



## HIV Health Services Planning Council

### MEMBERSHIP COMMITTEE

Monday, April 13, 2009

Department of Public Health

25 Van Ness Avenue, 3<sup>rd</sup> Floor, Room 330A

5:00 -7:00 pm

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**Committee Members Present:** Andrews, Banks, Flores, Frazier (Co-Chair), Harris, Margolis, Siron

**Committee Members Absent:**

**Others Present:** Ken Pearce (CM), Terry Young (CM), Jesus Guillen (CM), Jerrold Thomas (Applicant), Carol Hudson (Applicant), Dean Goodwin (DPH-HHS)

**Support Staff Present:** Enrique Asis, Natalie Bryson, T.J. Lee

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### *Draft Minutes*

#### 1. **Introductions**

The meeting was called to order at 5:12 pm by Co-Chair Frazier. Everyone introduced themselves and quorum was established.

#### 2. **Review/Approve Agenda - VOTE**

The agenda was reviewed, John Andrews suggested adding Ellen Sweetin to the "Thank You for Service to the Council" section and the agenda was then and approved by consensus.

#### 3. **Review/Approve March 9<sup>th</sup>, 2009 Minutes - VOTE**

The March 9<sup>th</sup>, 2009 minutes were reviewed, and a few amendments were suggested. One was regarding the disclosure of information of applicants. It was changed to just say "consumer of services." A second change was made to note that the letter of thanks was sent to Marcus Mabry's family and not to him. The March 9<sup>th</sup>, 2009 minutes were then approved by consensus. The February 4<sup>th</sup>, 2009, CMRR Work Group Minutes were tabled until the next meeting.

#### 4. **Announcements**

- CM Flores noted that Sparkie Spaeth has stated that she will be stepping down from her responsibilities in Marin and that that spot may need to be filled on the Council.
- CM Molnar announced that on April 20<sup>th</sup>, Shanti and UCSF will be co-hosting a Hepatitis C Co-Infection seminar.
- CS Enrique Asis noted that on Tuesday, April 21<sup>st</sup> there will be a daylong retreat for new and prospective Council Members. Right now there are 10 people that have RSVPed, and 3 current CMs have requested to attend. He noted that he is also in contact with 6 other EMAs, and the San Francisco council has highest representation of HIV+ people.
- CM Banks read a poem from former Council Member Mabry's funeral service.

- CS T.J. Lee announced that GPA will be holding an extended meeting tomorrow, April 14<sup>th</sup>, from 3-6pm at 25 Van Ness to discuss Council priorities and budget issues.
- CM Harris announced that on June 5<sup>th</sup> in Arlington, VA there will be the fourth annual North American Housing and HIV/AIDS Research Summit.

**5. Public Comment**

There was no public comment.

**6. Demographic Information Update**

The Committee reviewed the updated Demographic Report, which includes the Council's two newest members, Terry Young and Matthew Miller. The Committee discussed recruiting an unaligned transgender consumer.

**7. Council Support Action Plan Update**

CS T.J. Lee discussed the possibility of creating an AIDS Walk team for the Council. CM Pearce noted that the reason it has not been done before is because the Council tries not to support one single organization. CM Andrews suggested still getting involved in some way, possibly by having a booth and recruiting members. The walk is on July 19<sup>th</sup>. Co-Chair Frazier suggested putting this as an agenda item to discuss at the next meeting.

**8. Review Applications for Council Membership - VOTE**

*-Jerrold Thomas*

*-Matt Geltmaker*

*-Carol Hudson*

*-Cherlynn Hubbard*

**MOTION:** CM Pearce/CM Andrews to interview all four applicants at the next meeting.

**VOTE by hand**

**Ayes: 8**

**Nays: 0**

**9. Council Member Attendance Report/Letters to Send -VOTE**

*Council Support updated the Committee on Attendance Letters sent, and status of Council Members. The Committee reviewed a three-month report (January, February and March 2009) on Council Member attendance. The Committee decided whether to send letters to Council Members not meeting attendance requirements. The Committee discussed the creation of the attendance report, the Leave of Absence Policy and membership renewals.*

*Review of Letters of Probation that have been sent*

*Review of Potential Letters of Warning/Probation to Be Sent*

*Probation/Warning Letters sent  
-Naim Harrison*

*Leave(s) of Absence*

*-Maritza Penagos (Returning May 5, 2009)*

*Requests for Leave(s) of Absence*

*-Mary Lawrence Hicks (Returning June 8, 2009)*

**MOTION:** CM Andrews/CM Flores to grant ML Hicks a Leave of Absence

**The motion passed unanimously.**

*Review Renewals*

The Committee discussed how to review renewals objectively rather than just “rubber-stamping” everyone. They discussed creating an evaluation to be distributed every six months to assess the Council’s work. CM Banks requested to be quoted as saying “this is a move towards tyranny and oppression.”

*-Steve Manley*

**MOTION:** CM Pearce/CM Siron to renew Steve Manley as a Council Member.

**VOTE by hand**

**Ayes: 7 (9)**

**Nays: 1**

**Recusals: 1**

*-Gerardo Ramos*

**MOTION:** CM Siron/CM Pearce to renew Gerardo Ramos as a Council Member.

**VOTE by hand**

**Ayes: 9 (11)**

**Nays: 0**

*Resignations*

*-Mary Lawrence Hicks as Co-Chair of the Membership Committee*

*Thank You for Service to the Council*

*-Ellen Sweetin*

*Dismissal Letters to be Sent Due to Attendance Requirements*

## **10. Nomination of New Membership Co-Chair – VOTE**

The Committee began nominations for a new Co-Chair.

CM Banks nominated himself.

CM Molnar nominated CM Margolis. He refused.

CM Andrews nominated **CM Flores**.

CM Molnar nominated **CM Siron**.

CM Banks withdrew his nomination.

The Committee discussed the pros and cons of each nominee.

**VOTE by hand:**

**Wade Flores: 4 (5)**

**Charles Siron: 2 (3)**

## **11. Committee Assignments – VOTE**

*-Naim Harrison:* It was noted that after a year of service to the Council, CM Harrison has not yet notified the Council of which Committee he would like to be a part of. CM Banks announced

that he believes that CM Harrison is interested in joining GPA. CM Banks said that he would get CM Harrison to call Council Support.

-*Salvatore Russo*: CM Molnar noted that he has spoken to CM Russo's mentor to reach out to CM Russo, as he has not been to any meetings since his appointment in January.

The Committee discussed voting rights for new members and how to go about getting the signature of the Mayor so that new members have the same rights as current members.

**12. Notification of Involuntary Removal Request, dated February 9, 2009**

The committee was notified of the request for removal dated February 9<sup>th</sup>, 2009, presented by CM Banks. At the next meeting, the Committee will discuss the results from the final "SPECIAL" membership meeting which took place prior to this meeting.

**13. Development of Action Plan for Council Members' Rights and Responsibilities Work Group Materials - VOTE**

- a) *Development of Non-Discrimination Policy* CM Frazier and CM Flores
- b) *Development of Conflict Resolution Policy* *CM Molnar and CM Newell*
- c) *Development of Rights and Responsibilities* *Group*
- d) *New Business*

This agenda item was tabled until next meeting, but will be moved up to the beginning of the agenda.

**14. Discussion of Cultural Humility Workshop Suggestions**

This is a standing agenda item. This agenda item was tabled until next meeting, but will be moved up to the beginning of the agenda.

**15. Next Meeting Date & Agenda Items**

*The next Membership Meeting is scheduled for Monday, May 11th, 2009, 25 Van Ness Room 330B from 5:00 PM-7:00 PM.*

**16. Adjournment**

The meeting was adjourned at 7:02 pm by Co-Chair Frazier.