



**HIV Health Services Planning Council  
Steering Committee  
Monday, August 18th, 2008  
SFDPH 25 Van Ness Avenue, Room 330B  
5:00 - 7:00pm**

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**Committee Members Present:** John Andrews, Kelly Hart, Lee Jewell, Steve Manley, Mark Molnar, Maritza Penagos, Susan Philip, Don Soto, George Stevens, Laura Thomas

**Committee Members Absent:** Marcus Mabry (Leave-of-absence)

**Other Council Members Present:** George Simmons, Margot Antonetty

**Others Present:** Bill Blum (Department of Public Health), Michelle Long (Department of Public Health)

**Council Support Staff Present:** Randy Allgaier, Natalie Bryson, T.J.Lee

## **Minutes**

### **1. Introductions**

The meeting was called to order at 5:09 PM by Co-Chair Thomas. Everyone introduced themselves and quorum was established.

### **2. Review/Approve Agenda - VOTE**

The agenda was reviewed and approved by consensus.

### **3. Review/Approve July 21, 2008 Minutes – VOTE**

The minutes were reviewed and approved by consensus.

### **4. Announcements**

- Council Member Jewell announced that there will be an update from the international AIDS Conference in Mexico City. Details were sent out to the Yahoo! group.
- Allgaier mentioned a CARE Coalition meeting in January.
- Co-chair Thomas mentioned a benefit for...?
- Council Member Hart announced that on Aug. 28<sup>th</sup> there will be a benefit for Bar AIDS @ Chaps Bar.
- Co-Chair Molnar updated the committee on the hiring process for Director. There are two candidates left, and Thursday will be the final interview.
- Allgaier noted that the 1<sup>ST</sup> three Thursdays in September there will be workshops in cultural humility at the Shanti offices.

### **5. Public Comment**

There was no public comment.

### **6. Committee and Work Group Check-in**

The Committee discussed issues coming up at the different Committees and Work Groups, communication between Committee Co-chairs, and ensured linkage of Committee activities to the Full Council.

- Government and Provider Affairs

- Nothing new to report.
- Consumer and Minority Affairs
  - Nothing new to report.
- Membership Committee Update
  - There was an update on the Council Members' Rights and Responsibilities Workgroup.
  - Joe Lynn provided documents at their last meeting on standards for difficult grievance procedures.
  - The group believes they need to bring up a vote on a non-discrimination policy to the main council
  - The group agreed on the wording that there is no such thing as a "grievance" at the council level. Instead "conflict resolution" should be used. Co-Chair Thomas agreed.
- PoI (Points of Integration) Update
  - They held a Best Practice workgroup to work on skill sets and knowledge sets. They also worked on the definition of a provider as there seems to be a lot of variations in belief.

Council Member Andrews mentioned LEAP training. He found it very interesting.

**7. Review Prioritization and Resource Allocation Motions from Consumer and Minority Affairs and Government and Provider Affair Committees**

- The committee reviewed and discussed recommendations for FY 09/10 Prioritizations for Ryan White and General Fund and FY 09/10 Resource Allocations for Ryan White from the CMA and GPA Committees.
- The committee developed a set of recommendations to take to the whole council, including increase/decrease scenarios.
- Co-Chair Molnar spoke for Consumer & Minority Affairs Committee on Prioritization.
  - They recommend no changes in priority, but they want to include psychosocial support, outreach, referral for health care/supportive services and buddy companionship (a Marin service only) on the bottom of the list as numbers 16, 17, 18 and 19 respectively.
  - Margot added commentary.
  - No questions were asked.
- Council member Antonetty spoke for the Government & Provider Affairs Committee on Prioritization.
  - They agreed with CMA but recommended the removal of "buddy companionship" from wording, as it is already prioritized by Marin County.
- Co-Chair Molnar spoke for the Consumer & Minority Affairs Committee on Allocation.
  - They recommend using the same priority model as used in FY08/09
- Council member Antonetty spoke for the Government & Provider Affairs Committee on Allocation.
  - They agreed with the CMA committee on all allocations.
- Co-chair Molnar motioned for a wording change in Part A for Allocation. Soto seconded and the motion was agreed upon by consensus.

- Council member Antonetty asked for staff to put this motion in writing.
- Co-chair Molnar motioned to change wording in parts A and B for decreased funding. Council member Penagos seconded. A discussion followed. Consensus was reached.

**8. Development of Steering Committee Recommendations for FY 09/10 Prioritization and Resource Allocations - VOTE**

- The committee made recommendations for the Annual Prioritization and Resource Allocation Retreat.
  - The committee voted on using the Government & Provider Affairs Committee language for Ryan White Prioritization and Consumer & Minority Affairs Committee wording for General Fund Prioritization. The vote was passed by consensus.
  - Allocations...what Randy sends.

**9. Review of August 22<sup>nd</sup> 2008 Council Prioritization and Resource Allocation Retreat Agenda - VOTE**

- Friday August 22<sup>nd</sup>, San Francisco LGBT Center, 1800 Market St San Francisco, CA 94102 , 4<sup>th</sup> Floor (9:00 AM – 5:00 PM)
- It was decided that steering should to come up with an unfunds/unallocated dollars vote. A discussion ensued. Michelle Long was asked how left-over money should be allocated by Co-chair Thomas. Long said to not create new programs with one-off dollars. Thomas recommended doing something consistent with what the council has done with funds in the past, by working down the priority list. Council member Philip recommended having a larger, full council discussion about this issue. Co-Chair Thomas motioned and Co-Chair Molnar seconded that HIV Health Services recommend categories for unfund money to go to. CM Antonetty felt that emergency financial assistance would be a good place for it, as consumers can use the money in many different categories. Long brought up the idea of using/creating vouchers. Simmons agreed. Co-chair Molnar motioned to have HIV Health Services try and find some holes in funding; if there are none that can be filled, then split money between vouchers and emergency funds. George seconded. Motion was struck. Issue will be brought up at the summit on Friday.
- Agenda was approved by consensus.

**10. Next Meeting Date and Agenda Items**

- The next Steering Committee Meeting date is scheduled for Monday, September 15, 2008, 5:00 until 7:00 p.m., 25 Van Ness Avenue, Room 330B, San Francisco.

**11. Adjournment**

Meeting was adjourned by Thomas at 6:30pm.