



HIV Health Services Planning Council

STEERING COMMITTEE

Monday, August 15, 2011

Department of Public Health

25 Van Ness, 3rd Floor, Room 330A

5:00-7:00 pm

Committee Members Present: John Andrews, Wade Flores, Matt Geltmaker, Lee Jewell, Steve Manley, Michael Scarce, Michelle Spence

Committee Members Absent: Lee Jewell, Rachel Matillano, Ken Pearce, Gerardo Ramos [LOA], Laura Thomas, George Simmons, Eric Sutter, Channing Wayne [E]

Others Present: Bill Blum [DPH-HHS], Mary Lawrence Hicks, Eddie Machtinger [Ward 86], Ali Marrero-Calderon [PHP/Ward 86], Courtney Mulhern-Pearson [SFAF], Wendy Phillips [Dolores Street], Mary Shroeder [Maitri], Michael Smithwick [Maitri]

Support Staff Present: Enrique Asis, William Ching, T.J. Lee, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 5:06 pm by CS Molnar. Everyone introduced themselves and quorum was established.

2. Review/Approve August 15th 2011 DRAFT Agenda – VOTE

The Committee reviewed and approved the August 15th 2011 DRAFT Agenda by consensus.

3. Review/Approve June 20th and July 18th 2011 DRAFT Minutes – VOTE

The Committee reviewed and approved June 20th and July 18th 2011 DRAFT Minutes by consensus.

4. Announcements

- CS Molnar announced that neither Council Co-chairs were able to attend today's meeting. Normally, a Council member would step in to facilitate, but the Co-chairs have asked CS Molnar to lead the meeting today.

5. Public Comment

Wendy Phillips, acting executive director of Cohen House, said she is interested in learning more about the Council's work.

6. Council Support Update

CS Molnar made the following announcements:

- The Summit will occur on Friday, August 26 and the regularly scheduled Council meeting will occur on Monday August 22nd.
- Reminded the Council to complete the Summit survey ASAP. The results will inform the Summit on August 26th.

7. Co-Chair Update

Due to his absence, Council Co-chair Jewell has provided the Committee with an email message.

8. Committee and Work Group Reports – VOTE

- Consumer and Minority Affairs Update
 - CM Scarce reported:
 - The Committee received a report from the COLA event in Marin
 - Update from Transgender Needs Assessment Workgroup
 - Jae Sevelius will be attending the next CMA meeting to review draft focus group questions
 - The Committee tabled discussion for potential groups for the second needs assessment until after the Summit
 - Two prioritization and allocation motions were generated
 - The Committee elected CM Spence as new Co-chair
- Government and Provider Affairs Update
 - CM Geltmaker:
 - The Committee reviewed the HAPN presentation and received a minor MAI update
 - Reviewed motions from Membership
 - Discussed the formatting of summary sheets
- Membership Committee Update
 - CM Flores reported:
 - Reviewed motions from CMA
 - Reviewed and approved a letter of warning and a letter of probation
 - Grated a leave of absence request
 - Committee decided to increase recruiting efforts
- POI (Points of Integration) Committee Update
 - CS Asis reported:
 - The Committee continued a discussion on the needs of African Americans
- Policy and Procedure Manual Work Group
 - CM Andrews reported:
 - The Workgroup continued reviewing and revising policies with the help of Council Support
- Transgender Needs Assessment Work Group
 - CM Scarce reported:
 - The next Workgroup meeting will occur in September
 - Renewed push for new members and potential focus group participants
 - Clarified the division of labor between Council and CoE, meeting location, etc.

CM Andrews asked about interested participants without internet access. CM Scarce responded, saying that the group will be able to mail forms/questionnaires to interested parties. CMs Flores and Geltmaker would like more information to pass along to potential members/recruits in Marin and San Mateo, respectively.
- PWLH Advocacy Group
 - No update.

- Community Outreach, Listening and Advocacy Work Group
 - CS Asis reported:
 - There are no further COLA events scheduled at the time being and will wait to reconvene after the Summit
 - CS Molnar will prepare a report/summary of all previous COLA events and feedback
 - CM Andrews said we received one potential Council applicant as a result of COLA

9. HIV Health Services Update – VOTE

Bill Blum, from DPH-HHS, updated the Committee on the following:

- Ryan White Funding
 - DPH has received a fourth award letter noticing an additional reduction of approximately \$770,000 that will be absorbed over a six month period, equating to a total overall cut of \$1.9 million dollars. Partner counties are still awaiting their award amounts.

CS Molnar brought the Committee's attention to the Co-chairs letter. The Co-chairs feel it was appropriate to bring budget issues to higher powers given the new award letter.

CM Hicks wanted more clarification on what is the Council's current position. CS Molnar said that after last year's Summit, the Council realized that Speaker Pelosi's addback might be jeopardized in ongoing negotiations. Thus the Council decided to hold off on 2010 Summit allocation decisions until details are finalized. The addback total has since been included in the President's Budget. The fourth award letter details a \$1.9 million dollar cut, but the Council does not know where these cuts come from.

Bill Blum assumes that the latest award amount will more or less be similar to last year's, so the Council should be able to base current decisions on the information available. He also said that the Council will unlikely be able to achieve savings in moving Ryan White clients to LIHPs because of longer life spans, new diagnoses and the overutilization of services.

The Committee reviewed the letter provided by the Co-chairs, which raised some questions. CM Andrews wondered how would these project reductions affect providers, especially six months into the contract year. Bill Blum said that DPH would most likely have to modify contracts and deliverables. He also wondered how will this affect Summit decisions. Bill Blum stated that proportional cuts to all service categories, rather than limiting it all to primary care, would limit political clout (Board of Supervisors).

Public Comment: Michael Smithwick warned the Council that it is playing a game of political chicken, allowing no time for the Council to adjust its decisions if advocacy does not work.

CM Scarce expressed a desire to increase transparency and was concerned that the Co-chairs are not in attendance to present or defend their positions. CM Hicks was also a little uncomfortable about being unable to talk to the Co-chairs about the letter, but she still feels compelled to revisit the Council's decisions from last year.

CM Manley stated that allocation at the Summit may be the best time to discuss this issue, but the conversation may run the risk of last all day. He wondered if it would be possible to dedicate a certain

time for this at the Summit. CS Molnar said that there would be some time allotted to discuss allocation at the Council meeting.

MOTION-CM Hicks/CM Manley:

For the Council to revisit its decision for the 2010 Resource Allocation.

The motion passed unanimously. See Voting Sheet.1.

CM Andrews spoke in favor of the motion, which would allow an opportunity to present their input to the Council.

Eddie Machtiger, a member of the public, stated that the Council needs to understand the real world implications of the cuts to core services, which would harshly impact Women HIV Programs.

Ali Marrero-Calderon, also a member of the public, expressed concern of the impact of cuts to core services would have on those recently diagnosed with HIV and linkages to care. Very anxious about budget cuts and how that may impact already marginalized communities.

Laurie, of the AIDS Health Project, understands the difficult decision that the Council and most providers have to make in this difficult economic and political environment. She wondered if there would be a better way to visualize the 75%/25% funding split between core and support services.

- LIHP
 - Bill Blum continued his update, telling the Committee that there is no sure way to calculate LIHP savings, if any.
 - HRSA has recently issued guidance on LIHP implementation and that client transitions may be tied to recertification.
 - DPH is cognizant of the many problems that may arise from this transition, both on the provider and consumer side.

Courtney Mulhern-Pearson, of the San Francisco AIDS Foundation, wanted to emphasize the number of clients eligible for LIHP is still unknown, as eligibility criteria (FPL, disease status, etc.) is still in flux.

10. Resource Allocation Discussion – VOTE

The Committee reviewed motions that originally began in the PLWH Advocacy Group and has been moved, discussed and amended as it wound through various Council Committees. CS Molnar noted two themes that have emerged through discussion: (1) parity between core and noncore services; and (2) an increased need for benefits counseling.

The motions as voted upon by the Government and Provider Affairs Committee:

1. Level Funding Scenario

If resource allocation remains at the current level, service category resource allocation will remain level across all categories.

Due to the migration of RWPA clients to LIHP, if additional resources become available, resource allocation to Benefits Counseling service provision will be increased up to 25% of the current amount. If resources are available beyond that allocation, allocations will be shared proportionately across all service categories.

2. Decreased Funding Scenario

If allocation levels are decreased, allocations for core services will then be reduced proportionately until the mandated 75% minimum of allocation to cores services is reached. If further reduced allocation is required, reductions will occur proportionately across all service categories.

Due to the migration of RWPA clients to LIHP, if additional resources become available, resource allocation to Benefits Counseling service provision will be increased up to 25% of the current amount. If resources are available beyond that allocation, allocations will be shared proportionately across all service categories.

3. Increased Funding Scenario

If allocation levels are increased, allocations for support services will then be increased proportionately until the mandated 25% maximum of allocation to support services is reached. If further increased allocation is required, increases will occur proportionately across all service categories.

Due to the migration of RWPA clients to LIHP, if additional resources become available, resource allocation to Benefits Counseling service provision will be increased up to 25% of the current amount. If resources are available beyond that allocation, allocations will be shared proportionately across all service categories.

CS Molnar went on to say that the motions covered possible increased funding scenarios, including the use of rollover funds, as well as the flexibility to determine which service categories to fund. CM Scarce pointed out specificity and ambiguity: will these motions cover trainings, case managers, etc? CM Andrews wondered if general funds might be counted as “additional resources.”

CM Hicks spoke against the motions, stating that given the Committee voted to revisit last year’s motions, that it would be difficult and perhaps counterintuitive if the Council decided to consider these motions. The Council will need to wait on new information before making any serious decisions. CS Molnar responded saying the motions are broadly crafted as such to allow latitude in the face of new information.

MOTION-CM Scarce/CM Spence

To accept motions as generated by the GPA Committee.

Public Comment: Eddie Machtinger spoke against the motion, saying that the 75/25 split between core and noncore services needs to be more closely examined.

The Committee expressed confusion as to whether a yes or not vote would be seen as an endorsement of the aforementioned motions. Some Committee members wondered if it was wise to vote on the motions at all.

Bill Blum offered some thoughts, saying that it is still unclear what is happening with the LIHP program and suggested that the Committee separate benefits counseling conversations until more concrete information is revealed.

CM Scarce doesn't believe that this vote would confuse Council members if information is presented in a clear manner. CM Manley believes that coming into the Summit with even a loosely crafted motion would save some time.

The motion was called into question. **The motion did not pass. See Voting Sheet.2.**

A new motion was crafted and reads as:

MOTION-CM Geltmaker/CM Manley

Due to the ongoing changes to benefits, allocation to benefits counseling provision should be a high priority in the Council's resource allocation discussion for 2012.

The motion passed. See Voting Sheet.3.

11. Review/Approve August 22nd 2011 Council DRAFT Agenda – VOTE

The Committee reviewed and amended the August 22nd 2011 DRAFT Council agenda.

12. Policy and Procedure Update – VOTE

The Committee forwarded this agenda item until the Council meeting.

13. Next Meeting Dates & Agenda Items

The next Steering Committee meeting is tentatively scheduled for Monday, September 19th 2011 at 25 Van Ness, Room 330A, San Francisco from 5-7 pm.

Parking Lot:

▪

14. Adjournment

The meeting was adjourned by Co-Chair Jewell at 7:28 pm.

Steering Committee

HIV Health Services Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

| | [roll] | [1] | [2] | [3] | [4] | [5] | [6] | [7] | [8] |
|----------------------------------|--------|-----|-----|-----|-----|-----|-----|-----|-----|
| 1. John Andrews (At-Large) | P | Y | N | Y | | | | | |
| 2. Lee Jewell (Council Co-Chair) | A | - | - | - | | | | | |
| 3. Gerardo Ramos (CMA Co-Chair) | LOA | - | - | - | | | | | |
| 4. Michael Scarce (CMA Co-Chair) | P | Y | Y | Y | | | | | |
| 5. Matt Geltmaker (GPA Co-Chair) | P | Y | N | Y | | | | | |

| | | | | | | | | | |
|--------------------------------------|---|---|---|---|--|--|--|--|--|
| 6. Channing Wayne (GPA Co-Chair) | E | - | - | - | | | | | |
| 7. Wade Flores (Membership Co-Chair) | P | Y | Y | Y | | | | | |
| 8. Eric Sutter (Membership Co-Chair) | A | - | - | - | | | | | |
| 9. Ken Pearce (POI Co-Chair) | A | - | - | - | | | | | |
| 10. Laura Thomas (Council Co-Chair) | A | - | - | - | | | | | |
| 11. George Simmons (At-Large) | A | - | - | - | | | | | |
| 12. Rachel Matillano (At-Large) | A | - | - | - | | | | | |
| 13. Michelle Spence | P | Y | - | - | | | | | |
| 14. Steve Manley | P | Y | Y | Y | | | | | |
| | | | | | | | | | |
| 1. Mary Lawrence Hicks | P | Y | N | Y | | | | | |

| | | | | | | | | | |
|---------|--|--|--|--|--|--|--|--|--|
| Ayes | | | | | | | | | |
| Nayes | | | | | | | | | |
| Abstain | | | | | | | | | |
| Recusal | | | | | | | | | |
| Total | | | | | | | | | |