



## HIV Health Services Planning Council

### STEERING COMMITTEE

Monday, July 18, 2011

Department of Public Health

25 Van Ness, 3<sup>rd</sup> Floor, Room 330A

5:00-7:00 pm

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**Committee Members Present:** Lee Jewell, Matt Geltmaker, Michael Scarce, George Simmons, Eric Sutter

**Committee Members Absent:** John Andrews [E], Wade Flores [E], Rachel Matillano [E], Ken Pearce [E], Gerardo Ramos [E], Laura Thomas [E], Channing Wayne [E]

**Others Present:** Bill Blum [DPH-HHS], Dean Goodwin [DPH-HHS], Mary Shroeder [Maitri], Charles Siron, Michael Smithwick [Maitri]

**Support Staff Present:** Enrique Asis, William Ching, T.J. Lee, Mark Molnar

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### *Draft Notes*

#### 1. Introductions

The meeting was called to order at 5:03 pm by Co-Chair Jewell. Everyone introduced themselves and quorum was not established.

#### 2. Review/Approve July 18<sup>th</sup> 2011 DRAFT Agenda – VOTE

The Committee reviewed and did not approve the July 18<sup>th</sup> 2011 DRAFT Agenda due to lack of quorum.

**AMENDMENT:** CS Molnar suggested forwarding agenda items #11 and #12 to the Council due to lack of quorum.

#### 3. Review/Approve June 20<sup>th</sup> 2011 DRAFT Minutes – VOTE

The Committee reviewed and did not approve the June 20<sup>th</sup> 2011 DRAFT Minutes due to lack of quorum.

#### 4. Announcements

- CM Scarce announced a series of classes at the San Francisco AIDS Foundation, that will target Spanish-speaking HIV-positive individuals, is currently looking for teachers and presenters.

#### 5. Public Comment

There was no public comment.

#### 6. HIV Health Services Update – VOTE

Bill Blum, from DPH-HHS, updated the Committee on the following:

- HRSA released guidelines clarifying the use of administrative funds and detailed greater oversight. There will be increased monitoring and restrictions on what providers can count as direct services.
- There will be opportunities to partner with DPH to discuss policy around transitional housing. CM Antonetty will present more information soon.
- Ryan White Program award
  - Part A – a 4.4% reduction (\$1.4 million) to approximately \$24 million.
  - Cuts will be absorbed through core services due to previous year's Council decisions.

Public Comment: Michael Smithwick, executive director of Maitri, said he was confused about decisions where cuts will be absorbed. CS Molnar responded, stating that the Council made decisions to have future cuts directed towards core services when the future funding scenarios were much more dire.

## 7. Council Support Update

CS Molnar made the following announcements:

- The PLWH Advocacy Group will be meeting this Friday from 2-3:30 pm at Project Open Hand.
- The pre-Summit training will be held on July 27 from 2-5 pm. See CS Asis for more information.
- The Council meeting will be on August 22 and the Summit is on August 26.

## 8. Co-Chair Update

CM Jewell announced that CM Ramos is the new HIV Health Services Planning Council Co-chair, fulfilling the rest of the CS Molnar's term.

## 9. Committee and Work Group Reports – VOTE

- Consumer and Minority Affairs Update
  - CM Scarce reported:
    - The Committee discussed CM Ramos' transition as new Council Co-chair and has opened nominations for a new CMA Co-chair Both CMs Hudson and Spence have been nominated.
    - There was a Community Outreach and Listening Activities discussion about event planning and logistics; and the roles, responsibilities and relationship between Council Support and the COLA team.
      - COLA events will be on hold until after the August Summit
    - CM Scarce gave a Transgender Needs Assessment Update (more to follow below).
    - The CMA also began a discussion on potential populations for a second needs assessment.
- Government and Provider Affairs Update
  - CM Geltmaker:
    - The Committee reviewed the Epi/ARIES presentations, as well as presentations from Marin and San Mateo.
- Membership Committee Update
  - CM Sutter reported:
    - The Committee did not achieve quorum but recommends that prospective Trinity Dushon be interviewed in September.
    - The Committee also forwarded recommendations to renew the memberships of CMs Emerson and Matillano.
- POI (Points of Integration) Update
  - CS Molnar reported:
    - The POI Committee tasked itself to respond to the National HIV/AIDS Strategy, expanding and negotiating the National Strategy with San Francisco's.
    - The Committee discussed African Americans, how to improve services and preventions; how to find individuals not in case or status unaware and will request more information from community members.
- Policy and Procedure Manual Work Group
  - CS Molnar stated that the work will be reviewed next week.
- Transgender Needs Assessment Work Group

- CM Scarce reported:
  - The Workgroup twice:
    - June 27<sup>th</sup>
      - Approximately 12-14 individuals showed up
      - The Workgroup reviewed and discussed needs assessment objectives, possible uses of the findings and proposed scope of work
      - Phase I will convene four focus groups, one for each county as well as a fourth one conducted exclusively in Spanish in San Francisco.
      - Phase II will be composed of an online survey, but this is still being logistically planned out. The Workgroup discussed possible barriers and suggest alternatives.
    - July 15<sup>th</sup>
      - The meeting was less well-attended with scheduling and location being blamed as the main problems.
      - Workgroup Co-chair Jae Sevelius presented a draft focus group questionnaire. CM Scarce suggested taking one step back to have the Workgroup learn more about the COE, as well as Ryan White service categories.
  - The next meeting will occur on Wednesday, July 20 12:30-2 pm.
- PWLH Advocacy Group
  - CM Jewell stated that the PLWH Advocacy Group will meet this Friday, July 22 from 2-3:30 pm.
- Community Outreach, Listening and Advocacy Work Group
  - CS Asis reported:
    - The team (CM Spence, CS Asis and Consumer Advocate Ayako Miyashita) held an event in Marin last Wednesday with approximately seven to eight consumers showing up.
    - There was a spirited discussion on service delivery in Marin County.
    - The team will prepare a more report review soon.

**10. Letter of Support for SFRA HUD HUH Application – VOTE**

The Committee tabled this agenda item, and instead forwarded it to the Council for review and approval.

**11. Letter of Support for Anti-Discrimination Against the Formerly Incarcerated – VOTE**

The Committee tabled this agenda item, and instead forwarded it to the Council for review and approval.

**12. Policy and Procedure Update – VOTE**

The Committee tabled this agenda item, and instead forwarded it to the Council for review and approval.

**13. Review/Approve July 25<sup>th</sup> 2011 Council DRAFT Agenda – VOTE**

The Committee reviewed and amended the July 25<sup>th</sup> 2011 DRAFT Council agenda.

**14. Next Meeting Dates & Agenda Items**

The next Steering Committee meeting is tentatively scheduled for Monday, August 15<sup>th</sup> 2011 at 25 Van Ness, Room 330A, San Francisco from 5-7 pm.

Parking Lot:

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**15. Adjournment**

The meeting was adjourned by Co-Chair Jewell at 5:54 pm.

**Steering Committee**

**HIV Health Services Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. John Andrews (At-Large)	E								
2. Lee Jewell (Council Co-Chair)	P								
3. Gerardo Ramos (CMA Co-Chair)	E								
4. Michael Scarce (CMA Co-Chair)	P								
5. Matt Geltmaker (GPA Co-Chair)	P								
6. Channing Wayne (GPA Co-Chair)	E								
7. Wade Flores (Membership Co-Chair)	E								
8. Eric Sutter (Membership Co-Chair)	P								
9. Ken Pearce (POI Co-Chair)	E								
10. Laura Thomas (Council Co-Chair)	E								
11. George Simmons (At-Large)	P								
12. Rachel Matillano (At-Large)	E								

Ayes									
Nayes									
Abstain									
Recusal									
Total									