



**HIV Health Services Planning Council
Steering Committee
Monday, October 15th, 2007
SFDPH 25 Van Ness Avenue, Room 330B
5:00 - 7:00pm**

Draft Agenda

- 1. Introductions** Group 5:00
- 2. Review/Approve Agenda - VOTE** Group 5:02
- 3. Review/Approve July 16th, 2007 Minutes and September 17, 2007 Notes – VOTE** Group 5:06
- 4. Announcements** Group 5:08
- 5. Public Comment** Group 5:10
- 6. Committee and Work Group Check-in** Group 5:13

The Committee will discuss any issues coming up at the different Committees and Work Groups, communication between Committee Co-chairs, and ensure linkage of Committee activities to the Full Council.

 - *Policy and Evaluation Committee Update*
 - *COA (Community Outreach and Advocacy) Committee*
 - *Planning Committee Update*
 - *Membership Committee Update: Committee Re-assignments, Applicant Interviews, Demographic Report and Membership Policies/Bylaws Update (Attendance Requirements & Leave(s) of Absence)*
 - *PoI (Points of Integration) Update*
- 7. Review/Discuss MOU Status between Grantee and CARE Council** Group 5:50
- 8. Discuss/Determine Procedure for Filling Vacant Co-Chair Seat - VOTE** Group 6:10
- 9. Discuss Cultural Competency- Next Steps** Group 6:25
- 10. Development of October 22nd, 2007 Council Agenda** Group 6:30

Monday, October 22nd, 2007, State Building, 455 Golden Gate Avenue, San Francisco – San Diego Rooms.
- 11. Council schedule for remainder of 2007 - VOTE** Group 6:40

Meeting Dates –

 - **November 2007 – Vote**
 - **December 2007 - Vote**
- 12. Next Meeting Date and Agenda Items** Group 6:50
 - ***The next Steering Committee Meeting date is scheduled for Monday, November 19th, 5:00 until 7:00 p.m., 25 Van Ness Avenue, Room 330B, San Francisco. Please note that Thanksgiving Day is Thursday, November 22nd, 2007.***
- 13. Adjournment** 7:00

The Steering Committee of the HIV Health Services Planning Council is made up primarily of the co-chairs of the Council's other committees. The primary responsibility of the Steering Committee is to oversee the work of all of the Council's active committees and ad hoc committees, as well as interface with representatives from the Department of Public Health HIV Health Services office; it is also responsible for creating and finalizing the agenda for the upcoming Council meeting.

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

*HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109
San Francisco Department of Public Health, HIV Health Services Office
25 Van Ness Avenue, 5th Floor, San Francisco, CA 94102*

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There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.

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***THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT
HIV Health Services Planning Council Offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.***