



HIV Health Services Planning Council  
Steering Committee  
Monday, December 21, 2009  
25 Van Ness Avenue, Room 330A  
5:00 - 7:00pm

*Draft Agenda*

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1. **Introductions** Group 5:00
  2. **Review/Approve Agenda – VOTE** Group 5:02
  3. **Review/Approve November 16, 2009 Minutes– VOTE** Group 5:05
  4. **Announcements** Group 5:08
  5. **Public Comment** Group 5:13
  6. **Council Support Update** Council Support 5:15  
*The Steering Committee will receive an update from Council Support.*
  7. **Committee and Work Group Reports – VOTE** Group 5:20  
*The Committee will discuss the work of council Committees and Work Groups, communication between Committee Co-Chairs, and ensure linkage of Committee activities to the Full Council.*
    - *Government and Provider Affairs Update*
    - *Consumer and Minority Affairs Update*
    - *Membership Committee Update*
      - *Membership application-Michael Scarce*
      - *Request for leave of absence-Billie Cooper*
    - *Pol (Points of Integration) Update*
    - *HIV/AIDS and Aging Joint Work Group*
    - *Needs Assessment Work Group*
    - *Policy and Procedure Manual Work Group*
    - *Study Hall Group*
  8. **Co-Chair Update** Co-Chairs 5:45
  9. **HIV Health Services Update - VOTE** DPH-HHS 5:55  
*The Committee will receive an update from a Representative of HIV Health Service.*
  10. **Review of DRAFT Agenda for Steering Retreat –VOTE** Group 6:05
  11. **Discussion of Membership Renewal Policy – VOTE** Group 6:35  
*The Committee will discuss a DRAFT policy put forward by the Membership Committee.*
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## 12. Next Meeting Date and Agenda Items – VOTE

Group 6:50

*The next Steering Committee Meeting is scheduled for Monday, January 18, 2010 from 5:00pm until 7:00 p.m. at 25 Van Ness, Room 330 A, San Francisco.*

### **Parking Lot:**

## 13. Adjournment

7:00

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*The Steering Committee of the HIV Health Services Planning Council is made up primarily of the co-chairs of the Council's other committees. The primary responsibility of the Steering Committee is to oversee the work of all of the Council's active committees and ad hoc committees, as well as interface with representatives from the Department of Public Health HIV Health Services office; it is also responsible for creating and finalizing the agenda for the upcoming Council meeting.*

*Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.*

*HIV Health Services Planning Council  
730 Polk Street, 3<sup>rd</sup> Floor, San Francisco, CA 94109  
San Francisco Department of Public Health, HIV Health Services Office  
25 Van Ness Avenue, 5th Floor, San Francisco, CA 94102*

*The meeting facility is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.*

*There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.*

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*In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.*

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*The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at <http://www.sfcarecouncil.org>.*

**THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT**

*HIV Health Services Planning Council Offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.*

