



HIV Health Services Planning Council
Steering Committee
Monday April 19, 2010
25 Van Ness Avenue, Room 330A
5:00 - 7:00pm

Draft Minutes

Committee Members Present: Wade Flores, Matt Geltmaker, Lee Jewell, Steve Manley, Mark Molnar, Cathy Newell, Maritza Penagos, Gerardo Ramos, Laura Thomas

Committee Members Absent: John Andrews (Excused, Proxy: Steve Manley), Margot Antonetty, Anna Heath (LoA), Don Soto, Cherrlynn Hubbard

Others Present: CM Billie Cooper, CM Charles Siron, Bill Blum (DPH-HHS)

Support Staff Present: Randy Allgaier, Enrique Asis, Natalie Bryson, T.J. Lee

1. Introductions

The meeting was called to order at 5:10 pm by Co-Chair Manley. Everyone introduced themselves and quorum was established.

2. Review/Approve Agenda – VOTE

The agenda was reviewed and approved by consensus. CM Geltmaker requested an addition of an update on the PwP (Prevention with Positives) Work Group.

3. Review/Approve March 15, 2010 Minutes– VOTE

The March 15th minutes were reviewed and approved by consensus with the following additions:

- Adding Wade Flores as present
- Changing the number in item #9 from 4,700 to 14,700.

4. Announcements

- CM Siron announced that he has been approved to the SRO Task Force for the second time.
- CM Thomas announced that she may not be at next week's Council meeting, as she will be at a Harm Reduction Conference.

5. Public Comment

There was no public comment.

6. Council Support Update

The Steering Committee received an update from Council Support Director, Randy Allgaier. He noted that CS Bryson will be leaving Council Support at the end of next week. He also announced that he also will not be present at next week's Council meeting, as he will be receiving the Positive Leadership Award from NAPWA.

7. Committee and Work Group Reports – VOTE

The Committee discussed the work of council Committees and Work Groups, communication between Committee Co-Chairs, and ensured linkage of Committee activities to the Full Council.

- *Government and Provider Affairs Update*
 - CM Geltmaker noted that they reviewed the upcoming Community Viral Load Study presentation. He noted that they spent the rest of their time on reviewing and updating the COE recommendations that came from CMA.
- *Consumer and Minority Affairs Update*
 - CM Jewell noted that they also discussed COE recommendations. He also noted that they will hold an outreach and listening sessions training in May, and two events in June and July. They will take place at the SF Community Clinic Consortium Advisory Board and Derek Silva's Tenant Group. He noted that CMA received an update from Ayako Miyashita, the new HIV Consumer Advocate.
- *Membership Committee Update*
 - CM Flores announced that Channing Wayne was interviewed and will be recommended to the Full Council for approval. He also noted that George Simmons will be brought in for an interview next month. He noted that the group will be continuing their discussion on an "excused absence" policy.
- *Pol (Points of Integration) Update*
 - Co-Chair Thomas noted that they discussed the Community Viral Load Presentation that will be the focus of the Joint Meeting of the HPPC and HHSPC. As the Care side had not seen the presentation yet, it will be discussed again at next month's meeting. She noted that the Prevention Plan will also be discussed at the Joint Council Meeting. Their main discussion at their meeting took place around substance abuse and mental health—a topic from the work plan that they are focusing on. There are three priority issues: What are barriers to care? What are capacity issues? Focus on correctional settings.
- *HIV/AIDS and Aging Joint Work Group*
 - Co-Chair Manley announced that they spent a majority of their time discussing service categories from the Department of Adult Services. Next week, there will be two presentations, one from Open House, and one from CM Hicks on HIV and Aging and Inflammation. He noted that they are beginning to work on the final product, a policy paper. He also informed the Committee about an online survey that they have created, targeted to people over the age of 50 living with HIV. The survey now has 83 respondents
- *Needs Assessment Work Group*
 - CM Flores announced that the Needs Assessment Work Group has disbanded. They ended up adding on an extra focus group for those age 60+ and HIV positive, as the previous focus group with 50+ trended too young. He also noted that a provider focus group will be taking place soon.
- *Policy and Procedure Manual Work Group*
 - CM Ramos announced that they have met three times, and the next session will be held May 13th from 2:30-4:30pm.
- *Hep C Task Force*

- CS Allgaier noted that their Committees have coalesced. They are: Research and Surveillance, Public Policy, Care and Treatment, Prevention, Community Awareness and Outreach, and Steering. He noted that Hepatitis Day is May 19th and that there will be a rally on the steps of City Hall. He noted that Supervisor Bevan Dufty has become very involved in this issue, and has helped them to set up some important meetings. Next month, Barbara Garcia will attend to give an update on Community Behavioral Health. The group hopes to ask what DPH needs to adequately address Hepatitis C. He noted that the June Task Force meeting may be interesting for Council Members to attend.
- *Prevention with Positives Plan*
- CM Geltmaker announced that the next meeting will be held on April 30th from 10am-noon.

8. Co-Chair Update

The Co-Chairs discussed financing the CAEAR Coalition membership dues and report on the joint HHSPC and HPPC meeting. CM Manley announced that the AIDS Foundation has removed the Council's funding of CAEAR Coalition dues, and the Council is looking for ways to fund this in the future. He also noted that there was a joint meeting of the Co-Chairs of HPPC and HHSPC, focusing on the agenda and logistics of the meeting, which will take place May 24th at the Baha'1 Center.

9. HIV Health Services Update – VOTE

The Committee received an update from Bill Blum, Interim Director of HIV Health Services to discuss possible use of carry forward funds. He noted that from the Ryan White Part A Grant there was a decrease of slightly over \$1 million, which will be offset by MAI funds and stop loss funds (which can be used retroactively and proactively). He announced that this means that the Council can keep everything flat funded, but that changes may happen next year. He noted that there is about \$400,000 in carry-forward funds, which the Committee will need to make a motion on how to allocate.

MOTION—CM Molnar/CM Siron: To put all carry forward dollars into the category of primary medical care.
VOTE by roll call passed unanimously. See voting worksheet [1]

Bill Blum updated the Committee on the city-wide recommendation that all people with HIV undergo HAART treatment as soon as they are diagnosed. He noted that money of course would be an issue, with most of the burden falling on Medicare Part D or ADAP.

10. Letter of Support for DPH – VOTE

The Committee discussed the creation of a letter of support for DPH's California HIV/AIDS Research Program (a CHRP Proposal). Bill Blum announced that over the three-year grant, they are looking to create an HIV and Aging "best practices" document for medical providers, as well as hold a series of meetings w/ stakeholders, and then they will include the social service side, all of this with a focus on medical homes.

MOTION-CM Thomas/CM Jewell: That the SF HHSPC submit a letter of support for the SF DPH application to CHRP, as well as one for the San Mateo County Health System.

VOTE by show of hands passed unanimously.

11. Discussion of CoE Recommendations for April Council Meeting - VOTE

The Committee discussed motions from the CMA and GPA committees and vote on recommendations.

MOTION-CM Thomas/CM Molnar: To accept motion #2 from GPA.

VOTE by show of hands passed unanimously.

MOTION-CM Thomas/CM Siron: For the new language to read: "To integrate the Early Intervention Program into the Center of Excellence model."

VOTE by roll call passed with one abstention. See voting worksheet [2]

MOTION-CM Molnar/CM Siron: To accept motion #1 from GPA.

VOTE by roll call passed unanimously. See voting worksheet [3]

The Committee discussed how they would like the motions to be presented at the Full Council. They all discussed how to present the motion that was created at CMA and voted down by GPA.

12. Next Meeting Date and Agenda Items – VOTE

The agenda for the Full Council was approved by consensus.

The next Steering Committee Meeting is scheduled for Monday, May 17th, 2010 from 5:00pm until 7:00 p.m. at 25 Van Ness, Room 330 A, San Francisco.

Parking Lot:

- Joint meeting prep
- Website update

13. Adjournment

The meeting was adjourned at 6:55 pm by Co-Chair Manley.

Steering Committee

HIV Health Services Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
 Votes]: **Y**=Yes; **N**=No; **B**=Abstain; **R**= Recused (deduct from quorum)

April 19, 2010	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1. John Andrews (At-Large)-Proxy Steve Manley	E	Y	Y	Y						
2. Margot Antonetty (At-Large)	A	-	-	-						
Anna Heath	LOA									
3. Maritza Penagos (At-Large)	P	Y	B	Y						
4a. Lee Jewell (CMA Co-Chair)	P	Y	Y	Y						
4b. Gerardo Ramos (CMA Co-Chair)	P	Y	Y	Y						
5a. Matt Geltmaker (GPA Co-Chair)	P	Y	Y	Y						
5b. Donald Soto (GPA Co-Chair)	A	-	-	-						
6a. Wade Flores (Membership Co-Chair)	P	Y	Y	Y						
6b. Cherrlynn Hubbard (Membership Co-Chair)	A	-	-	-						
7. Cathy Newell (Pol Co-Chair)	P	Y	Y	Y						
8. Steve Manley (Council Co-Chair)	P	Y	Y	Y						
9. Mark Molnar (Council Co-Chair)	P	Y	Y	Y						

10.	Laura Thomas (Council Co-Chair)	P	Y	Y	Y						
6.	Billie Cooper (Proxy given to Gerardo Ramos)	P	Y	Y	Y						
22.	Charles Siron	P	Y	Y	Y						

Ayes		12	11	12						
Nayes		0	0	0						
Abstain		0	1	0						
Recusal		0	0	0						
Total		12	12	12						

***Pending Mayoral Appointment										