



HIV Health Services Planning Council
CONSUMER AND MINORITY AFFAIRS COMMITTEE

Tuesday, February 2, 2010
Department of Public Health

25 Van Ness Avenue, 3rd Floor, Room 330B

3:00-5:00 pm

Committee Members Present: Anna Heath, Carol Hudson, Lee Jewell, Mark Molnar, Gerardo Ramos

Committee Members Absent: Mark Agtane, Aaron Chandler, Billie Cooper (LOA), Maritza Penagos

Others Present: Ted Garey (ALRP), Christopher Gortner (DPH-HHS), Bill Hirsh (ALRP), Steve Manley (CM), George Simmons (Catholic Charities), Eric Sutter (Interim Consumer Rights Advocate)

Support Staff Present: Randy Allgaier, Natalie Bryson, T.J. Lee

Draft Minutes

1. Introductions

The meeting was called to order at 3:05 pm by Co-Chair Jewell. Everyone introduced themselves and quorum was established.

2. Review/Approve Agenda – VOTE

The agenda was reviewed and approved by consensus with the addition of time for CM Flores to speak on recruitment and retention if he shows up.

3. Review/Approve January 5th, 2009 Minutes– VOTE

The January 5th minutes were reviewed and approved by consensus.

4. Announcements

- CS Allgaier explained the memo that he created to facilitate communication between all committees.

5. Public Comment

There was no public comment.

6. HIV Consumer Rights Advocate Report

Eric Sutter, the interim HIV Consumer Rights Advocate provided the Committee with information regarding new, pending, ongoing and closed cases.

Bill Hirsh or ALRP updated the Committee on the transition of the HIV Consumer Rights Advocacy Project from Shanti to ALRP. The name has been changed to HCAP (HIV Consumer Advocacy Project).

7. Report from HIV/Aging Working Group – VOTE

The Committee received an update from workgroup members and voted on the continuation of the work group. CM Manley noted that their long term objective is to create a document detailing needs that will go to both HIV providers, aging services providers and the office of the Mayor. He noted that the first few months were spent mainly on procedural issues, although that have recently received an epi report from DPH as well as helped to create a provider forum on HIV and Aging.

MOTION-CM Manley/CM Molnar to extend the HIV and Aging Work Group for another six months.

The motion passed by unanimous consent.

8. Update regarding Needs Assessment

Interim Director Randy Allgaier provided the Committee with an update regarding the upcoming Needs Assessment with Harder and Co. He noted that the first meeting will take place tomorrow from 2:30-4:30 with hope of having two to three more throughout the month. Harder and Co. will then take the preliminary information from this meeting to begin their focus groups and assessments. CM Molnar noted that there is some extra money, which can be used to create an extra group or to double up on one of the issues. The Committee discussed doubling up on the HIV and Aging issue, using one focus group to target consumers and one to target providers. As this item was not noted as a vote, this could not be made official, but a recommendation will go forward to the Needs Assessment Work Group as a recommendation.

9. Development of 2010 Work Plan – VOTE

The Committee reviewed and fine tuned a work plan developed at the Steering Committee Retreat for 2010. CS Allgaier noted that their main focus should be on the upcoming Needs Assessment as well as the Outreach and Listening Training to facilitate Council Members to reach out to the community. The HIV and Aging Work Group is also under the purview of CMA, and the COE discussion will be taking place through April or May, as well as the annual prioritization and allocation discussion. A basic plan looks like this:

Needs Assessment: March, April, May

COE Discussion: March/April

Survey: September/October

Prioritization and Allocation: June/July/August

Outreach and Listening Trainings: April, May (trainings) June (outreach meetings)

MOTION-CM Molnar/CM Manley to approve the timeline as seen above.

The motion passed by consensus with one naye.

10. COE Discussion – VOTE

The Committee discussed issues related to upcoming Council activities regarding COEs. As the RFP will be coming out soon, CM Molnar suggested that each Committee discuss what information they need regarding COEs and what sort of changes may need to be made. As the Council funds COEs, DPH-HHS has asked the Council to review the model thoroughly. Christopher Gortner suggested looking across the board instead of at specific COEs. He suggested looking instead at specific populations. The group discussed overall consensus about COEs, and they noted that they work for the most part, although there is some confusion regarding cost. Information will be gathered regarding this, and hopefully presented at next month's CMA meeting.

11. Update on Action Plan for Outreach and Targeted Meetings – VOTE

The Council began to develop an action plan for the Outreach and Targeted Meeting Activities for 2010.

-Trainings: CS Allgaier provided the Council with information on the Outreach and Listening sessions which are being organized by Training and Evaluation Coordinator, Enrique Asis. The sessions will mainly consist of Council Members learning how to facilitate small outreach discussions at agencies. The HCAP representative will also take part in the trainings as well as the outreach sessions. It was noted that this training will most likely take more than an hour. They suggested collaborating with the person who does outreach for ALRP.

-Agencies to visit: Housing, Dental, Community Clinic Consortium, Derek Silva Residences

12. Next Meeting Date & Agenda Items

The next Consumer and Minority Affairs Meeting is tentatively scheduled for Tuesday, March 2nd, 2009, 25 Van Ness Room 330A from 3:00 PM-5:00 PM.

13. Adjournment

The meeting was adjourned at 4:40 pm by Co-Chair Jewell.
