



**HIV Health Services Planning Council
Community Outreach & Advocacy Committee Minutes
Wednesday, March 14th, 2007
25 Van Ness Avenue Room 330B
5:30-7:30pm**

Committee Members Present: Newell (co-chair), Flores (co-chair), Cooper, Penagos, Barnes

Committee Members Absent: None

Other Council Members Present: Kleffner, Allgaier

Others Present: Dean Goodwin (SFDPH HHS)

Council Support Staff: Jack Newby, Ray West, Michelle San Pedro, Joe Lynn

1. Welcome and Introductions

The meeting was called to order by CM Newell at 5:30 p.m. and everyone introduced themselves.

2. Review/Approve Agenda

The Agenda was reviewed and approved by consensus.

3. Review/Approve *February 14, 2007 Minutes*

First Page typo HIV (not HIB)

Add CM Kleffner Other Council Members Present.

The Minutes were reviewed and approved by consensus.

4. Announcements

Announcement of Formula award/Supplemental to be received in April. There is an anticipated reduction of \$6m. \$2m expected shortfall and strategy is to approach San Francisco Board of Supervisors.

Michelle San Pedro is the new Administrative Assistant for HIV Health Services Planning Council Support.

Immigration raids in Marin affected 19 persons with HIV/AIDS and the effect is reportedly devastating.

5. Public Comment

There was no public comment.

6. Steering Committee Update

The notes of the February 20th Steering were made available.

Discussion included review of the Annual Retreat Work Plan implementation and how to address compliance with the new HRSA 75/25 directive.

7. Advocacy Project Report

The Committee received the monthly report from Joe Lynn, HIV Consumer Rights Advocate.

The report information included:

- Four (4) Prior Month's Cases
 - Two (2) Ward 86
 - One (1) Richard Cohen
 - One (1) University of the Pacific
- New Grievances
 - One (1) Baker Places
 - Thirteen (13) Advocacy Contacts
- Complaints Made Without Filing Formal Grievances
 - Marin Food Bank
 - Catholic Charities
 - Richard Cohen
- Four (4) Referral Calls
- 3000 brochures are being distributed to raise awareness of services.

8. Discussion of Women's Forum – Format – Agenda

- Review recommendations from Harder + Co
 - a. Add stigma and barriers
- Creating Script and Agenda for March Forum
 - Script and Agenda Recommendations included:
 - a. Two female co-facilitators
 - i. CM Newell
 - ii. CM Barnes
 - b. CM Cooper to welcome attendees with Introduction.
 - c. Script will be revised and sent to Co-chairs for review and presented to Committee prior to Forum.
- Review of the 2006 Evaluation of the Community Forum
 - a. The Committee will use only the demographic portion of the 2006 Evaluation Form from 2006 Closing survey in the 2007 Forum.
 - b. The May 20th, 2006 Community Forum Evaluation Form will be modified to delete subjective questions.
 - i. Questions 1,4,5,6 will be deleted.

9. Discussion Regarding the Priority Populations for 2007 Community Meetings

- Report back from CM regarding contacts for Youth and Incarcerated
 - Youth

- CM Barnes – request for input and assistance has been presented to Larkin Street Youth Services. Follow-up will be completed by next Committee meeting.
- Incarcerated
 - CM Penagos – ?????? and Tenderloin.
 - Mr. Newby will contact Tenderloin.
 - Black Brothers Esteem ???
- Report on Client Committees at Providers
 - Tenderloin Health is the only Provider that has been identified to date.

10. Discussion of Next Forum – Prevention With Positives

- Working with Points of Integration Committee
 - Discussion of difficulty in communicating with HPPC and no clear direction of forum purpose and direction.
 - Currently in discussions in developing the MOU between the Councils.
 - Forum should be delayed until later in the year after the Supplemental Awards are received and actual CARE funding is established.
 - Alternative suggestions include:
 - Town Hall meeting in May

ACTION

Forward recommendation to Steering for Full Council agenda item.

11. Next Meeting Date and Agenda Items

Committee will identify potential agenda items for the Wednesday, April 11th, 2007 meeting.

Debrief of Women's Forum

Planning for May Town Hall Meeting

Placeholder for Advocacy Policy

12. Adjourn

The meeting adjourned at 6:54 p.m.

ACTION

Discussion of Next Forum – Prevention With Positives

Forward recommendation to Steering for Full Council agenda item.

- ✓ Forum should be delayed until later in the year after the Supplemental Awards are received and actual CARE funding is established.
- ✓ Alternative suggestions include:
 - Town Hall meeting in May