



HIV Health Services Planning Council
STEERING COMMITTEE
Monday, December 20, 2010
Department of Public Health
25 Van Ness Avenue, 3rd Floor, Room 330A
5-7 pm

Committee Members Present: John Andrews, Wade Flores, Matt Geltmaker, Lee Jewell, Michael Scarce, Eric Sutter, Laura Thomas

Committee Members Absent: Mark Molnar [LOA], Catherine Newell, Gerardo Ramos, Channing Wayne

Others Present: Bill Blum [DPH-HHS]

Support Staff Present: Enrique Asis, William Ching, T.J. Lee, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 5:05 pm by Co-Chair Thomas. Everyone introduced themselves and quorum was established.

2. Remembrance of Randy Allgaier

The Committee gave members an opportunity to reflect of the recent passing of CS Allgaier. CS Molnar also updated the Committee about possible dates for CS Allgaier's memorial service – most likely to be held in January.

3. Review/Approve December 20th 2010 Agenda – VOTE

The Committee reviewed and approved the December 20th 2010 agenda by consensus.

4. Review/Approve November 15th 2010 DRAFT Minutes – VOTE

The Committee reviewed and approved the November 15th 2010 DRAFT Minutes by consensus.

5. Announcements

- CM Geltmaker announced that possible suspect(s), connected to the murder of a co-worker, were arrested.

6. Public Comment

There was no public comment.

7. HIV Health Services Update – VOTE

Notes from Dean Goodwin:

- Barbara Garcia is the new Director of Public Health and will assume her duties on January 3, 2011.
- CoE Solicitation update: the first week of January review teams will be reviewing proposals and will begin awarding grants on March 1st.
- Synchronization with Prevention with Positives, money from CDC have been linked.

8. Council Support Update

CS Molnar announced the following:

- Cultural competency has been briefly suspended. CM Molnar will be meeting with consultant Veronica Neal in January. Regarding the online survey, 25 out of 35 Council Members have responded. Council Support hopes to close the survey within the first week or two in January.
- The HIV and Aging Work Group meeting was canceled this month and will be reconvening in January.
- CM Molnar will be holding the term of interim Director until the end of his leave of absence in February.

9. Committee and Work Group Reports – VOTE

The Committee will discuss the work of the Council Committees and Work Groups, communication between Committee Co-Chairs and ensure the linkage of Committee activities to the Full Council.

- **Government and Provider Affairs Update**
 - CM Geltmaker reported:
 - The Committee looked at last year's presentation calendar and attempted to create a new plan for 2011. It was a lengthy discussion.
 - Incorporated ideas from feedback from the summit to be used in developing a new work plan.
 - Possibly creating a running list of a summary of presentations – a fuller discussion regarding this process will take place in January.
- **Consumer and Minority Affairs Update**
 - CM Scarce reported:
 - The Committee received a report from Community Outreach and Listening, which included COL's past activities, as well as a proposal for the activities slated for 2011.
 - The CMA Committee voted to send the proposal to the Full Council for a vote.
 - Continued working on 2011 work plan, looking back on previous decisions to lay the groundwork for the future
 - Started a discussion about a possible needs assessment for transgendered women
- **Membership Committee Update**
 - CM Sutter reported:
 - The Committee voted to bring Prospective applicant Chip Supanich to the Full Council for a vote in January.
 - Looked at quorum, had a pretty big discussion around the context of new members, talked a lot about how quorum is working and whether to cancel a meeting if it will lack quorum.
 - CM Margolis has resigned from the Council.
- **Points of Integration Update**
 - POI did not meeting in December.
- **HIV/AIDS and Aging Joint Work Group**
 - The meeting was canceled: Phase I completed, Phase II in planning stages with Prevention. Meetings will recommence in January.
- **P&P Work Group**

- CM Andrews reported:
 - The Work Group is picking up speed again and continues to meticulously go through each and every single policy.
 - Members made the decision to present some policy and procedure changes to the Membership Committee.
 - Continuing CS Allgaier's suggestion of an omnibus process, where all changes to the manual will be presented to the Full Council has a whole package.
 - **MOTION**-CM Andrews/CM Flores: To continue the Policy and Procedure Workgroup until it is finished.
The motion passed by consensus.

10. Co-Chair Update

CM Thomas reported that the Co-Chairs had their regular meeting with the Prevention Council co-chairs, and discussed various integration efforts. The Co-Chairs also talked about the POI Committee, in particular, what the scope of the work is should be over the next year. Possibilities include a renewed focus on racial/ethnic disparities, varying levels of access and outcomes, with the aims of generating recommendations for both councils.

The Co-Chairs also discussed recent changes in political leadership and what it possibly means for funding scenarios, including the loss of stop-loss funding, which amounted to \$4 million dollars last year.

The CAEAR Coalition will be holding a benefit the same night as the January Full Council meeting, and will award CS Allgaier an award.

11. Approval of Annual Steering Retreat Agenda – VOTE

The Committee reviewed a draft of the Steering Committee retreat agenda and discussed possible changes. Members brought up suggestions of talking about the living document of presentations and about healthcare reform.

The Committee voted to approve the agenda as amended by consensus.

12. Next Meeting and Agenda Items – VOTE

The Annual Steering Committee Retreat is tentatively scheduled for Friday, January 21st 2010 at the SF Zen Center, 146 Page Street, San Francisco from 9 am to 5 pm.

The next Steering Committee meeting has tentatively been scheduled for Monday, February 20th 2011 from 5-7 pm at 25 Van Ness, Room 330A, San Francisco.

Parking Lot:

13. Adjournment

The meeting was adjourned at 5:59 pm by Co-Chair Thomas.

Steering Committee

HIV Health Services Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. John Andrews (At-Large)	P								
2. Lee Jewell (Council Co-Chair)	P								
3. Gerardo Ramos (CMA Co-Chair)	A								
4. Michael Scarce (CMA Co-Chair)	P								
5. Matt Geltmaker (GPA Co-Chair)	P								
6. Channing Wayne (GPA Co-Chair)	A								
7. Wade Flores (Membership Co-Chair)	P								
8. Eric Sutter (Membership Co-Chair)	P								
9. Cathy Newell (POI Co-Chair)	A								
10. Mark Molnar (Council Co-Chair)	LOA								
11. Laura Thomas (Council Co-Chair)	P								
1.									
2.									

Ayes									
Nayes									
Abstain									
Recusal									
Total									