



HIV Health Services Planning Council  
**STEERING COMMITTEE**  
Monday, June 21, 2010  
Department of Public Health  
25 Van Ness Avenue, 3<sup>rd</sup> Floor, Room 330A  
5:00-7:00 pm

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**Committee Members Present:** John Andrews, Margot Antonetty, Wade Flores, Matt Geltmaker, Lee Jewell, Steve Manley, Mark Molnar, Catherine Newell, Gerardo Ramos, Don Soto, Laura Thomas

**Committee Members Absent:** Anna Heath [LOA], Cherrlynn Hubbard, Maritza Penagos

**Others Present:** Bill Blum [DPH-HHS]

**Support Staff Present:** Randy Allgaier, William Ching

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### ***Draft Minutes***

#### **1. Introductions**

The meeting was called to order at 5:01 pm by Co-Chair Molnar. Everyone introduced themselves and quorum was established.

#### **2. Review/Approve Agenda – VOTE**

The Committee reviewed and approved the agenda.

#### **3. Review/Approve May 17<sup>th</sup>, 2010 Minutes – VOTE**

The Committee reviewed and approved May 17<sup>th</sup> minutes by consensus.

**Correction:** Moving Steve Manley and Wade Flores to Committee Members Present and adding Laura Thomas to Committee Members Absent.

**Corrected May 17<sup>th</sup> minutes passed by consensus.**

#### **4. Announcements**

- CS Allgaier announced that there will be an Outreach and Listening Event on July 13<sup>th</sup>.
- CM Andrews wanted to remind the Committee that the Council will be tabling at the SF AIDS Walk on July 18<sup>th</sup>.
- CM Geltmaker announced the passing of a recent staff member David Lewis of San Marin County.

#### **5. Public Comment**

There was no public comment.

#### **6. HIV Health Services Update – VOTE**

Bill Blum from DPH-HHS provided the Committee with an HIV Health Services update.

#### **Grant Applications**

- CHRP application - still pending. Likely announced in the next two weeks.
- PCSI (Program Collaboration and Service Integration Grant) HII
- Prevention Section (HPS) applied for an infrastructure grant focused on integration of HIV, viral hepatitis, STD and TB diagnoses and treatment.

### **Aries Data Base and Quality Management Updates**

- Two DPH client level primary data base systems (client records) in process for programming to upload to ARIES.
- Data runs by new UDC by month available to agencies.
- National Quality Center (NQC) will be working with HHS for the upcoming year to assist in our CQI system. San Mateo and Marin Counties will be participating. Barbara Rosa will be the technical consultant.

### **DPH and AIDS Office**

- DPH is in an on-going restructure with the goal of integration of services. Recently mental health and substance use services were integrated in Community and Behavioral Health Services (CBHS). Currently Community Oriented Primary Care (COPC) and Community Behavioral Health Services (CBHS) are being integrated into a larger unit called Community Health Care (CHC).
- As part of this structuring DPH Community Program Management is also undergoing a restructure. Dr. Marcellina Ogbu will oversee the integration of CBHS and COPC Jo Robinson will be the director of CBHS. Dr. Lisa Johnson will be the Medical Director of COPC. Bill Blum will be the Chief Operating Officer for COPC. Dean Goodwin will be reassigned to HHS. His title will be announced at a future date.
- Mayor's targeted reduction was \$102M for DPH with an additional \$32M in March. DPH offered \$102M in savings through revenue generation and additional federal draw down. The cut included approximately \$9.6M reduction to DPH Community Programs and \$1.7M reduction to DPH management.
- One HIV GF program (around \$220,000 in the corresponding HRSA support category of referral for health care and supportive services) was put up for elimination. At this time, this money seems likely to be restored.
- Dr. Mitch Katz, Director of DPH emitted a policy that HIV antiretroviral treatment should be offered to all DPH clinic clients independent of their CD4 count.

### **Solicitations**

- Home and Community Based Care including dementia and hospice care services have been awarded.
- CoE Solicitation – will be drafted in upcoming six weeks. Goal to award for upcoming Ryan White fiscal year (03/11). HPS will be placing some CDC funds for PwP into the solicitation.

## **7. Council Support Update**

CS Allgaier announced that Council Support is slowly preparing for the prioritization and allocation summit in August. He also wanted to thank everyone for their donations. The Council is now able to pay CAEAR membership dues and may use the extra funds to pay for next year's cost.

CAEAR Coalition worked to ensure that organizations and individuals are prepared for health care reform. For example, to be prepared for changes on how services will be billed. The Coalition discussed how Ryan White will look like in face of health care reform and how it will impact San Francisco.

CS Allgaier also announced that around the country that there are the most people on waiting lists for ADAP than there have been since 2004. CS Lee also participated in the AIDS Lifecycle the past week and a half.

## **8. Committee and Work Group Reports – VOTE**

The Committee will discuss the work of the Council Committees and Work Groups, communication between Committee Co-Chairs and ensure the linkage of Committee activities to the Full Council.

- **Government and Provider Affairs Update**
  - CM Soto reviewed carry-forward fund recommendations that went through CMA and the Epi presentation from 2009, with recommendations and suggestions for this year's report.
- **Consumer and Minority Affairs Update**
  - Since both Co-Chairs were unable to attend the Committee meeting, Council Support updated Steering on the past meeting.
  - HCAP representative Ayako Miyashita gave the Committee her monthly report. The majority of cases still concern dental services, but a few medical cases have arisen.
  - ALRP decided as a policy matter, a client's file will be closed that after 90 days if the client does not respond, this will not preclude clients from reopening the cases in the future.
  - Harder & Co presented the Committee with preliminary findings from their focus groups on African American HIV+ Women, Hepatitis C/HIV Co-Infection and people age 50+.
  - CS Allgaier updated the Committee on the additional available funds recently freed up, \$200,000 and presented the Committee with two motions from the Steering Committee.
  - CS Allgaier updated the Committee on the changes in Clinic Consortium date. There will be two meetings, one in June and another in July.
- **Membership Committee Update**
  - CM Flores announced that Membership has sent three Council Members letters of probation; three Members are on leaves of absence. Six Members have committee requests and requested switching committees, all of which have been approved.
  - Membership discussed website recommendations and revising LOA policy.
  - The Council is now operating at full capacity, still interested in outreaching to underrepresented communities.
- **Points of Integration Update**
  - CM Newell said that POI talked about the previous month's Joint Council meeting and the questions that came up from the small groups.
  - There will be another conversation will Dr. Moupali Das and have her come back in to meet with the POI Committee.
  - In the evaluations from the Joint Council Meeting, respondents asked for more time for discussion or meeting more frequently throughout the year.
  - Discussion about how to integrate POI further into our processes ensued. Evaluating best practices about recommendations.
- **HIV/AIDS and Aging Joint Work Group**
  - Manley announced that the White Paper has been completed and is slated to be presented to next CMA meeting and the first Full Council meeting in July.
  - Offered one statistic, by the end of 2010 the majority of people living with HIV/AIDS will be 50 years or older.
  - White paper offers statistics, data and recommendations
  - Allgaier acknowledged the efforts of individuals who have helped out during its creation
  - Phase I completed, Phase II will deal with prevention issues, but date has yet to be determined

- **P&P Work Group**
  - CM Andrews, the committee met to discuss how to best organize the Manual and all the other documents the Council uses.
  - Council Support put together a handout of recommendations that came out of Steering, which detailed the proposed groupings. A copy of the handout is on file at the Council Support staff office.
  - Andrews, Committee will revisit handout at meetings and will present findings from Phase I, then into Phase II which will involve reworking, reviewing and eliminating unnecessary policies.
  - Creating a separate resource guide.
- **Hepatitis Task Force**
  - CM Thomas announced that the Task Force's recent town hall meeting was a success. It was in the Castro, attended by 45-50 individuals
  - Erika Takada from Harder + Co presented their findings
  - Community panel, which starred CM Manley, shared their experiences living with HIV and Hep C and comparing their experiences from both perspectives
  - Open discussion followed and input from people at large, Supervisor Buffy attended
- **Prevention with Positives**
  - CM Geltmaker was unable to make the meeting, but there is a draft circulating. Final version will be released next month.
  - Bill Blum and CM Molnar both had a chance to briefly review the paper.

## 9. Co-Chair Update

The Co-Chairs have already covered their news.

## 10. Allocation Decision of Additional Carry-Forward Funds – VOTE

**MOTION**-CM Geltmaker/CM Molnar: To change the time frame, to such sums as necessary ending February 28 2011

“To fully fund the service category ‘Referral for Supportive Services’ with such sums necessary through February 28, 2011, if this service category is eliminated by General Funds. Any remaining funds from carry-forward dollars will be allocated 50% to dental, the Therapeutic Monitoring Program and food, to be distributed as DPH-HHS sees fit, and the other 50% to Emergency Financial Assistance with a focus on housing and eviction prevention.”

**Motion passes by majority vote. Voting Sheet.1.**

## 11. Summit Planning – VOTE

CS Allgaier has offered to lead the Steering Committee Retreat, which will save the Council \$2,000.

**MOTION**-Co-Chair Molnar/CM Jewell: Randy Allgaier to facilitate the Steering Committee Retreat 2010.

**Motion passed by consensus.**

## 12. Review of Focus Group Recommendations – VOTE

CS Allgaier presented a presentation that harder and co will present at the Full Council meeting next week. There will also be a written report in addition to the presentation that will be available to Council Support by the end of next week.

The Committee will review and offer any comments or suggestions.

One of the recommendations is prioritizing psychosocial support.

**13. Approve June 28<sup>th</sup> Full Council Agenda**

The agenda was approved by consensus.

**14. Next Meeting and Agenda Items – VOTE**

The next Steering Committee meeting has tentatively been scheduled for Monday, July 19<sup>th</sup> 2010 from 5-7 pm at 25 Van Ness, Room 330A, San Francisco.

Parking Lot:

**15. Adjournment**

The meeting was adjourned at 6:18 pm by Co-Chair Molnar.

**Steering Committee**

**HIV Health Services Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

<b>June 21, 2010</b>		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1.	<b>John Andrews</b> (At-Large)-Proxy Steve Manley	P	Y	Y							
2.	Margot Antonetty (At-Large)	P	Y	-							
	<b>Anna Heath</b>	LOA									
3.	Maritza Penagos (At-Large)	A	-	-							
4.	<b>Lee Jewell</b> (CMA Co-Chair)	P	Y	Y							
5.	Gerardo Ramos (CMA Co-Chair)	P	-	-							
6.	<b>Matt Geltmaker</b> (GPA Co-Chair)	P	Y	Y							
7.	Donald Soto (GPA Co-Chair)	P	Y	-							
8.	<b>Wade Flores</b> (Membership Co-Chair)	P	Y	Y							
9.	Cherrlynn Hubbard (Membership Co-Chair)	A	-	-							
10.	<b>Cathy Newell</b> (Pol Co-Chair)	P	Y	Y							

11.	<b>Steve Manley</b> (Council Co-Chair)	P	Y	Y							
12.	Mark Molnar (Council Co-Chair)	P	Y	Y							
13.	Laura Thomas (Council Co-Chair)	P	-	-							
15.	<b>Charles Siron</b>										

<b>Ayes</b>										
<b>Nayes</b>										
<b>Abstain</b>										
<b>Recusal</b>										
<b>Total</b>										
***Pending Mayoral Appointment										