



HIV Health Services Planning Council
STEERING COMMITTEE
Monday, May 17, 2010
Department of Public Health
25 Van Ness Avenue, 3rd Floor, Room 330A
5:00-7:00 pm

Committee Members Present: John Andrews, Margot Antonetty, Wade Flores, Matt Geltmaker, Lee Jewell, Steve Manley, Mark Molnar, Maritza Penagos, Gerardo Ramos

Committee Members Absent: Anna Heath [E], Catherine Newell [E], Laura Thomas

Others Present: Charles Siron

Support Staff Present: Randy Allgaier, Enrique Asis, William Ching, T.J. Lee

Draft Minutes

1. Introductions

The meeting was called to order at 5:04 pm by Co-Chair Manley. Everyone introduced themselves and quorum was established.

2. Review/Approve Agenda – VOTE

The Committee reviewed and proposed the following changes:

- Moving Item 9 (the HIV Health Services Update) after Item 5 (Public Comment)
- CM Geltmaker proposed adding Prevention with Positives to the Committee and Work Group Updates

The agenda was then approved by consensus.

3. Review/Approve April 19th, 2010 Minutes – VOTE

The Committee reviewed and approved April 19th minutes by consensus.

4. Announcements

- CS Allgaier announced that World Hepatitis Day is on Wednesday May 19 and that there will be a rally and press conference on the steps of City Hall at noon. CS Allgaier also announced that May 19 is National Asian & Pacific Islander HIV/AIDS Awareness Day

5. Public Comment

There was no public comment.

6. HIV Health Services Update – VOTE

The Committee will receive an update from Bill Blum of HIV Health Services.

RWPA/B Award Status

Ryan White Part B

Overall Decrease of RWPB of \$156,722 (4.56%)

Change in Funding Source

Contract agencies changed from Part B to Part A funding to simplify reporting process, resulting in \$200K for one time reallocation in the current contract year. This is not an augmentation of funding but rather a shortened contract time period.

Ryan White Part A

Stop loss amount reduced from \$600,000 to around \$400,000.

DPH and AIDS Office

Restructuring of DPH Community Programs Management to be announced in near future as well as an ongoing DPH budget reduction for upcoming fiscal year. Dr Katz, Director of DPH emitted a policy that HIV antiretroviral treatment to be offered to all patients living with HIV receiving care through SF DPH clinics regardless of T-cell count.

Solicitations

CoE Solicitation – will be drafted in upcoming two months.

Co-Chair Manley suggested that the Committee to prepare a motion to present to the Council and Co-Chair Molnar, also thinks it is a good idea to have a plan just in case, announced that 75/25 plan is fine. Three possible areas: (1) Specialty Care; (2) therapeutic monitoring vouchers; and (3) referrals to sports services.

MOTION-CM Molnar/CM Jewell: To fully fund the service category “Referral for Supportive Services” for an eight month period if this service category is eliminated by General Funds.

The motion passed by unanimous vote with one recusal. See Voting Sheet.1.

MOTION-CM Maritza/CM Molnar: Any remaining funds from will be allocated as per the formula developed by the carry-forward dollars at the April 26 Full Council meeting.

The motion passed by unanimous vote. See Voting Sheet.2.

7. Council Support Updates Council

CS Allgaier updated the Committee that there have been already two Outreach and Listening events and there will be one at the San Francisco Clinic Consortium in June. More information can be found in CS Allgaier’s monthly memorandum, which can be found at Council Support staff office.

CS Allgaier also reviewed talking points from the State office regarding ADAP. This year ADA will remain more or less the same. The State has found ways to reduce cost-fund obligations through cost-cutting techniques and regression models. The talking points memo can also be found at the Council Support staff office.

8. Committee and Work Group Reports – VOTE

The Committee will discuss the work of the Council Committees and Work Groups, communication between Committee Co-Chairs and ensure the linkage of Committee activities to the Full Council.

- **Government and Provider Affairs Update**
 - CM Geltmaker talked about the San Mateo and Marin county reports that will be presented in June, which the Committee is currently fine-tuning.
- **Consumer and Minority Affairs Update**
 - CM Ramos reported that H-CAP Ayako Miyashita presented a new ALRP brochure that clarifies the roles and responsibilities and that H-CAP has already met with four CBOS. Steering Committee expressed concern about the lack of information of the Planning Council, DPH and Ryan White Care Funding Part A.
 - CM Ramos also reported back on the needs assessment focus groups, which are currently targeting individuals living with Hepatitis C, African American women and individuals who are over 50.
- **Membership Committee Update**
 - CM Flores reported that Membership has approved two renewals; recommended applicant George Simmons to Full Council; granted three leaves of absence; granted the first choice of committees to three Council members; and talked about website developments. If George Simmons is confirmed, the Council will be at full capacity.
 - CM Flores also updated Steering on talks about commemorating the 20th Anniversary of Ryan White Care Act by holding a rally, among other ideas, on August 19th. Recommended that CS Lee develop a plan for it.
- **Points of Integration Update**
 - CS Allgaier reported that POI primarily focused on the upcoming Joint Council meeting.
- **HIV/AIDS and Aging Joint Work Group**
 - CS Manley reported on the Aging Work Group. The Group received presentation from CM Hicks on inflammation and tying it in with early treatment. The Group also received a presentation from Seth Kilborn.
- **Needs Assessment Work Group**
 - Harder + Co will be presenting their findings on their needs assessment. Harder + Co had to do hold two focus groups because the first one didn't get enough information about individuals who are over 60.
 - The online survey for people over 50 living with HIV has closed. There are a total of 117 respondents, whose demographics mirror that of target populations.
 - The respondents focused talked more about their fears than needs.
 - CS Allgaier announced that the Work Group will be preparing a white paper for presentation.
- **P&P Work Group**
 - CM Andrews reported that P&P Work Group has finished reviewing the Manual (from Section 7 onward). Phase I primarily focuses on which policies are deemed fit for inclusion or removal.
 - Recommended that some documents and sections in the Manual can be spun off as a standalone pamphlet or training manual.
 - Described Phase II as the actual revision of policies.
 - Hoping to cut down on redundancy, simpler and to have a longer shelf life.

- Will provide Steering and then Full Council of any changes.
- **Hepatitis Task Force**
 - CS Allgaier reported the Task Force is currently preparing for the upcoming rally on May 19th.
 - Received presentations from Barbara Garcia. CS Allgaier expressed concern that DPH lacks understanding about individuals living with Hepatitis C. Also reported that DPH won't treat Hep C-infected individuals if they are currently abusing substances.
 - Also received a presentation from VA, which has a high number of individuals living with Hep C and with mono. There are more drugs for Hep C in the pipeline.
 - The Task Force has hired a consultant to write up Task Force Recommendations.
- **Prevention with Positives**
 - Working on multiple scripts. There will be a document in July/August.
 - Co-Chair Molnar would like a presentation of the work being done so far.
 - CM Andrews wants an overview of Best Practices.

9. Co-Chair Update

Co-Chair Manley announced that CARE dues have been already been paid for and due to recent donations, we have a surplus.

10. Community Viral Load Presentation Discussion and Debrief

Steering reviewed a handout of questions prepared by POI to be presented at the Full Council Meeting.

The Committee proposed a follow up discussion regarding the Community Viral Load exercise following the Joint Council meeting in May. A copy of the handout is available in the Council Support staff office.

11. Review of Full Council Agenda – VOTE

The Committee reviewed the Full Council Agenda. CM Flores proposed adding some time for Membership voting to the agenda.

The motion passed by consensus.

Addition of Membership, possible change of Grant Colfax to June, possible addition of Part B with vote Agenda has been approved.

12. Next Meeting and Agenda Items – VOTE

The next Steering Committee meeting has tentatively been scheduled for Monday, June 21st 2010 from 5-7 pm at 25 Van Ness, Room 330A, San Francisco.

13. Adjournment

The meeting was adjourned at 6:57 pm by Co-Chair Manley.

Steering Committee

HIV Health Services Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**= Recused (deduct from quorum)

April 19, 2010

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	John Andrews (At-Large)-Proxy Steve Manley	P	Y	Y								
2.	Margot Antonetty (At-Large)	P	Y	-								
	Anna Heath	LOA										
3.	Maritza Penagos (At-Large)	P	Y	Y								
4.	Lee Jewell (CMA Co-Chair)	P	Y	Y								
5.	Gerardo Ramos (CMA Co-Chair)	P	R	Y								
6.	Matt Geltmaker (GPA Co-Chair)	P	Y	Y								
7.	Donald Soto (GPA Co-Chair)	A	-	-								
8.	Wade Flores (Membership Co-Chair)	P	Y	Y								
9.	Cherrlynn Hubbard (Membership Co-Chair)	A	-	-								
10.	Cathy Newell (PoI Co-Chair)	E	-	-								
11.	Steve Manley (Council Co-Chair)	P	Y	Y								
12.	Mark Molnar (Council Co-Chair)	P	Y	Y								
13.	Laura Thomas (Council Co-Chair)	A	-	-								
15.	Charles Siron	P	Y	Y								

Ayes		9	9									
Nayes		0	0									
Abstain		0	0									

Recusal		1	0							
Total		10	9							
***Pending Mayoral Appointment										