



HIV Health Services Planning Council
Steering Committee
Tuesday February 16, 2010
25 Van Ness Avenue, Room 330A
5:00 - 7:00pm

Draft Minutes

Committee Members Present: Margot Antonetty (At-Large), John Andrews (At-Large), Anna Heath (At-Large), Maritza Penagos (At-Large), Lee Jewell (CMA), Matt Geltmaker (GPA), Wade Flores (Membership), Mark Molnar (Co-Chair), Laura Thomas (Co-Chair—Proxy for Steve Manley)

Committee Members Absent: Gerardo Ramos, Don Soto, Cathy Newell, Steve Manley (Proxy to Laura Thomas)

Others Present: CM Matt Miller, Bill Blum (DPH-HHS)

Support Staff Present: Randy Allgaier, Enrique Asis, Natalie Bryson

1. Introductions

The meeting was called to order at 5:06 pm by Co-Chair Thomas. Everyone introduced themselves and quorum was established.

2. Review/Approve Agenda – VOTE

The agenda was reviewed and approved by consensus.

3. Review/Approve December 21, 2009 and January 15, 2010 Minutes– VOTE

The December 21 Minutes were reviewed and approved by consensus.

The January 15 Minutes were reviewed and approved by consensus with the following changes:

- Item VII-the monetary amount is \$120 million, not \$112 million.
- Item XIII cultural competency instead of social competency.
- Item IX, 2-will now state “Bill Blum commented that it did officially change so that UDC for CoEs are now counted by medical service provision.”
- Item IX, 4- will now state “Bill Blum suggested looking at historical utilization by population demographics, but also looking at the populations, geographics and operationalization for severe need populations that the Council wants to serve.”

4. Announcements

- CS Asis announced that he will be holding a training on the summit and CoEs on February 19th from 2:30-4pm.
- He also noted that the memorial for George Stevens was very moving.
- CM Andrews noted that he is working on getting an initiative onto the ballot, which would fund cancer research by adding on a tax to cigarettes.

5. Public Comment

There was no public comment.

6. Council Support Update

The Steering Committee received an update from Randy Allgaier, the new Council Support Director. He noted that the advocacy office has closed down and that they are working with ALRP to make sure that the transition is smooth. He also noted that due to a small amount of funding from HAPN, CM Lee Jewell will be able to “shadow” him at the CAEAR Coalition meeting in Washington D.C.

7. Committee and Work Group Reports – VOTE

The Committee discussed the work of council Committees and Work Groups, communication between Committee Co-Chairs, and ensured linkage of Committee activities to the Full Council.

- *Government and Provider Affairs Update*
 - CM Geltmaker announced that the committee accepted and adopted the Proposed 2010 Presentation and Activity Calendar as the Work Plan for the Year. He also noted that with CMA being so busy at the moment with the Needs Assessment, it was decided that the chairs of GPA and CMA should remain in close communication regarding proposed motions especially regarding the COEs in the coming months. If motions come from CMA they will arrive at GPA the next week for support or revision. There was no immediate need to set a joint meeting at this point. CM Geltmaker also noted that they had a robust discussion re the COEs and reports they have previously seen and hope to see in the coming months.
- *Consumer and Minority Affairs Update*
 - CM Jewell announced that the transition of the HIV Consumer Advocate position from Shanti to ALRP is going smoothly. He also noted that CMA approved the 2010 Work Plan as presented by CS Allgaier, and that they had a very robust discussion regarding CoEs, especially regarding cost. He also announced that they are still moving forward with their outreach and targeted meetings, and have asked CS Asis to create trainings, and the group has targeted certain agencies that they would like to visit.
- *Membership Committee Update*
 - CM Flores noted that CMs Antonetty, Jewell and Siron were renewed by unanimous consent. He also announced that Randy Allgaier has officially resigned from the Council, as he is taking on the post of Council Director. Flores announced that CM Hubbard has officially been nominated and voted in as his Co-Chair for the Committee, and that there are three new applicants whose applications have been approved, and will be brought in for an interview.
- *Pol (Points of Integration) Update*
 - Co-Chair Thomas noted that they spent the last meeting working on their 2010 work plan, particularly around mental health and substance use issues. She noted that they talked a little bit about community viral load and the joint HPPC and HHSPC meeting which will take place in May. The prevention plan is now done and published, and will be available soon.
- *HIV/AIDS and Aging Joint Work Group*
 - CS Allgaier noted that the bulk of the meeting was spent reviewing an Epi data presentation done by Maree Kay Parisi. He also announced that the HIV and Aging Forum that took place January 25th was a great success.
- *Needs Assessment Work Group*

- CM Andrews announced that he and CM Flores are the new Co-Chairs. They have had two meetings, one to define the scope of work for the four focus groups which are 50+ HIV, African American women, Hepatitis C co-infection, and the fourth will be providers of all of those groups. At the second meeting, Erika Takada of Harder and Co. brought draft questions which reviewed by the Work Group. It was also noted that instead of holding a focus group on stigma, they have instead decided to include questions on stigma in all of the focus group questions.
- *Policy and Procedure Manual Work Group*
- CM Andrews noted that at the meeting they organized how to tackle the issue of cleaning up and reviewing the Policy and Procedure Manual. This will be done in two phases.
- *Study Hall Group*
- CM Miller noted that there was nothing to report, as there have not been any meetings yet.
- *Hepatitis C Task Force*
 - CS Allgaier announced that they received a presentation from Rachel McLean from the California Department of Public Health about the state's "Adult Viral Hepatitis Strategic Plan, 2010-14. He also noted that they provided valuable input into the Needs Assessment focus group questions.

8. Co-Chair Update

The Committee received an update from the Council Co-Chairs regarding Council business. There was nothing to report.

9. HIV Health Services Update - VOTE

The Committee received an update from Bill Blum, Interim Director of HIV Health Services. He noted that solicitations for home and facility based care will be released soon. Included in this RFP are dementia and hospice care. Housing related medical case management has been added into the solicitation to support HUH. PwP funds from CDC will likely not be included in the CoE solicitation due to logistical difficulty, but PwP service provision in CoE with support of prevention dollars is still planned. He also noted that the SF EMA received a provisional award notification from HRSA for formula Part A Dollars, which was flat funding from previous year. HRSA also informed that the RWPA supplemental award notification as well as RWPA/MAI dollars will be announced in the beginning of April. As of right now, the current SF DPH GF budget shortfall is projected at \$120M. Current revenue generation is projected at \$100M. He also noted that HHS is attempting to staff all HHSPC standing committees and workgroups, and that they have a new consultant, Mindy He who will be assisting with CQI activities. Blum also answered some preliminary questions about CoEs and made recommendations for the HHSPC to consider. CM Thomas suggested that the discussion be tabled to take place at where it was scheduled on the agenda.

10. Review of DRAFT 2010 Council Work Plan –VOTE

The Committee reviewed a Council work plan for 2010. CS Allgaier reviewed the documents that he created to facilitate this discussion.

The Committee voted unanimously to approve the plan as is, with a few minor formatting changes.

11. Discussion of CoE Presentation(s) request to DPH for March Council Meeting – VOTE

The Committee discussed CoEs and reports the Council has previously seen, and hope to see in the coming months. Some of the points they would like to emphasize and explore with DPH are:

- Data collection issue – challenges and successes
- Core of COE – Medical and Case Management
- Is there a possibility of comparing cost of UOS for COE care and Non-Care?

- How do we mesh the geography and the population specific targets of various COEs?
- Overall: Should there be a change (addition, deletion, or emphasis) on the constellation of services that are part of the COE's

In March, there will be a qualitative and a quantitative presentation on March regarding CoEs.

12. Next Meeting Date and Agenda Items – VOTE

*The next Steering Committee Meeting is scheduled for Monday, March 15, 2010
from 5:00pm until 7:00 p.m. at 25 Van Ness, Room 330 A, San Francisco.*

Parking Lot:

13. Adjournment

The meeting was adjourned at 7:03 pm by Co-Chair Thomas.
