



HIV Health Services Planning Council

STEERING COMMITTEE

Monday, June 20, 2011

Department of Public Health

25 Van Ness, 3rd Floor, Room 330A

5:00-7:00 pm

Committee Members Present: Matt Geltmaker, Lee Jewell, Steve Manley, Rachel Matillano, Gerardo Ramos, Michael Scarce, George Simmons, Laura Thomas, Channing Wayne

Committee Members Absent: John Andrews [E], Wade Flores [E], Ken Pearce

Others Present: Dean Goodwin [DPH-HHS], Tzeli Triantafillou [ViV Healthcare]

Support Staff Present: Enrique Asis, William Ching, T.J. Lee, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 5:04 pm by Co-Chair Jewell. Everyone introduced themselves and quorum was established.

2. Review/Approve June 20th 2011 DRAFT Agenda – VOTE

The Committee reviewed and approved the June 20th 2011 DRAFT Agenda by consensus.

3. Review/Approve May 16th 2011 DRAFT Minutes – VOTE

The Committee reviewed and approved the May 16th 2011 DRAFT Minutes by consensus.

4. Announcements

- CM Simmons announced that the St. Joseph Health Fund will be taking new clients and offering up to \$300 in subsidies for health-related costs. See him for more details.
- CM Ramos announced that Housing and Urban Health and the San Francisco AIDS Foundation are close to creating a new housing waiting list. Currently, they have about a year's worth of referrals and they are inviting the HIV Health Services Planning Council to help inform the process.
- CS Asis and CM Ramos updated the Committee on COLA events. CM Spence took initiative and scheduled the next event at the Marin Treatment Center on July 13 from 3-5 pm.

5. Public Comment

There was no public comment.

6. HIV Health Services Update – VOTE

Dean Goodwin from DPH-HHS updated the Committee on the following:

- Still no grant award for RWPA and DPH has communicated this with providers across the city. DPH is committed to ensuring seamless coverage, modifying contracts as needed.
- HRSA has issued new guidelines for fiscal and monitoring programs – nothing too cumbersome to implement.

7. Council Support Update

CS Molnar stated that Council Support has sent out a Council survey and we have received approximately 21 responses. The Council meeting and Summit are tentatively scheduled for August 22 and August 26, respectively.

8. Co-Chair Update

CM Thomas said that the Co-Chairs of both HHSPC and the Prevention Council Co-Chairs are hoping to find a time to meet to discuss continuing collaboration and to plan for the joint HHSPC-HPPC meeting this fall.

9. Committee and Work Group Reports – VOTE

- Consumer and Minority Affairs Update
 - CM Ramos reported:
 - HIV Consumer Advocate, Ayako Miyashita, presented her monthly report as well as an annual review of the project, with Council Members discussing its contents at length.
 - The Committee also discussed COLA events and logistics at length, delineating the roles and responsibilities between COLA members and Council Support.
 - Council Support will not be able to pay for space or food for COLA events.
- Government and Provider Affairs Update
 - CM Simmons:
 - The Committee reviewed the updated HIV and Aging presentation, as well as the Medi-Cal Waiver Program, which generated a lot of discussion among members. There was some confusion regarding the Low Income Health Plans (LIHPS) as well as what role/advocacy the Council can undertake.
 - The presentation highlights the beginning stages of Healthcare Reform and underscores some miscommunication (and policy differences) between County, State and HRSA officials.
 - After some discussion between the presenters (Anne and Courtney) and Council Members, the presenters will only deliver the first half of their presentation to the Council next week. The second half of the presentation will be given in July, when there is more concrete information.
 - Council Members agreed that the information is vitally important for low income, people with disabilities and HIV.
- Membership Committee Update
 - CM Sutter reported:
 - The Committee interviewed prospective applicant Billie Jean Kanios and recommended that the Council put her application up for a vote.
 - The Committee then began discussing Co-Chair designated seats, particularly whether or not one person may be able to “fill” all three seats.
 - The Committee agreed to craft a policy that will clarify the by-law.
- POI (Points of Integration) Update
 - CM Thomas reported:
 - The Committee continued to review its plan to respond to the National HIV/AIDS plan and received a presentation about health disparities within the African American community.

- Policy and Procedure Manual Work Group
 - June meeting was canceled.
- Transgender Needs Assessment
 - Already covered.
- PWLH Advocacy Group
 - No updates. CM Jewell will send out an email to the Group in to schedule the next meeting, most likely before the Summit.

10. Council Survey and Summit Update – VOTE

Based on preliminary survey results, CS reported that there will most likely be a 10 minute break before any votes at the Summit and that a few Council Members expressed interest in receiving the annual binder in CD-Rom form. Some Council Members wondered if the 10 minute recess would interfere with either the Brown Act or the Sunshine Ordinance. Council Support will look into this issue.

CS Asis announced that he will hold a pre-summit orientation before the Summit and he is open to suggestions and requests from the Council.

11. Policy and Procedure Update – VOTE

The Committee reviewed and approved the changes to five policies and procedures:

2.1 Council Overview & Mission Statement – Adding “POI” to language - **Approved**

2.6c Council Member Job Description – Removed language regarding mandated seats – **Approved**

4.7 Conflict of Interest Policy – The Committee decided to refer this policy back to the Policy and Procedure Workgroup

4.8 Meeting Procedures - Public Comment – No changes – **Approved**

6.1 Steering Committee Function and Purpose – Cosmetic changes – **Approved**

6.4 Supervision of Director of Planning Council – Cosmetic changes – **Approved**

12. Review/Approve June 27th 2011 Council DRAFT Agenda – VOTE

The Committee reviewed and amended the June 27th 2011 DRAFT Council agenda.

13. Next Meeting Dates & Agenda Items

The next Steering Committee meeting is tentatively scheduled for Monday, July 20th 2011 at 25 Van Ness, Room 330A, San Francisco from 5-7 pm.

Parking Lot:

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14. Adjournment

The meeting was adjourned by Co-Chair Thomas at 6:03 pm.

Steering Committee

HIV Health Services Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
 Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. John Andrews (At-Large)	P								
2. Lee Jewell (Council Co-Chair)	P								
3. Gerardo Ramos (CMA Co-Chair)	P								
4. Michael Scarce (CMA Co-Chair)	P								
5. Matt Geltmaker (GPA Co-Chair)	E								
6. Channing Wayne (GPA Co-Chair)	E								
7. Wade Flores (Membership Co-Chair)	P								
8. Eric Sutter (Membership Co-Chair)	A								
9. Ken Pearce (POI Co-Chair)	A								
10. Laura Thomas (Council Co-Chair)	P								
11. George Simmons (At-Large)	P								
12. Rachel Matillano (At-Large)	A								

Ayes									
Nayes									
Abstain									
Recusal									
Total									