



HIV Health Services Planning Council

MEMBERSHIP COMMITTEE

Monday, January 11, 2010

Department of Public Health

25 Van Ness Avenue, 3rd Floor, Room 330B

5:00 -7:00 pm

Committee Members Present: Andrews, Flores (Co-Chair), Harrison, Hubbard, Matillano

Committee Members Absent: Harris, Siron (Excused)

Others Present: Mark Molnar (CM), Ken Pearce (Council Member), Lara Tannenbaum (Applicant), Gwen Smith (Applicant), Dean Goodwin (DPH-HHS), Elaine Flores (Marin Council Member)

Support Staff Present: Asis, Bryson, Lee

Minutes

1. Introductions

The meeting was called to order at 5:20 pm by Co-Chair Flores. Everyone introduced themselves but quorum was not established. Quorum was established with the arrival of CMs Matillano and Harrison at 5:45pm

2. Review/Approve Agenda - VOTE

The agenda was reviewed and unofficially approved by consensus.

3. Review/Approve December 14th, 2009 Minutes – VOTE

The December 14th minutes were reviewed and unofficially approved by consensus with the following changes:

-Add the sentence "They recommended that he come to more meetings and reapply in April." To agenda item #11 for Tyrone Spellman.

4. Announcements

- CS Lee noted that the annual Steering Retreat will take place this Friday, January 15th from 9:30am-4pm at the Zen Center, 308 Page Street. He also announced that the Policy and Procedure Work Group will take place Thursday, January 28th from 3-5pm at 25 Van Ness, room 330B.

5. Public Comment

There was no public comment.

6. Demographic Information Update

The Committee reviewed updated demographic information for the San Francisco EMA provided by Dean Goodwin. It was noted that the Council is lacking in African American males, transgender and Native Americans.

7. Council Member Attendance Report/Letters to Send – VOTE

Review of Potential Letters of Warning/Probation to be sent

Probation:

-Matt Miller (No meeting attendance in December)

MOTION-CM Andrews/CM Hubbard to send a probation letter to Matt Miller.

The motion passed by unanimous consent.

Review Renewals

-Paul Margolis

MOTION-CM Pearce/CM Matillano to renew Paul Margolis as a member.

The Motion passed by unanimous consent. This decision will be forwarded on to the Full Council for approval.

-Margot Antonetty

Margot Antonetty could not be renewed as she has not yet supplied Council Support with her renewal application.

-Lee Jewell

Lee Jewell could not be renewed as he has not yet supplied Council Support with her renewal application.

Requests for Leave of Absence

-Randy Allgaier (extension—through February 28th)

-Charles Siron (January 11-March 11)

MOTION-CM Molnar/CM Andrews to accept both Leaves of Absence.

The motion passed by unanimous consent.

Current Leave(s) of Absence

-Billie Cooper (December 14th, 2009-February 14th, 2010)

Thank You for service to the Council

Review of Letters of Probation that have been sent

Dismissal Letters to be sent due to attendance requirements

Resignations

8. Co-Chair Nominations and Election – Vote

The Committee nominated a co-chair for the Committee for 2009-2010. CM Molnar nominated CM Hubbard. A discussion ensued surrounding her ability to commit to the responsibilities of being a Co-Chair.

MOTION-CM Molnar/CM Hubbard to extend the nomination and election until February.

The motion passed by unanimous consent.

9. Interview(s) for Membership

-Gwen Smith

The Committee took time to review her references and question her on her skills, her work background and what voices she believes she will bring to the Council.

MOTION-CM Molnar/CM Andrews to accept Gwen Smith as a Council Member.

The motion passed by unanimous consent and will be forwarded on to the Full Council for approval.

-Lara Tannenbaum

The Committee took time to review her references and question her on her skills, her work background and what voices she believes she will bring to the Council.

MOTION-CM Pearce/CM Matillano to accept Gwen Smith as a Council Member.

The motion passed by unanimous consent and will be forwarded on to the Full Council for approval.

10. Leave of Absence Policy – VOTE

The Committee decided to table this discussion until February's meeting.

11. Prioritization of Issues for Steering Retreat

The Committee discussed the upcoming Steering Retreat and which issues they would most like to see discussed there.

-HIV and Aging

-Is San Francisco prepared to address the issues of this population?

-What are we doing to make sure the Council is prepared?

-Mental Health Best Practices?

-Global view of PwP

-Includes issues beyond substance abuse

-Co-morbidities

12. Discussion of Community Outreach and Council Recruitment

The Committee discussed that they are lacking members of the trans population as well as the Native American population. For transgender recruitment, they suggested:

-API Wellness Center: TransThrive and A.T.E.

-Human Rights Commission-Transgender Community Advisory Group

-I.F.R.

-E-LLA

-Ark of Refuge

-“Alternative” providers

-Recruit providers as mentors

CS Lee will take some time to contact these groups to find out whether Council Member's could drop in to discuss the Council with them.

13. Next Meeting Date & Agenda Items

The next Membership Meeting is tentatively scheduled for Monday, February 8th, 25 Van Ness Room 330B from 5:00 PM-7:00 PM.

PARKING LOT:

-Discussion of Cultural Humility Workshops

-Review of Exit Interviews

-Ways to Thank Long-Standing Council Members

- Discussion of Behavioral Management Models – VOTE (Paul Margolis)

14. Adjournment

The meeting was adjourned at 7:05 pm by Co-Chair Flores.
