



HIV Health Services Planning Council
PLANNING COMMITTEE *DRAFT MINUTES*
Tuesday, February 12th, 2008
San Francisco Department of Public Health
25 Van Ness Avenue, Room 330 B
3:30 – 5:30 pm

Committee Members Present: Andrews, Siron, Hart, Soto (Co-Chair)

Committee Members Absent: Thomas, Sweetin, Simmons (Co-Chair)

Other Council Members Present: Manley

Others Present: Paul Margolis, Bill Blum (SF DPH HHS), Celinda Cantu (SF DPH HHS)

Council Support Staff Present: Channing Wayne

1. Introductions

The meeting was called to order at 3:30 p.m. by Co-Chair Soto and everyone introduced themselves. Quorum was established.

2. Review/Approve Agenda

The agenda was reviewed and approved by consensus.

3. Review/Approve *January 8th, 2008 Minutes*

The January 8th Minutes were reviewed and approved by consensus.

4. Announcements

There will be a presentation from the Policy and Evaluation Committee regarding proposed restructuring of the Council at the Steering Committee on Tuesday February 19, 2008 and all are encouraged to attend.

Kelly Hart is on the Board of Pride and is looking for volunteers to be on a task force for the HIV pavilion at the Pride festival.

AIDS watch will be on April 27-30 in Washington. DC.

5. Public Comment

There was no public comment.

6. Steering Committee Update

Don Soto suggested that the line item of Steering Committee Update be deleted as no Steering Committee meets between this meeting and full council where update is provided.

7. Review/Discuss Update on COE Report Status -

The Committee received updates on COE Report status. Discussion included:

- There is a target date in early July for presentation to the Council.
 - The consultant was at the Needs Assessment Work Group and stated that there would not be an assessment of the COEs although that is what some Council Members thought was the purpose of hiring the consultant.
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- There is also concern that there was not any type of financial assessment of the COEs.

8. Review/Discuss Part C and Part D Presentation

The Committee reviewed and discussed the Part C and Part D Presentation to be presented at the February 25th, 2008 Full Council Meeting. Discussion included:

- There was an interest in comparing this year's presentation with last year's information with updated information.
- Last year, the Council received the Tenderloin Health program as well as Early Intervention Services grant and the Family Service Network.
- Basically the Council wants an overview of the program and the monies for the fiscal year. Usually the focus is a breakdown of ethnic populations, age range, and income levels and determines what is working and what is not working.

9. Review/Discuss County Presentations

The Committee reviewed and discussed the County Presentations to be presented at the February 25th, 2008 Full Council Meeting. Discussion included:

- The information from San Mateo and Marin needs to be similar so that accurate analysis and comparisons can be made.
- Marin County report has more demographic information.
- From last years meeting, Planning was supposed to formulate a template and give them to the two counties to use.
- Concern was also expressed that perhaps the wrong document was sent from San Mateo due to the disparity in the number of pages from this year and last year.

10. Review/Discuss HRSA Requirements Presentation

The Committee reviewed and discussed the HRSA requirements. Discussion included:

- It would be a basic presentation similar to last year's presentation describing who the Council is and what the Council does.
- There would also need to be a change in language to reflect the change from Title I, II etc. to Parts A, B, and C etc.

11. Update on 2008 Proposed Joint HHSPC/HPPC Planning Council Meeting

The Committee received an update on the proposed joint meeting tentatively being planned for May 19th, 2008. Discussion included:

- There was agreement that due to a new requirement a joint EPI presentation be available. Council support should have a conversation with Mary Kay Parisi about this.

12. Review/Discuss Update on 2008 Needs Assessment Work Group

The Committee received an update on the outcomes of the February 6th, 2008 Needs Assessment Work Group Meeting. Discussion included:

- The group agreed that the focus would be on the formerly incarcerated and the over 50 populations.
- There was concern that there were not enough people who attended the last meeting.
- The next meeting will be March 5th, 2008 from 4:00 PM-6:00 PM and all are invited and encouraged to attend.

13. Next Meeting Date & Agenda Items

- *The next Planning Committee Meeting date is scheduled for Tuesday, March 11th, 3:30 until 5:30 p.m., 25 Van Ness Avenue, Room 330B, San Francisco. Agenda items to be included are:*
 - Mr. Blum will provide information on the financial component of the COE assessment.
 - Need Part C and D to be looked at again for proper language and updated information.
 - New figures from San Mateo based on Marin template.

14. Adjourn

The meeting was adjourned at 4:11 by Co-Chair Soto.

Council Support Directives:

Provide updated language for the Ryan White Title I, II etc to Part A, B etc.