



HIV Health Services Planning Council
Steering Committee
Monday March 15, 2010
25 Van Ness Avenue, Room 330A
5:00 - 7:00pm

Draft Minutes

Committee Members Present: John Andrews, Margot Antonetty, Wade Flores Matt Geltmaker, Steve Manley, Mark Molnar, Gerardo Ramos, Don Soto

Committee Members Absent: Anna Heath (LoA), Cherrlynn Hubbard, Lee Jewell (E), Cathy Newell, Maritza Penagos, Laura Thomas

Others Present: Celinda Cantu (DPH-HHS)

Support Staff Present: Randy Allgaier, Natalie Bryson

1. Introductions

The meeting was called to order at 5:13 pm by Co-Chair Molnar. Everyone introduced themselves and quorum was established.

2. Review/Approve Agenda – VOTE

The agenda was reviewed and approved by consensus with the addition of Hep C Task Force under agenda item 7.

3. Review/Approve February 16, 2010 Minutes– VOTE

The February 16th minutes were reviewed and approved by consensus.

4. Announcements

There were no announcements.

5. Public Comment

There was no public comment.

6. Council Support Update

The Steering Committee received an update from Council Support. CS Allgaier announced that CS Natalie Bryson will be leaving staff at the end of April. He also announced that Support Staff will be holding a full day retreat on Thursday to create their work plan for the rest of the year. He also noted that CM Lee Jewell is in Washington D.C. for the CAEAR Coalition meeting.

7. Committee and Work Group Reports – VOTE

The Committee discussed the work of council Committees and Work Groups, communication between Committee Co-Chairs, and ensured linkage of Committee activities to the Full Council.

- *Government and Provider Affairs Update*

- CM Geltmaker noted that they spent the majority of their time reviewing data for the upcoming presentations on CoEs, provided by Bill Blum. He felt that their discussion was thorough.
- *Consumer and Minority Affairs Update*
 - CM Molnar noted that they were introduced to the new HIV Consumer Advocate, Ayako Miyashita. He also noted that they reviewed an epi report on HIV and Aging as put together by Maree Kay Parisi and presented to the HIV and Aging Joint Work Group. He announced they spent the rest of their time discussing CoEs and what sort of information they need to move forward. Much of their discussion was regarding the “severe needs” definition. The last thing they discussed was community outreach, and it was noted that they will be working in concert with the HCAP representative, the Membership Committee, and CS Asis to ensure that they provide outreach and recruitment to communities.
- *Membership Committee Update*
 - CM Flores announced that they renewed both Laura Thomas and Anna Heath to the Council, and have also moved forward three applications for review to the Full Council. He noted that that as well as the attendance report took up most of their time, but that they also spent time ensuring a linkage of their outreach work with that of CMA. He also noted that there was one new application for review, and that they will be interviewed at next month’s meeting.
- *Pol (Points of Integration) Update*
 - CS Allgaier noted that the Committee spent most of their time discussing the issue of substance use and mental health. The overall goal of the discussion was to come up with specific opportunities for collaboration between prevention and care and to develop specific policy recommendations for both Councils.
- *HIV/AIDS and Aging Joint Work Group*
 - CM Manley noted that although he was not there, he was informed that they spent most of their time in a housing roundtable with Chris Harris of the San Francisco Redevelopment Agency, and Christian Irizarry of Catholic Charities CYO, HIV Housing. He also noted that they reviewed the HIV and Aging focus group DRAFT questions from Harder and Co.
- *Needs Assessment Work Group*
 - CS Allgaier noted that they spent most of their time reviewing the DRAFT focus group questions, and that they spent some time discussing recruitment issues.
- *Policy and Procedure Manual Work Group*
 - CM Andrews announced that they are about halfway through the manual, and have made mostly cosmetic changes in formatting, spelling and updating to current language. He noted that next meeting they will be discussing the rest of section 6 and starting on section 7, as well as reviewing what new policies need to put in to the manual, as well as what policies are still missing.
- *Study Hall Group*
 - There was nothing to report as it has not yet met.
- *Hep C Task Force*
 - CS Allgaier noted that they mainly did an inventory of services- i.e. what is and is not available. He also noted that they have been having attendance issues, which will be addressed at their Steering Committee retreat this weekend.

8. Co-Chair Update

The Co-Chairs had nothing to report.

9. HIV Health Services Update - VOTE

The Committee received an update from a Representative of HIV Health Service. Celinda Cantu noted that they have received notification of Part A and MAI awards, although they are slightly confusing and have yet to be worked out. A discussion ensued. She also noted that 14,700 DPH staff have received their pink slips.

10. Discussion of CoE Presentation(s) for March Council Meeting - VOTE

The Committee discussed the upcoming presentation by DPH-HHS. CS Allgaier provided the Committee with an update regarding what the presentations will be about. They Committee discussed getting data on the cost per UOS or cost per UDC and if these numbers are really necessary.

11. Next Meeting Date and Agenda Items – VOTE

The next Steering Committee Meeting is scheduled for Monday, April 19, 2010 from 5:00pm until 7:00 p.m. at 25 Van Ness, Room 330 A, San Francisco.

Parking Lot:

12. Adjournment

The meeting was adjourned at 6:57 pm by Co-Chair Molnar.
