessments – VOTE** **Group 3:55**  
*The Committee will create a prioritized list of Needs Assessments using the 2009-2012 Comprehensive Plan and recommendations from the 2008 Needs Assessment as guides. This list will be used to guide the Needs Assessment Workgroup to establish their scope of work for upcoming Needs Assessment activities*
10. **Creation of Action Plan for Outreach and Targeted Meetings – VOTE** **Group 4:20**  
*The Committee will discuss how to reach out the Community.*
11. **Review of Monitoring Grid/Next Steps for the CMA Committee – VOTE** **Group 4:40**  
*The Committee will review the Monitoring Grid and make recommendations for the Steering Committee Retreat*
12. **Next Meeting Date & Agenda Items** **Group 4:55**  
*The next Consumer and Minority Affairs Meeting is tentatively scheduled for Tuesday, December 1<sup>st</sup>, 2009, 25 Van Ness Room 330A from 3:00 PM-5:00 PM.*
14. **Adjournment** **Group 5:00**

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**Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.**

**MISSION STATEMENT**

**To be responsible for educating the Council on specific underserved communities  
and ongoing and emerging issues for all consumers.**

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*HIV Health Services Planning Council  
730 Polk Street, 3<sup>rd</sup> Floor, San Francisco, CA 94109*

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*San Francisco Department of Public Health, AIDS Office  
25 Van Ness Avenue, 3<sup>rd</sup> floor, San Francisco, CA 94102*

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*There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.*

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