



**HIV Health Services Planning Council**  
**Steering Committee *DRAFT* Agenda**  
**Wednesday, May 16th, 2007**  
**SFDPH 25 Van Ness Avenue, Room 330B**  
**5:00-7:00pm**

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- 1. Introductions** Group 5:00
- 2. Review/Approve Agenda** Group 5:02
- 3. Review/Approve March 19<sup>th</sup>, 2007 and April 16<sup>th</sup>, 2007 Notes** Group 5:06
- 4. Announcements** Group 5:08
- 5. Public Comment** Group 5:10
- 6. Committee and Work Group Check-in** Group 5:13  
*Discuss any issues coming up at the different Committees and Work Groups, communication between Committee Co-chairs, and ensure linkage of Committee activities to the Full Council.*
  - *Policy and Evaluation Committee Update*
  - *COA (Community Outreach and Advocacy) Committee*
  - *Planning Committee Update*
  - *Membership Committee Update: Committee Re-assignments, Applicant Interviews, Demographic Report and Membership Policies/Bylaws Update (Attendance Requirements & Leave(s) of Absence)*
  - *PoI (Points of Integration) Update*
  - *Needs Assessment Work Group*
  - *Funding Streams Work Group*
- 7. Review and Discussion of Title I Supplemental Award if released** Group 5:45
- 8. Discussion Regarding Compliance with HRSA 75/25 and Reductions Protocol - VOTE** Group 6:00  
*Steering Committee will review possible scenarios for 75/25 compliance and review potential reductions protocol.*
- 9. Review and Discuss DPH/CARE Council MOU Assessment Tool – VOTE** Group 6:25  
*Discussion and approval of recommendations for MOU Assessment Tool timeline*
- 10. Review and Discussion of May 31, 2007 Town Hall Event** Group 6:35
- 11. Discussion of CARE Council Co-Chair Replacement procedure - VOTE** Group 6:45  
*The Committee will discuss whether the CARE Council Co-Chair position previously held by CM Billie Jean Kanios will be filled for the remaining unexpired term and if so, the process to be followed.*

**12. Development of May 21st, 2007 Council Agenda**

Group 6:50

- **Monday, May 21st, 2007, 25 Van Ness Blvd. Rooms 330 A/B, 4:30 - 7:30 pm.**

**13. Next Meeting Date and Agenda Items**

Group 6:55

*Determine the next Steering Committee meeting and agenda.*

**14. Adjournment**

7:00

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*The Steering Committee of the HIV Health Services Planning Council is made up primarily of the co-chairs of the Council's other committees. The primary responsibility of the Steering Committee is to oversee the work of all of the Council's active committees and ad hoc committees, as well as interface with representatives from the Department of Public Health HIV Health Services office; it is also responsible for creating and finalizing the agenda for the upcoming Council meeting.*

*Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.*

*HIV Health Services Planning Council  
730 Polk Street, 3<sup>rd</sup> Floor, San Francisco, CA 94109  
San Francisco Department of Public Health, HIV Health Services Office  
25 Van Ness Avenue, 5<sup>th</sup> Floor, San Francisco, CA 94102*

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