

**HIV Health Services Planning Council
Steering Committee MINUTES
Monday, December 11th, 2006
SFDPH 25 Van Ness Avenue, Room 330B
5:30 -7:00pm**

Committee Members Present: CM Herman, CM Soto, CM Allgaier, CM Thomas, CM Hicks, CM Molnar

Committee Members Absent: CM Kanios, CM Spaeth, CM Simmons, CM Newell, CM Flores

Other Council Members Present: CM Siron, CM Pearce

Others Present: Bill Blum (SFDPHHS)

Council Support: Jack Newby, Ray West

1. Introductions

The meeting was called to order at 5:30 by and everyone introduced themselves.

2. Review/Approve Agenda

The agenda was reviewed and approved by consensus.

3. Review/Approve *November 20th, 2006 Minutes*

The minutes were reviewed and approved by consensus as amended.

Action - Amend Molnar from Membership update.

4. Announcements

CM Allgaier gave an update on the San Francisco HIV Health Work Group – has been asked to appear in front of the Sunshine Task Force tomorrow. Harder and Co. is to do focus groups to correlate data and bring data to larger group in February/March for general discussion. From that the beginning of a strategic plan could be developed for health care for people with HIV. It is just a process at this point and no decisions have been made. The next level is to meet with the Board of Supervisors. This is not a Department of Public Health Work Group.

5. Public Comment

There was no public comment.

6. Committee Check-in

- **Policy and Evaluation Committee Update**

Will be reviewing the Memorandum of Understanding with the grantee over the next couple months is the primary focus.

Council restructure has been discussed and input from CM will be solicited.

They will also be looking at the 3 year plan and other councils across the nation to come to a recommendation.

- **COA (Community Outreach and Advocacy) Committee**

There was no update.

- **Planning Committee Update**

Approved data presentation schedule for 2007

Reauthorization discussion (see below).

- **Membership Committee Update: Committee Re-assignments, Applicant Interviews, Demographic Report and Membership Policies/Bylaws Update (Attendance Requirements & Leave(s) of Absence)**

Under Latinos, agencies, 25 and under, African Americans

One letter of probation – Barnes (COA) and Patterson (continues)

Letter of warning – Miller and Cooper

CM Durio is no longer on probation.

- **Pol (Points of Integration) Update**

There was no update.

- **Board of Supervisors' Comprehensive HIV/AIDS Housing Work Group (CM Thomas)**

Continuing to work on housing wait list specifically.

7. Review and Discussion of 3 Year Plan Presentation

CM Thomas discussed that the Planning Committee / Council Staff are bringing an update of 3 year plan and outstanding tasks. Some of the goals will be reviewed at the retreat along with the external changes that may impact the 3 year plan.

8. Steering Committee Retreat Discussion of Subjects and Outcomes

Retreat will be held on January 26th and the agenda is currently being prepared.

Proposed subjects for consideration include:

- ✚ Planning - review of council support budget, cultural competency, barriers to service and reauthorization.

- ✚ Cultural competency also involves Council restructuring issues. A facilitator is needed for this process. The purpose of the cultural competency is internal initially and how the planning council is viewed as barrier or welcoming as members and also as it pertains to decision making in priorities and allocation. This training will begin with co-chairs then to steering, then to full council as a multi-step process.
- ✚ AIDS Czar in SF issue. The CARE Council should weigh in on the issue.
- ✚ Meeting times for Steering and CARE Council Meetings.
- ✚ Retention of consumers – number of times of participation, etc....
- ✚ Exit interview strategies for departing CM
- ✚ Council Support roles and responsibilities. It may be more appropriate for co-chairs to take on some tasks. Members need to take ownership of their own roles.

9. Discussion and Review of HRSA Housing Policy Change

CM Thomas HRSA published the new policy changes for a 2 month comment period with a stated implementation of 3/2007 and 24 month restriction lifetime. It is unclear at this point if the policy is retroactive.

It is suggested that the Planning Council file a formal response indicating the negative impact on San Francisco Eligible Metropolitan Area (EMA) and access to services and health. San Francisco AIDS Foundation is working on letter also. In addition, a response detailing concerns should be filed with the federal register.

There needs to be a continued discussion of how much we put into housing and the shifting from CARE to general fund.

A question was also raised whether the federal government is capable of maintaining a national registry of those accessing housing subsidy under CARE.

The timeline for this is as follows:

Draft language by December

Draft to Council by January

Vote

Approved by consensus.

10. Ryan White CARE Act Reauthorization Update

CM Thomas announced the signing of the 3 year reauthorization of the CARE. This will be better for San Francisco than the original five year authorization proposal.

Key points include:

- ✚ Formula losses will be capped at 95%. The San Francisco EMA will lose 5% next year with no losses in year 2 and 3. This does not include supplemental monies.
- ✚ Hold Harmless remains in place.
- ✚ CA HIV data will continue to be used for ADAP funding. Unclear how the data will be used and it appears to be self reporting.
- ✚ One thing still in legislation is 75% for core medical services. There will be a need for creative budgeting to move some services from GF to CARE are vice versa or a lot of services will be lost. It is unclear on the implementation date in 07 or 08.
- ✚ Mandatory testing language is also included.
- ✚ CARE negotiated case management but its unclear if in actual definition. The question remains whether case management will be considered part of medical setting or reflection of health outcome.
- ✚ All EMA's remain in place.
- ✚ Sunset date is in 3 years.
- ✚ New process will begin next year to look into how to react to the changing demographics of the disease and best way to implement care to people with hiv/aids.
- ✚ 70 million dollars needed in title 2 for reauthorization to work and for other EMA related issues.
- ✚ Expect late award – HRSA may give ½ of award until actual awards are processed.

11. Review of Data Presentation Schedule

CM Thomas presented the Data Presentation Schedule for 2007.

The presented Schedule was approved by Planning with the following notes:

- ✚ Fold in similar presentation from SFDPH and Health Commission into the Funding Streams Work Group
- ✚ Schedule additional planning meeting for Tuesday, June 26 ,and move August meeting to August 7th (CM Thomas/CM Simmons).

12. Work Group Implementation & Report

- **FUNDING STREAMS**

CM Allgaier

CM Siron

CM Herman

- **NEEDS ASSESSMENT**

CM Newell

CM Kleffner

CM Kanios
CM Oropeza
CM Siron

CM Flores
CM Hicks

These meeting dates will be determined at a time following this meeting.

13. Development of December 18, 2006 Council Agenda

The agenda items were reviewed and agreed upon as noted.

Please Note: The full council meeting has been moved up one week to Monday, December 18th, 2006, San Diego Rooms B&C from 4:30 p.m. until 7:30 p.m..

14. Next Meeting ,Date and Agenda Items

NOTE: The next will be rescheduled for Tuesday, January 16th at this same location.

Please Note: The full council meeting has been moved up one week to Monday, December 18th, 2006, San Diego Rooms B&C.

15. Adjournment

The meeting was adjourned at 6:50 p.m.