

HIV Health Services Planning Council
PLANNING COMMITTEE MINUTES
Tuesday, November 14th, 2006
Department of Public Health
25 Van Ness Avenue, Room 330B
3:30 – 5:30pm

Committee Members Present: CM Thomas, CM Simmons, CM Kleffner, CM Siron, CM Soto, CM Sweetin

Committee Members Absent: None

Other Council Members Present: CM Kanios, CM Pearce

Others Present: Celinda Cantu (SFDPH)

Council Support Staff: Jack Newby, Enrique Asis, Joe Lynn, Ray West

1. Introductions

The meeting was called to order at 3:33 p.m.

2. Review/Approve Agenda

The agenda was reviewed and approved by consensus.

3. Review/Approve *October 10th, 2006 Minutes*

The minutes were reviewed and approved by consensus.

4. Announcements

CM Simmons announced that Catholic Charities has received a \$25k grant from Union Bank to be used for eviction prevention for people with disabling HIV/AIDS and income below \$1000 per month. The contact person for this program is Cynthia Scott at 415.972.1336.

Jack Newby announced an update of SF CARE Council website, any suggestions should be forward to him.

CM Soto – announced that LSS has expanded and money management for pay services has expanded. Services are now open to all persons with HIV.



Celinda Cantu announced that Bill Blum is now on staff as Associate Director and will be a representative for the committee.

5. Public Comment

There was no public comment.

6. Steering Committee Update

Mr. Newby and CM Siron gave Steering Committee updates that include:

-  Joint meeting with Policy and Evaluation Committee
-  Presentation guidelines for Council Meetings

- ✚ PWLHA Caucus discussion – quarterly meetings suggested
- ✚ Update of San Francisco Housing Work Group
- ✚ Bylaws change for leave of absence

7. Committee Co-Chair Election

CM Siron nominated CM Thomas and CM Simmons.

VOTE

The candidates were elected by acclamation.

8. Discussion of Joint Meeting with the Policy and Evaluation Committee

Mr. Newby discussed the intent of the joint meeting. The intent is an effort of collaboration between the committees to attempt streamlining and improving the overall presentation process as indicated by Council Member evaluations for 2006.

Motion - Joint meeting of co-chair and interested parties meet to move forward with the issues (CM Pearce/Siron)

VOTE

Motion passes unanimously.

CM Sweetin expressed interest in attending this meeting.

9. Discussion of the Presentations for 2007 and Development of Calendar

CM Thomas adapted last years schedule for next year and presented the proposed calendar. The entire calendar is based on the current legislative environment and is timed according to availability.

In preparing the calendar, it was also taken into consideration that the Planning Committee will review all major presentations with the presenters a couple of months before the Council meeting. A sub group will have seen all presentations before they go to the Council. In addition, there will be an attempt to integrate training into the presentations. Planning or staff should also put context into the presentations prior/following to explicitly discuss the major items considered.

Reauthorization updates will presented at each meeting until something happens. Hopefully new legislation will not have the same impact on District 8, San Francisco. SF EMA may be living under the current law for the next year.

Other calendar notes include:

- ✚ Outside county presentations will be in February.
- ✚ SFDPH is willing to incorporate training with Reggie basics in April. Written basics can be provided at that time.

- ✚ A presentation on a service category is to be presented in May and the category will be picked at a later date.
- ✚ There will be a work group for funding streams in June.
- ✚ Reggie and Quality Management should be coordinated in timing and will be presented in July. For consideration, analysis and trends are available for the last two years, but sub- population information has not been used. Demographics is also something that can be looked at. In addition, more in depth training can be done for Council Members outside of Council meetings.
- ✚ The second July meeting will be other counties priorities and allocations presentations.
- ✚ There are currently only two meetings in August.

It was noted that the calendar must be set with regard to grantees time and data management.

With respect to special need research funding, it was noted that CARE Council is still waiting for HRSA request information.

Community input and format in December.

The COA Committee would like suggestions from Planning with respect to potential forums for 2007. After discussion, the Planning Committee is suggesting the following five focus populations:

- ✚ Latino/a
- ✚ Over 50
- ✚ COE clients
- ✚ Women, especially people of color
- ✚ Prevention with positives

10. Work Plan for the Next Year

The Three Year Plan was reviewed and discussed.

The date for the Co-Chair retreat has not been determined. This will be determined when all Committees have elected co-chairs.

Comprehensive Plan page 65.

Action Item – Agendize Objective 1.3

Council Support Action Item - It was determined that Council Support staff will begin action on bullet point #2 for Year One. The goal for this timeline is February 2007.

11. Reauthorization Update

CM Thomas announced that there will be Reauthorization updates at each meeting until something happens. It is hopeful that new legislation will

not have the same impact on District 8, San Francisco and that the EMA may be living under the current law for the next year.

12. Board of Supervisors' Comprehensive HIV/AIDS Housing Work Group Report

CM Thomas announced that a Housing Report detailing the work of the Work Group will be available in March 2007. The Work Group has already looked at funding streams and is currently looking at:

- ✚ Existing housing models and reform,
- ✚ Housing wait list and role it plays and can it be changed,

The goal of the Housing Work Group is to provide a proposal to the Board of Supervisors regarding Housing needs for people with HIV/AIDS.

13. Next Meeting Date & Agenda Items

Next Meeting Date

The next meeting is scheduled for Tuesday, December 12, 2006 at the same location.

Next Agenda Items

- Comprehensive Plan page 65.
- **Action Item** – Agendize Objective 1.3 of the 3 year plan
- Draft schedule – Vote
- Review Planning/Evaluation and Policy joint meeting
- Presentation Schedule
- 3 year plan presentation
- COA report on schedule/content for fora.

14. Adjourn

The meeting adjourned at 5:18 p.m.

ACTION ITEMS:

Action Item – Agendize objective 1.3, Page 65, 2006-2009 of the Comprehensive HIV Health Services Plan.

Council Support Action Item – coordinate joint meeting of Planning and Evaluation and Policy Co-chairs.

Council Support Action Item – begin working on bullet point #2, page 65, Year One, 2006-2009 Comprehensive HIV Health Services Plan. The goal for this timeline is February 2007.