

HIV Health Services Planning Council
PLANNING COMMITTEE MINUTES
Tuesday, July 11th, 2006
25 Van Ness Avenue, Room 330 A
3:30 – 5:30 pm

Committee Members Present: Laura Thomas (co-chair), George Simmons (co-chair), Donald Soto, Ellen Sweetin, Susan Philip

Other Council Members Present: Randy Allgaier, Charles Siron, Margot Antonetty

Committee Members Absent: Billie-Jean Kanios, Randy Allgaier

Others Present: Celinda Cantu (SFDPH HIV Health Services), Elizabeth Colomello (SFRA), Mike Smith (HAPN), Michelle Long (SFDPH HIV Health Services)

Council Support Present: Jack Newby, Susan Latham, Ray West, Enrique Asis

1. Introductions

Co-Chair Laura Thomas called the meeting to order at 3:40 pm, and everyone introduced themselves.

2. Review/Approve Agenda

Agenda was approved by consensus.

3. Review/Approve June 13, 2006 Minutes

One correction was noted: add CM Randy Allgaier as Other Council Member present.

Minutes approved as amended by consensus.

4. Announcements

CM Soto mentioned his review of the 3 year plan and items that must be reviewed. This item will be placed on the next agenda.

Mr. Newby questioned whether there might be a need to hire a consultant.

NEXT AGENDA 3YEAR PLAN AND ACTION ITEMS

5. Public Comment

There was none.

6. Steering Committee and General Update

There was nothing new to report.

7. Review Presentation of Housing Work Group

CM Antonetty noted that the Housing Work Group is an adhoc group, and that once policy was established the group stopped meeting. Once Housing policy is established by HRSA, recommendations can be brought forward from the Housing Work Group.

CM Thomas expressed that her interest was in what are other funding streams existed and where does CARE fit in with Housing review.

CM. Antonetty noted that San Francisco does not have one stop information source for housing. The Board of Supervisors approved the Department of Public Health creation of a workgroup for comprehensive Housing Plan for Persons Living With HIV (PLWH).

- Add-backs not included in Housing Table

- Wait List Table To Be Updated (N= 2500 active/eligible) actually 7000+
- All Tables To Be Updated
- Mixed funding issues are concern and need further analysis.
- Need to take into consideration Mayor's Office plans and collaborative housing project plans.
- Set asides for HIV eligibility in housing considerations?

CM Simmons expressed personal conflict of interest and concern that there are no guarantees from city and county funding for restoration of housing funds.

8. Review Presentation of Housing Opportunities for Persons with AIDS (HOPWA)

Ms. Colomello, San Francisco Redevelopment Agency (SFRA), introduced the HOPWA presentation.

CM Thomas requested that a Mission Creek slide be added to the presentation.

Ms. Cantu noted that the definition for "family" is broad. CM Siron requested that a "family" definition slide be added.

Presentation considerations included:

- Further discussion regarding trends/gaps, projections.
- HOPWA funding not increasing, and San Francisco is experiencing attrition downwards since subsidy costs increase yearly, but funding does not.
- To gain better control, structural changes have been implemented in the programs.
- HOPWA reauthorization is also a concern regarding future funding.
- Multiple funding issues regarding state law and HUD laws.

Mr. Smith, HIV AIDS Provider Network (HAPN) requested that a "trends" slide be placed at conclusion presentation.

9. Review and Discuss Reggie Report and Quality Management

Ms. Cantu discussed major drawback release issue with follow-up of COEs (Centers of Excellence) concern discussion and reiterated that presentation slides will be more focused on 3 year plan. She summarized the trend of people shifting in income from poor to extremely poor. System-wide this is not much shift but noticeable within category, i.e., 3-5% shift within one year.

- Requests to do basics and concentrate on 3 year cycle w/handouts and geographic/demographic profiling
- Quality of data has improved system-wide
- Agency reporting issue with regard to COE reporting and CARE category reporting
- Need minimum 12 month base to look at COEs
- Unduplicated clients 6340 Title I/II.

The presentation will be submitted for approval by August 8th for August 14th Full Council meeting.

10. Discussion Regarding the Impact on Priority Setting and Resource Allocation Recommendations: Impact of Reauthorization

CM Thomas noted that the goal of prioritization based on just current law.

CM Allgaier suggested blueprint of handling potential changes, that is, the change to the 75%/25% HRSA (Health Services Service Administration) funding assignment. A reassessment plan should be considered while considering current law recommendations. CM Thomas agreed that this consideration is workable and recommendations can be put together.

Mr. Newby noted that further examination of service categories that potentially will be impacted. Laying framework for change will ultimately benefit the council as a whole.

Continuity of care was discussed with respect to planning and prioritization of funding to ensure minimum client impact.

CM Thomas recommended no other changes either in the service category tiers.

Motion (Allgaier/Philip) Move the two home health care case categories (10'S) to the top tier at the bottom of the list. Then approve the priority list as is.

Approved on Consensus.

Motion (Allgaier/Siron) - Allocations to remain the same based on flat funding.

Approved on Consensus.

11. Discussion of Service Category Definitions and Training

Discussion of purpose/need for training in light of decision to maintain prioritization and allocation processes.

Case Management definition clarity will be beneficial with potential CARE changes.

12. Discussion of the Preparation for Summit - VOTE

- a. Format
- b. Binder Preparation and Production
- c. Types of Recommendations from Planning Committee
- d. Schedule of Facilitator, Susan Strong
 - Review Facilitator Agreement
- e. Review of Presentations for Data Review
- f. Full Planning Council Tentative August Meeting Schedule
 - Monday, August 14th
 - Monday, August 28th

Susan Strong will attend August 8th meeting.

Presentation format will be discussed at next meeting.

There was no action taken.

13. Next Meeting Date & Agenda Items

*The next meeting will be on **Tuesday, August 8th, 2006** and **Thursday, August 17th, 2006**, both **3:30 – 5:30pm** at **25 Van Ness Avenue, Room 300A and 300B respectively**. Committee will identify agenda items for the next meeting.*

Adjourned 5:40pm.

Mission Statement

The Planning Committee, as the Council’s forward looking body, plans and coordinates a timely and relevant prioritization process to ensure an effective annual prioritization, consistent with the Council’s Three Year Plan.

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

*HIV Health Services Planning Council
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25 Van Ness Avenue, 5th floor, San Francisco, CA 94102*

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