
San Francisco HIV Health Services Planning Council Steering Committee Retreat



Friday, February 20, 2009
10:00 am - 4:00 pm
San Francisco Zen Center

***DRAFT* Agenda**

Steering Committee Retreat Meeting Goals (February 20, 2009):

- *Review steering committee business*
- *Determine plan for Needs Assessment*
- *Review and update 3 year monitoring grid*

9:30 -10:00 Breakfast

10:00-10:15 Introduction and Roll call

10:15- 10:30 Icebreaker

- Review group agreements

10:30- 10:45 Budget update – discussion

- Greg Zhovreboff will provide an overview of city budget reality and an update from Steering Committee Meeting February 17, 2009.

10:45- 11:15 Review role of HHSPC in general fund prioritization and allocation –discussion

- Mark Molnar and Steve Manley will present background and discuss council's advisory role

11:15-11:30 Review Policy for Recognition Award --potential vote/action

- Steve Manley will review purpose of recognition awards and will facilitate the discussion about policy for future awards.

11:30- 11:45 Review PLWA Caucus membership Policy

- Steve Manley will review policy and ask group for future recommendations.

11:45- 12:15 Update on Council's Cultural Competence work – discussion

- Mark Molnar will review background and briefly provide an overview of council's work
- Kym Dorman will ask group to brainstorm potential next steps

12:15- 1:00 Lunch

1:00- 1:45 Setting the stage for our work as a council: paired interviews

1:45- 2:00 Update on Policy and Procedure Manual –potential vote/action

- Mark Molnar will propose process

2:00- 2:15 Update on CAER coalition –potential vote/action

- Laura Thomas will provide background.

2:15- 2:45 Needs Assessment Update –potential vote/action

- Erika Takada will review plan and will facilitate final recommendations.

2:45- 3:45 3-year plan Monitoring Grid –potential vote/action

- Committee co –chairs will set the stage by presenting the goals outlined for each committee's workplan.
- Greg will then provide background.

3:45- 4:00 Close and End

The Steering Committee of the HIV Health Services Planning Council is made up primarily of the co-chairs of the Council's other committees. The primary responsibility of the Steering Committee is to oversee the work of all of the Council's active committees and ad hoc committees, as well as interface with representatives from the Department of Public Health HIV Health Services office; it is also responsible for creating and finalizing the agenda for the upcoming Council meeting.

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

*HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109
San Francisco Department of Public Health, HIV Health Services Office
25 Van Ness Avenue, 5th Floor, San Francisco, CA 94102*

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