



# HIV Health Services Planning Council

## MEMBERSHIP COMMITTEE

Wednesday, January 14<sup>th</sup>, 2009

Department of Public Health

25 Van Ness Avenue, 3<sup>rd</sup> Floor, Room 330A

5:00 -7:00 pm

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### *Draft Agenda*

1. **Introductions** Group 5:00
2. **Review/Approve Agenda** Group 5:03
3. **Review/Approve November 10<sup>th</sup> and December 8<sup>th</sup>, 2008 Notes** Group 5:05
4. **Announcements** Group 5:07
5. **Public Comment** Group 5:10
6. **Demographic Information Update** Staff 5:12
7. **Discussion of Cultural Humility Workshops** Group 5:18  
*This is a standing agenda item.*
8. **Review of Presentation Schedule – VOTE** Group 5:25
8. **Non-Discrimination Policy Development** Group 5:33  
*The Membership Committee will begin drafting a Non-Discrimination Policy for the Policies & Procedures manual.*
9. **Council Member Attendance Report/Letters to Send** Group 6:33  
*Council Support will update Committee on Attendance Letters sent, and status of Council Members. Committee will review a three-month report (October, November & December 2008) on Council Member attendance. Committee will decide whether to send letters to Council Members not meeting attendance requirements. The Committee will discuss the creation of the attendance report, the Leave of Absence Policy and membership renewals.*

*Review of Letters of Probation that have been sent*

*Review of Potential Letters of Warning/Probation to Be Sent*

- Noah Briones*
- Billie Cooper*
- Johnson Livingston*
- Catherine Newell*
- George Simmons*

*Probation/Warning Letters sent*

- Marcus Mabry*

*Leave(s) of Absence*

-Marcus Mabry  
-Naim Harrison  
-Kelly Hart

*Requests for Leave(s) of Absence*

*Review Renewals*  
-Mark Molnar

*Resignations*

*Thank You for Service to the Council*

*Dismissal Letters to be Sent Due to Attendance Requirements*

**10. Support Staff Requests Inclusion & Development - VOTE** G.Zhovreboff 6:45

*The committee will review CMRR Work Group request for inclusion of the new language in the Policy and Procedure Manual.*

**11. Review Application for Council Membership – VOTE** Group 6:50

-Aaron Chandler  
-Jesus Guillen

**12. Interview Salvatore Russo - VOTE** Group 6:53

**13. Next Meeting Date & Agenda Items** Group 6:58

*The next Membership Meeting is tentatively scheduled for Monday, February 9th, 2009, 25 Van Ness Room 330B from 5:00 PM-7:00 PM.*

**14. Adjournment** Group 7:00

<b>Mission Statement:</b> <b><i>To recruit, screen, train and retain Council Members.</i></b>
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Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

*HIV Health Services Planning Council  
730 Polk Street San Francisco, CA 94109*

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*San Francisco Department of Public Health, HIV Health Services  
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102*

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*Agendas are available on the Internet at <http://www.dph.sf.ca.us/Meetings/meetings.htm>*

*THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT  
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