



HIV Health Services Planning Council
STEERING COMMITTEE
Monday, October 18, 2010
Department of Public Health
25 Van Ness Avenue, 3rd Floor, Room 330A
5-7 pm

Committee Members Present: Margot Antonetty, Wade Flores, Matt Geltmaker, Lee Jewell, Mark Molnar, Laura Thomas

Committee Members Absent: John Andrews [LOA], Cherrlynn Hubbard, Catherine Newell, Maritza Penagos, Gerardo Ramos, Don Soto

Others Present: Bill Hirsh [ALRP], Ayako Miyashita [HCAP], Bill Blum [DPH-HHS], Dean Goodwin [DPH-HHS], Steve Manley

Support Staff Present: Randy Allgaier, Enrique Asis, William Ching

Minutes

1. Introductions

The meeting was called to order at 5:07 pm by Co-Chair Molnar. Everyone introduced themselves and quorum was established.

2. Review/Approve October 18th 2010 Agenda – VOTE

The Committee reviewed and approved the agenda by consensus.

3. Review/Approve August 16th DRAFT Minutes and September 20th DRAFT Notes – VOTE

The Committee reviewed and approved the August 16th minutes and September 20th notes by consensus.

4. Announcements

- CM Thomas announced that the Hep C Task Force is sponsoring a forum about Hep C and the African American Community on Wednesday October 20 at CCSF from 6-8 pm

5. Public Comment

There was no public comment.

6. HIV Health Services Update – VOTE

Notes from Bill Blum:

- RWPA Application was resubmitted today
- CHRP grant will be starting in November
- CoE solicitations have been published
- Barbara Garcia has been appointed new director of Department Public Health. The current director, Mitch Katz, will be departing for LADPH

7. Council Support Update

CS Allgaier announced that within the next three weeks, Council Support will distribute a survey to gauge everything about the Council, including the work done by Council Support. Co-Chairs will review it within the week.

Also, there will be an event on HIV and Aging next Thursday, October 28, where CS Allgaier will be speaking about the HIV and Aging white paper. The event will be held at the LGBT Center 1600 Market Street from 3-5 pm.

8. Committee and Work Group Reports – VOTE

The Committee will discuss the work of the Council Committees and Work Groups, communication between Committee Co-Chairs and ensure the linkage of Committee activities to the Full Council.

- **Government and Provider Affairs Update**
 - CM Geltmaker
 - The Committee spent majority of the time discussing opening up and reprioritizing service categories
 - Discussed how council members learn differently and using different strategies and methods to best explain the concept to council members
 - CM Geltmaker reported three take away points:
 - a. People voted a certain way because of their lack of knowledge regarding service categories
 - b. There is a difference between HRSA service categories and budget categories, leaving a lot of room for confusion
 - c. Council Members need to take responsibility for asking for help
 - CM Manley's suggestion: polling Council Members to see which method of education is best for them – what do people want to know?
- **Consumer and Minority Affairs Update**
 - CM Jewell
 - Received cultural inclusiveness update
 - Discussion on Outreach and Listening, updates and suggestions on how to build a more sustainable model
 - Ayako Miyashita presented the HCAP Report
- **Membership Committee Update**
 - CM Flores
 - Three letters of warning were approved to be sent
 - Reviewed a new member application, voted to interview the prospective applicant
 - Two resignations were tendered
 - An exit interview was reviewed
 - Revised committee assignments have been approved and will take effect in November
- **Points of Integration Update**
 - CM Thomas
 - Presented to the HIV Prevention Planning Council (HPPC) last week
 - Some recommendations were accepted, including the statement on community viral load
 - The CVL statement has been finalized and will be presented to the Planning Council
 - Another recommendation focus on behavioral services, also approved by HPPC

- a. One was about integrating behavioral health services within the medical home, health department create a community planning body for behavioral health
- **HIV/AIDS and Aging Joint Work Group**
 - Meeting was cancelled – Phase I is done, currently in talks with the Prevention Council to finalize collaboration efforts
- **P&P Work Group**
 - Meeting was cancelled
- **Hepatitis Task Force**
 - CM Thomas
 - Hosting a forum on Wednesday
 - On target to complete all recommendations by the end of the year, including education and policy recommendations
 - Intends on presenting the recommendations to the planning council
- **Prevention with Positives Focus on Substance Use**
 - No updates
 - Best Practices Guide is out and currently being reviewed in DPH

9. Co-Chair Update

No other updates.

10. Cultural Inclusiveness Update – VOTE

CS Allgaier received a proposal from Veronica Neal that Allgaier has commented on and it is still under review. The two will soon conceive a schedule and a plan on how to use the Council's diversity to direct the body's decision making.

11. HIV Consumer Advocacy Project Discussion

Bill Hirsh of ALRP and Ayako Miyashita of the HIV Consumer Advocacy Project (HCAP) presented an overview of the Project's history and mission to give Council Members more information on how it interfaces with the continuum of care.

The Project advocates on behalf of clients, to conduct mediation where there is an opportunity to go between two or more parties, offers technical assistance to providers and to conduct outreach. The outreach intended to educate service providers about the Project and to ensure that consumers are aware of the Project's services.

One of the goals of the contract was to provide a certain amount of training for the Advocate. About 10 months into the contract, the Advocate achieved 71% UOS goals and 40% of UDC goal. The Advocate also increased the number of clients seen and conducted 9 out of 12 target outreach events. The Project also works with providers to create appropriate policies and procedures when there is none and to better tweak their organization's respective grievance procedures.

Consumer Advocate Ayako updates and distributes monthly reports to CMA, stating that it is her goal to educate consumers about the roles and limitations of the Project, which is not intended to solely litigate. She envisions a filling a gap between a wrong a person may have experienced and a lack of certain enforceable legal rights – the position is intended to mitigate any problems that may arise between consumers and providers.

Council Members extended their appreciation for the education component, felt that the project is a good fit with ALRP and expressed that Ayako was doing a superb job.

12. Approval of October Full Council Meeting Agenda – VOTE

The Committee revised time allotments and approved the October 25th Full Council Meeting agenda by consensus.

13. Next Meeting and Agenda Items – VOTE

The next Steering Committee meeting has tentatively been scheduled for Monday, November 15th 2010 from 5-7 pm at 25 Van Ness, Room 330A, San Francisco.

Parking Lot:

- Agenda item: continuing service categories discussion

14. Adjournment

The meeting was adjourned at 6:53 pm by Co-Chair Molnar.

Steering Committee

HIV Health Services Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

August 16, 2010

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	John Andrews (At-Large)	LOA										
2.	Margot Antonetty (At-Large)	P										
3.	Maritza Penagos (At-Large)	A										
4.	Lee Jewell (CMA Co-Chair)	P										
5.	Gerardo Ramos (CMA Co-Chair)	A										
6.	Matt Geltmaker (GPA Co-Chair)	P										
7.	Donald Soto (GPA Co-Chair)	A										
8.	Wade Flores (Membership Co-Chair)	P										
9.	Cherrlynn Hubbard (Membership Co-Chair)	A										
10.	Cathy Newell (POI Co-Chair)	A										
11.	Steve Manley (Council Co-Chair)	A										
12.	Mark Molnar (Council Co-Chair)	P										

13.	Laura Thomas (Council Co-Chair)	P									

Ayes										
Nayes										
Abstain										
Recusal										
Total										
***Pending Mayoral Appointment										