



HIV Health Services Planning Council

MEMBERSHIP COMMITTEE

Monday, February 8, 2010
Department of Public Health

25 Van Ness Avenue, 3rd Floor, Room 330B

5:00 -7:00 pm

Draft Agenda

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| 1. Introductions | Group 5:00 |
| 2. Review/Approve Agenda - VOTE | Group 5:03 |
| 3. Review/Approve February 8 th , 2010 Minutes – VOTE | Group 5:05 |
| 4. Announcements | Group 5:08 |
| 5. Public Comment | Group 5:13 |
| 6. Connecting Outreach Work with CMA Committee – VOTE | Group 5:15 |
| 7. Council Member Attendance Report/Letters to Send – VOTE | Group 5:35 |

Council Support will update Committee on Attendance Letters sent, and status of Council Members. Committee will review a three-month report (December 2009 and January and February 2010) on Council Member attendance. Committee will decide whether to send letters to Council Members not meeting attendance requirements.

Update on Letters of Warning to be sent from last month:

- Cicily Emerson*
- Chris Harris*
- Naim Harrison*
- Mary Lawrence Hicks*
- Cherrlynn Hubbard*
- Carol Hudson*
- Paul Margolis*
- Don Soto*

Letters of Warning to be sent:

- Cherrlynn Hubbard (only 2 committee meetings attended)*

Leave(s) of Absence

- Charles Siron (January 11th-March 11th, 2010)*
- Rachel Matillano (January 11th-March 11th, 2010)*

Requests for Leave of Absence

-Anna Heath (March 1st-May 1st, 2010)

Review Renewals

-Laura Thomas

-Anna Heath

Update on Probation(s)

Probation:

-Matt Miller has corrected attendance

Resignations

Thank You for service to the Council

Dismissal Letters to be sent due to attendance requirements

- 8. Committee Change Request – VOTE** Group 5:50

Matt Miller has requested to be changed from GPA to CMA.

- 9. Demographic Information Update** Group 5:55

- 10. Application(s) for Review** Group 6:00

-Channing Wayne

- 11. Interviews for Membership** Group 6:05

-Eric Sutter

-Liz Gatewood

-Michelle Spence

- 12. Leave of Absence Policy – VOTE** Group 6:30

The Committee will discuss and develop a policy to automatically place HIV+ Council Members on a Leave of Absence during extended periods of absence.

- 13. COE Discussion** Group 6:50

The Committee will discuss issues related to upcoming Council activities regarding CoEs.

- 14. Next Meeting Date & Agenda Items** Group 7:00

The next Membership Meeting is tentatively scheduled for Monday, April 12th, 25 Van Ness Room 330B from 5:00 PM-7:00 PM.

PARKING LOT:

-Community Outreach and Council Recruitment

-Discussion of Cultural Humility Workshops

-Review of Exit Interviews

-Ways to Thank Long-Standing Council Members

- Discussion of Behavioral Management Models – VOTE

- 15. Adjournment** Group 7:00
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Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

Mission Statement:
To recruit, screen, train and retain Council Members.

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*HIV Health Services Planning Council
730 Polk Street San Francisco, CA 94109*

*San Francisco Department of Public Health, HIV Health Services
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102*

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Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available on the Internet at <http://www.dph.sf.ca.us/Meetings/meetings.htm>

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT
HIV Health Services Planning Council Office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.