



**HIV Health Services Planning Council**  
**Steering Committee *DRAFT* Agenda**  
**Monday, July 16th, 2007**  
**SFDPH 25 Van Ness Avenue, Room 330B**  
**5:00-7:00pm**

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- 1. Introductions** Group 5:00
  - 2. Review/Approve Agenda - VOTE** Group 5:02
  - 3. Review/Approve May 16, 2007 Minutes and June 18, 2007 Notes – VOTE** Group 5:06
  - 4. Announcements** Group 5:08
  - 5. Public Comment** Group 5:10
  - 6. Committee and Work Group Check-in** Group 5:13  
*Discuss any issues coming up at the different Committees and Work Groups, communication between Committee Co-chairs, and ensure linkage of Committee activities to the Full Council.*
    - *Policy and Evaluation Committee Update*
    - *COA (Community Outreach and Advocacy) Committee*
    - *Planning Committee Update*
    - *Membership Committee Update: Committee Re-assignments, Applicant Interviews, Demographic Report and Membership Policies/Bylaws Update (Attendance Requirements & Leave(s) of Absence)*
    - *PoI (Points of Integration) Update*
    - *Needs Assessment Work Group*
  - 7. Review and Discussion of Recommendations of Planning Committee regarding 2007 / 2008 Prioritization and Allocation Summit - VOTE** Group 5:35  
*Steering Committee will review recommendations of Planning Committee regarding the Prioritization and Allocation Summit.*
  - 8. Review and Discussion of Recommendations of Policy and Evaluation Committee - VOTE** Group 6:00
    - Council Reorganization Recommendations –
      - Policy and Evaluation Committee recommends CARE Council to reorganize in January 2008 to allow the Cultural Competency Process to be completed and inform any decisions regarding reorganization.
    - Approve Memorandum of Understanding Evaluation and Process/Timeline for Completion.
  - 9. Review and Discuss Cultural Competency Timeline– VOTE** Group 6:10
  - 10. Supplemental Funding from State and Recommendations from CARE Council - VOTE** Group 6:20
  - 11. Notice of HOPWA Loan Committee Vacancy and need to fill seat - VOTE** Group 6:30  
*The Committee will be advised of CM Manley requesting to be appointed to fill this vacancy*
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## 12. Review Council Support Budget

Group 6:35

- Grantee Assessment
- Needs Assessment

## 13. Development of July 23, 2007 Council Agenda

Group 6:50

**Monday, July 23, 2007, State Building, 455 Golden Gate Avenue, San Francisco – San Diego Rooms.**

## 14. Next Meeting Date and Agenda Items

Group 6:55

*Determine the next Steering Committee meeting and agenda.*

## 15. Adjournment

7:00

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*The Steering Committee of the HIV Health Services Planning Council is made up primarily of the co-chairs of the Council's other committees. The primary responsibility of the Steering Committee is to oversee the work of all of the Council's active committees and ad hoc committees, as well as interface with representatives from the Department of Public Health HIV Health Services office; it is also responsible for creating and finalizing the agenda for the upcoming Council meeting.*

*Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.*

*HIV Health Services Planning Council  
730 Polk Street, 3<sup>rd</sup> Floor, San Francisco, CA 94109  
San Francisco Department of Public Health, HIV Health Services Office  
25 Van Ness Avenue, 5th Floor, San Francisco, CA 94102*

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