



HIV Health Services Planning Council
POLICY AND EVALUATION COMMITTEE NOTES
Thursday, May 3rd, 2007
San Francisco Department of Public Health
25 Van Ness Avenue, 3rd Floor, Room 330A
4:30 - 6:30 pm

Council Members Present: Allgaier (Co-chair), Spaeth (Co-Chair)

Council Members Absent: Antonetty, Oropeza (Excused)

Other Council Members Present: None

Others Present: None

Council Support Staff Present: Enrique Asis, Michelle San Pedro

1. Introductions

CM Allgaier called the meeting to order at 4:30 P.M. and everyone introduced themselves. There was no quorum.

2. Review/Approve Agenda

The Agenda was not reviewed and approved because quorum was not established.

3. Review/Approve *March 1, 2007 minutes, April 5, 2007 Notes*

The March 1st, 2007 Minutes and April 5th, 2007 Notes were not reviewed and approved because quorum was not established.

4. Announcements

- Billie Jean Kanios has resigned from the Planning Council.
- Two bills in Congress:
 - Early Treatment for HIV Act (ETHA) which would expand Medicaid eligibility to include People Living with HIV (PLWH) who are without disabilities.
 - SB 1103 Helping Fill the Medicare Gap Act 2007; also known as HB Medicare Part D Improvement Act 2007

5. Public Comment

There was no public comment.

6. Steering Committee Update

There was no Steering Committee Update.

7. Review of 2007 Ryan White CARE Act Summarization and 3 year plan consideration regarding Council Structure and Timeline

This item has been postponed until next month's meeting.

8. Review of 2007 Work Plan & Comprehensive Plan Implementation

Discussion items presented include:

- Consider having 2 standing committees and another 2 committees which change their focus each year as needed by the Council (fluid committees).
- Evaluate Council only once a year like a Task Force, rather than have it be a committee.
- Once policies are in place, there may not be a need for Policy Committee; most work can be responsibility of Steering Committee.
- Caucus should meet quarterly instead of monthly.
- Strategic planning with new council members first:
 - CM Allgaier will get feedback from New Council Members at their Full day Orientation with a “Council Structure Discussion (and expectations)” and present the collected data at the June committee meeting.
 - CM Allgaier will ask New Council Members what their expectations are, how do they see their role on the council, what are the areas do they want to focus on personally
- Committee to hold a focus group in July with veteran council members along the same lines as the “Council Structure Discussion” with new council members.
- Have persons with Hepatitis C categorized under “severe need” population
- Retention issues: boredom, bureaucracy, lack of a sense of belonging, don’t feel a sense of making a difference
- Timeline of cultural competency will help restructuring

9. Review of MOU – Next Steps

Suggestions presented include:

- Administer tool twice (first self assessment and then assessment of partner) with Mid-June deadline and let Mr. Asis collate the information so that committee can look at results in July meeting.
- Any information from the assessment and any changes to MOU will be reviewed in July, then forward to Steering to forward to AIDS office.

ACTION ITEM

Move MOU to Steering Committee.

10. Next Meeting Date & Agenda Items

- *The next meeting will be 4:30 – 6:30, Thursday, June 7th, 2007. 25 Van Ness, Room 330B, San Francisco.*
- Review and approve March 1st, 2006 Minutes, April 5th, 2007 Notes and May 3rd Notes.
- Review of 2007 Ryan White CARE Act Summarization and 3 year plan consideration regarding Council Structure and Timeline.
 - Research how other EMAs structure their respective Councils.

11. Adjournment

CM Allgaier adjourned the meeting at 6:00 P.M.