



**HIV Health Services Planning Council
Steering Committee
Wednesday, May 13, 2009
25 Van Ness Avenue, Room 330 B
5:00 - 7:00pm**

Minutes

Committee Members Present: Andrews, Antonetty, Jewell, Newell, Manley, Molnar, Penagos, Philip, Soto, Thomas

Committee Members Absent: Allgaier, Flores, Frazier

Others Present: Charles Siron (CM), George Simmons (CM), Bill Blum (DPH-HHS), Dean Goodwin (DPH-HHS)

Support Staff Present: T.J. Lee, Enrique Asis, Natalie Bryson

1. Introductions

The meeting was called to order at 5:13 pm by Co-Chair Thomas. Everyone introduced themselves and quorum was established.

2. Review/Approve Agenda - VOTE

The agenda was reviewed and approved by consensus.

3. Review/Approve April 20, 2009 Minutes – VOTE

The April 20th, 2009 minutes were reviewed and approved by consensus.

4. Announcements

- CM Jewell announced that the CAEAR PWA Caucus conference call was this morning. He noted that Jeff Crowley of the President's Office of Management and Budget was on the call and that a lot of different issues were discussed. One important thing that was noted was that the ban that prevents HIV+ people from immigrating to the U.S. is already being lifted by executive order of President Obama. Health Care reform was also discussed and they both noted that it was good to hear that the HIV+ population has advocates in Washington.
- CS Lee announced that Consumer Rights Advocate Joe Lynn is in the hospital. The Committee wished him well.
- CS Asis announced that on Monday, May 18th he will be holding the final orientation for recent and prospective Council Members with Bill Blum.

5. Public Comment

There was no public comment.

6. Council Support Update

The Steering Committee received an update from Program Coordinator, T.J. Lee. He announced that the meeting date for the Summit has been set for August 28th and that it will be at the LGBT Center. The Council will need to add a second meeting in August in addition to the Full Council meeting and the Summit, which will require a restructuring of the schedule. The Steering Committee felt that each Committee should deal with the moving of their meeting times for that month. He also noted that Homer Hobi of RAMP would like to speak to the Council. The Committee decided that he could speak during Public Comment. He also noted that he spoke to

Gary Cook at HRSA about technical assistance around Conflict Resolution and was told that they don't provide any.

7. Committee Reports

The Committee discussed any issues coming up at the different Committees and Work Groups, communication between Committee Co-Chairs, and ensured linkage of Committee activities to the Full Council.

- *Government and Provider Affairs Update*
 - GPA Co-Chair Soto announced that they reviewed the Housing presentation put on by Margot Antonetty and that the Committee provided feedback.
 - *Guiding Principles*
 - This agenda item was not reached during the meeting. The Committee Co-Chairs will be working with Council support to gather all documents necessary for the creation of Guiding Principles.
- *Consumer and Minority Affairs Update*
 - *Long Term Care Coordinating Council Work Group*
 - CMA Co-Chair Jewell announced that this has been voted on and approved and will go to the Full Council for a vote after Bill Haskell's presentation.
 - *Next step for Needs Assessment work group*
 - Council Support has contacted providers and are working to find a time for the Work Group to meet.
 - *Outreach and targeted meetings*
 - The Committee received feedback on how to exactly reach out to targeted communities.
- *Membership Committee Update*
 - *New applications*
 - There are two new applications, Cicily Emerson from Marin and Rachel Matillano from the API Wellness Center. Both are female providers.
 - *Interviews*
 - There were four interviews, and all four have been recommended to the Full Council.
 - Jerrold Thomas
 - Matt Geltmaker
 - Carol Hudson
 - Cherlynn Hubbard
 - *Renewals*
 - Stacia Scherich has been recommended for renewal.
 - *Leaves of Absence*
 - Don Frazier (returning July 1st)
 - Mark Molnar (beginning May 19th, 2009 and returning July 19th, 2009)
 - The Committee questioned the need for an interim co-chair. All were in agreement that no interim co-chair is needed, as Mark will still be available in the Director position.
 - *Resignations*

- Kelly Hart
 - It was noted that another At-Large member will need to be voted on at the Full Council level.
- CM Andrews announced the findings from SPECIAL Membership Meetings, which does not recommend the removal of the three Council Co-Chairs.
- There was talk of needing a morale boost, and it was recommended that Council Support send out the Membership meeting notice to all CMs to encourage them to attend.
- CS Lee also noted that there has been a request from Membership for Steering to take on responsibility for the upcoming request for removal procedure. This will be discussed at the next Membership meeting, and will be brought forth to Steering after that.
- *PoI (Points of Integration) Update*
 - *Prevention with Positives Guide*
 - This guide is still being worked on by the PoI Committee, and should be ready soon. The Epi chapter is being reworked and will hopefully be completed at the next meeting on Monday, May 18th.
 - There was a question about joint meeting with the HPPC. It was noted that this will happen sometime later this year, and the PwP guide will be presented then.

8. Co-Chair Update

CM Molnar updated the Council on the two grievances filed with the Sunshine Ordinance Task Force. At the first, the SOTF ruled against the HIV Planning Council. In the second, they ruled in favor of the HIV Planning Council. The SOTF then encouraged PCS to take training, which will be completed this Monday, June 22nd at 4pm at City Hall. The Committee suggested getting a training for the Full Council on the Sunshine Ordinance Task Force. The Steering Committee also received an update from the CO-Chairs regarding the May 6, 2009 meeting with Barbara Garcia, Michelle Long and Greg Sass. The award amounts were announced, and it was noted that there was an increase in Ryan White Part A (and small increases in Part B and C). The Committee discussed how to deal with extra money. It was also noted that the Council did not receive the 75/25 waiver, and they will need to make sure that their final budget meets criteria for 75% core and 25% support. Co-Chair Thomas also announced that an earmark was not applied for as the money much more vulnerable. The grant information can be found as Attachment #1.

9. Update and Review of Conflict Resolution Process – VOTE

The Committee reviewed the conflict resolution that came from the Council Member's Rights and Responsibilities Work Group and which has been passed by the Membership Committee.

MOTION Amendment: CM Siron/CM Lee to add “between Council Members” after “Conflict resolution is a multi-step process”.

The motion amendment passed by consensus.

Vote on motion with amendment passed by consensus.

10. HHS Update

Bill Blum from DPH-HHS congratulated the Planning Council on scoring a 97 out of 100 on their grant application this year. He also announced that DPH-HHS has been holding some interesting stake holder meetings where a lot is being learned, but they will be put off for a while until the restructuring of DPH is finalized. He also gave an update on RFP process, noting that it will be broken it into two separate parts, administrative support and client advocacy. He announced that it should be out in three months.

11. Creation of CAEAR Alternate Representative Policy – VOTE

This agenda item was tabled until the next Steering meeting.

12. Review of Comprehensive Plan Monitoring Grid – VOTE

This agenda item was tabled until the next Steering meeting.

13. Discussion of Policy and Procedure Update

This agenda item was tabled until the next Steering meeting.

14. Development of May Council Agenda – VOTE

- *Monday, May 18, 2009, Bayanihan Community Center, 1010 Mission Street, San Francisco from 4:30 until 7:30 p.m. See attachment for changes.*

15. Next Meeting Date and Agenda Items

- *The next Steering Committee Meeting is scheduled for Monday, June 15, 2009 from 5:00pm until 7:00 p.m. at the 25 Van Ness, Room 330 B, San Francisco.*

16. Adjournment

The meeting was adjourned at 7:04 pm by Co-Chair Thomas.
