



HIV Health Services Planning Council
CONSUMER AND MINORITY AFFAIRS COMMITTEE

Tuesday, February 1, 2011
Department of Public Health
25 Van Ness Avenue, 3rd Floor, Room 330A
3:00-5:00 pm

Committee Members Present: Aaron Chandler, Billie Cooper, Mary Lawrence Hicks, Rachel Matillano, Gerardo Ramos, Michael Scarce, Michelle Spence

Committee Members Absent: Carol Hudson, Lee Jewell [E-Proxy: Michael Scarce], Mark Molnar [LOA]

Others Present: Celinda Cantu [DPH-HHS], Ayako Miyashita [HCAP], George Simmons

Support Staff Present: William Ching, T.J. Lee, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 3:05 pm by Co-Chair Ramos. Everyone introduced themselves and quorum was established.

2. Review/Approve February 1st 2011 Agenda – VOTE

The agenda was reviewed, amended and approved by consensus.

AMENDMENT: MOVING Agenda item #8 to #6.

3. Review/Approve January 4th 2011 DRAFT Minutes – VOTE

The January 4th 2011 minutes were reviewed and approved by consensus.

4. Announcements

- CM Simmons announced that CYO Charities has conducted a survey for clients currently accessing housing subsidies the survey has been posted to the Council Yahoo group.
- CM Hicks announced that the Family Service Network is putting on a second annual National Women and Girls HIV/AIDS Awareness Day, March 10 at the LGBT Center.
- CM Scarce announced that Monday is National Black HIV/AIDS Awareness Day and that there will be a gathering in front of City Hall at 5 pm; he also attended a conference about HIV and Aging.
- CS Lee announced that this Friday is World Cancer Day.
- CM Ramos the SF AIDS Foundation has finished moving to its new location on Market Street.

5. Public Comments

There was no public comment.

6. Steering Retreat Report Back – VOTE

CS Molnar briefly reviewed the events at the Steering Retreat.

- State Budget, ADAP and introduction of co-pays
- Discussed the potential loss of addback funds, estimated to be in the amount of \$4.9 million, and what the Council may need to do to support services
- Series of Council updates, first on cultural inclusiveness and then on current demographics. Consultant Veronica Neale is will be visiting all Committees at least twice and the Council is in line in reflecting the demographics of the EMA

- Received an update from the COL team
- There will be no EMA-wide needs assessments this year given budget turmoil
- Update from P/P and their ongoing work
- Update on upcoming trainings, Robert's Rules and Co-chair facilitations, Friday March 11
- Presentation from CM Andrews on Council leadership/mentorship
- Reviewing the three-year plan
- Council Meeting: budget scenarios from SFDPH

7. Transgender Women Needs Assessment – VOTE

CS Molnar began the discussion about trans-women's needs, some ideas include: convening a task force, contracting with an outside agency to conduct needs assessment or using COL as a means of recruitment. The task force will most likely consume the entire budget of \$10,000.

CS Molnar and CM Scarce had lunch with Joanne Keatly of the transgender program at UCSF and the discussion was fruitful. The UCSF staff was excited about the potential collaboration but a little concerned about the small budget.

Committee members began discussing strategies to best utilize the remaining budget for needs assessment given the time, money and resources needed to engage such a large project. Offering incentives will be important to attracting folks who are living at the margins, individuals who may not be engaged in the system of care. CM Hicks wondered how to use existing information to serve the purpose of this needs assessment. CMs Ramos and Hicks suggested bringing in an intern to help with designing and conducting the focus group. CM Simmons suggested enlisting the help of providers; CM Spence suggested that the Council needs to take inventory of where trans-folks may congregate.

Addressing potential pitfalls and obstacles: drug use, domestic violence, lack of computing access, time and money, not currently engaged within the system of care.

Some things to keep in mind:

- Spending some or all of the budget
- Other possible needs assessment targets?
- Grassroots or institutional partnerships? Both?
- How to include the trans-community within the decision-making process

MOTION-CM Matillano/CM Spence: To create a trans-women's needs assessment workgroup and to invite community stakeholders to that process and to commit at least \$5,000 to this endeavor. **Motion passed by unanimous vote.**

8. HIV Consumer Advocate Report (HCAP)

Consumer Advocate Ayako Miyashita gave a monthly update on HIV Consumer Advocacy Report. Some highlights of her presentation include:

- The Consumer Advocate met with Mission Neighborhood Health Center, Men's Support Group
- Outreach goals of 12 consumer and 12 provider outreaches have been met
- Mediation – for the second time in the 2010-11 year, HCAP staff will be entering into mediation representing consumers with their providers. The next mediation is scheduled for February 7 and approximately 15 individuals will partake in the process.

A copy of the summary is on file at the Council Support Staff office.

9. Prioritization Discussion – VOTE

The Committee discussed a possible collaboration with GPA on priority setting 2011.

10. Community Outreach and Listening Activities Recruitment – VOTE

CM Ramos announced that the COL Team will need five Council Members to observe, train and volunteer to comprise the new Outreach and Listening team. He invited Council Members to volunteer and to recruit others for the position.

11. Next Meeting Date & Agenda Items

The next Consumer and Minority Affairs Meeting is tentatively scheduled for Tuesday, March 1st 2011, 25 Van Ness Room 330A from 3-5 pm.

Parking Lot:

12. Adjournment

The meeting was adjourned at 4:37 pm by Co-Chair Ramos.