



**HIV HEALTH SERVICES PLANNING COUNCIL  
STEERING COMMITTEE  
2008 ANNUAL RETREAT **DRAFT** AGENDA  
LGBT Community Center  
1800 Market Street – Room 301, Gallery  
San Francisco  
Friday, May 9, 2008  
10:00 AM – 5:00 PM**

---

- 1. Call to Order**
- 2. Roll Call and Introductions**
- 3. Review of Purpose of the 2007 Annual Retreat and Development of an Annual Work Plan**
- 4. Discussion of Reorganization Goals and Objectives – How to Incorporate and Solidify Cultural Competency Goals in the New Council Structure**  
*Veronica Neal – Cultural Competency Consultant*  
*Public Comment on this item.*
- 5. Lunch** (Possible Working Lunch)
- 6. Discussion and Review of New Council Structure and Committee Responsibilities**  
**Discussion Items to Include:**
  - **Development of HIV Planning Council Members Rights and Responsibilities Document**
  - **Review of Planning Council Annual Presentation Schedule**
  - **Review and Update of Policy and Procedure Manual including internal Council grievance procedures***Public Comment on this item.*
- 7. Individual Committee Goals of the Planning Council and Development of Committee Mission Statements**  
*Steering Committee Members*  
*Public Comment on this item.*
- 8. The Comprehensive Plan**  
*Steering Committee Members*
  - Implementation
  - Review and Committee Responsibility*Public Comment on this item.*
- 9. Development of Overall Council Work Plan to September 2008**  
*Public Comment on this item.*

## 10. Adjourn

---

*Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.*

*HIV Health Services Planning Council  
730 Polk Street, 3<sup>rd</sup> Floor, San Francisco, CA 94109*

\*\*\*\*\*

*San Francisco Department of Public Health, AIDS Office  
25 Van Ness Avenue, 3<sup>rd</sup> floor, San Francisco, CA 94102*

Please use public transportation to access The Center. Limited street parking is available. The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.

For more information or to plan your transit door-to-door visit, see [San Francisco Muni](#) or the [Bay Area Transit Planner](#).

*The following services are available when requested by Noon of the Friday before the Council meeting:*

*For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system contact (415) 674-4768.*

*For a large print copy of agenda or minutes in alternative formats, contact (415) 674-4768.*

*In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.*

### *Know Your Rights Under the Sunshine Ordinance*

*Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [Frank.Darby@sfgov.org](mailto:Frank.Darby@sfgov.org) Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfgov.org/bdsupvrs/sunshine.htm>*

*The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3<sup>rd</sup> Floor, San Francisco, CA 94109.*

*Agendas are available on the Internet at <http://www.sfcarecouncil.org>*

*THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT*

*HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109*  
*RECEPTION DESK.*

*HIV Health Services Planning Council  
730 Polk Street San Francisco, CA 94109*

\*\*\*\*\*

*San Francisco Department of Public Health, HIV Health Services  
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102*

*The Zen Center, Victorian House is located at 300 Page Street near Laguna Street. There is on-street parking available. Parking garages are available within walking distance. The closest accessible BART Station is Van Ness Avenue. Accessible MUNI lines serving this location are: #6 Parnassus and the #71 Haight/Noriega.*

*For information on MUNI accessible services, call 923-6142.*

*The following services are available when requested by*

*Noon of the day before the Council meeting:*

*Wheelchair accessibility, childcare services, call (415) 674-4768.*

*For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768.*

*For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.*

*In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.*

***Know Your Rights Under the Sunshine Ordinance***

*Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Donna Hall; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [Donna.Hall@sfgov.org](mailto:Donna.Hall@sfgov.org) Citizens may obtain a free copy of the Sunshine Ordinance by contacting Ms. Hall or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfgov.org/bdsupvrs/sunshine.htm>*

*The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.*

*Agendas are available on the Internet at <http://www.sfcarecouncil.org>. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.*