



HIV Health Services Planning Council

MEMBERSHIP COMMITTEE

Monday, February 9, 2009

Department of Public Health

25 Van Ness Avenue, 3rd Floor, Room 330A

5:00 -7:00 pm

Draft Agenda

1. **Introductions** Group 5:00
2. **Review/Approve Agenda - VOTE** Group 5:03
3. **Review/Approve January 14th, 2009 Minutes - VOTE** Group 5:05
4. **Announcements** Group 5:07
5. **Public Comment** Group 5:10
6. **Demographic Information Update** Staff 5:12
7. **Review Application for Council Membership – VOTE** Group 5:25
 - Matthew Miller
 - Terry Young
8. **Interview For Council Membership - VOTE** Group 5:35
 - Aaron Chandler
 - Jesus Guillen
9. **Council Member Attendance Report/Letters to Send -VOTE** Group 6:00

Council Support will update Committee on Attendance Letters sent, and status of Council Members. Committee will review a three-month report (November, December 2008 and January 2009) on Council Member attendance. Committee will decide whether to send letters to Council Members not meeting attendance requirements. The Committee will discuss the creation of the attendance report, the Leave of Absence Policy and membership renewals.

Review of Letters of Probation that have been sent

Review of Potential Letters of Warning/Probation to Be Sent

Probation/Warning Letters sent

Leave(s) of Absence
 - Naim Harrison
 - Kelly Hart

Requests for Leave(s) of Absence

Review Renewals

Resignations

-Johnson Livingston

Thank You for Service to the Council

-Johnson Livingston

-Marcus Mabry

Dismissal Letters to be Sent Due to Attendance Requirements

-Marcus Mabry

10. Discussion of Cultural Humility Workshop Suggestions

Group 6:15

This is a standing agenda item.

11. Council Members' Rights and Responsibilities Work Group Report - VOTE Group 6:25

a) Review of Workgroup Agreements and Tasks

b) Status Update

i. Non-Discrimination Policy

ii. Staff Requests

c) New Business

i. Conflict Resolution Policy

ii. Rights and Responsibilities

12. Next Meeting Date & Agenda Items

Group 6:58

The next Membership Meeting is tentatively scheduled for Monday, March 9th, 2009, 25 Van Ness Room 330B from 5:00 PM-7:00 PM.

13. Adjournment

Group 7:00

Mission Statement:

To recruit, screen, train and retain Council Members.

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

*HIV Health Services Planning Council
730 Polk Street San Francisco, CA 94109*

*San Francisco Department of Public Health, HIV Health Services
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102*

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Agendas are available on the Internet at <http://www.dph.sf.ca.us/Meetings/meetings.htm>

*THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT
HIV Health Services Planning Council Office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.*