



HIV Health Services Planning Council
COUNCIL MEMBERS RIGHTS AND RESPONSIBILITIES
WORK GROUP

Wednesday, January 21st, 2009
Department of Public Health

25 Van Ness Avenue, 3rd Floor, Room 330A

4:30-6:30 pm

Council Members Present: Andrews, Banks, Molnar, Newell, Siron

Others Present: Michelle Long (DPH-HHS), Hilda Jones (DPH-HHS)

Support Staff Present: Bryson, Lee, Zhovreboff

Draft Minutes

1. Introductions

The meeting was called to order at 5:00pm by Co-Chair Margolis. Everyone introduced themselves.

2. Review/Approve Agenda

The agenda was reviewed and approved by consensus.

3. Review/Approve November 19th, 2008 Minutes

The November 19th minutes were reviewed and approved by consensus.

4. Announcements

Michelle Long brought forth opinions from the City Attorney's office based around questions brought up by this Committee.

5. Public Comment

There was none.

6. Review of Workgroup Agreements – Vote

CM Andrews summarized where the work group is in their processes. The work group noted that they are past their six month allotment in this process and that it needs to be brought back to the Membership Committee to refocus.

7. Development of Conflict Resolution Policy – Vote

MOTION: CM Molnar/CM Newell to update the conflict resolution policy created at the November 19th meeting. The new policy would include a final sentence "The decision by the mediators is binding." The final resolution would read "Conflict resolution is a multi-step process. Step 1: Both parties meet to informally resolve conflict. If a resolution does not occur, then the parties will move on to Step 2, selecting a mediator. A mediator may be one person selected by both parties, or a panel of three, with each party picking a mediator, and the mediators picking a third. The decision by the mediators is binding." A discussion ensued. CM Banks held a strong dissenting opinion and would like to be invited to discuss his opinion at the Membership Committee level. He feels that he was unable to present information against the motion.

MOTION: CM Molnar/CM Andrews to call the question and go to a vote.

VOTE-Ayes: 5

Nayes: 1

VOTE ON ORIGINAL MOTION-Ayes: 5

Nayes: 1

MOTION: CM Molnar/CM Newell to use the HRSA definitions in creating their conflict resolution policy. CM Andrews noted that the HRSA definition for “mediation” says that the “results can *become* binding if agreed on by both parties” thus creating a loophole in the Conflict Resolution Policy set down in agenda item 7.

VOTE-Ayes: 5

Nayes: 1

8. Discussion of Council Members Rights and Responsibilities-Vote

The work group discussed creating a document on member rights and responsibilities. Since no documents were available, the group suggested tabling this issue until the next meeting. CM Andrews suggested that when the work group reports back to the Membership Committee this issue be brought up to discuss whether the work group should continue on to finish creating the R&R.

9. Moving Forward: Discussion of future Workgroup topics – Vote

10. Next Meeting Date & Agenda Items

The next Council Member's Rights and Responsibilities Work group is tentatively scheduled for February 4th and/or the 18th, 2009, 25 Van Ness, Room 330B, 4:30-6:30 p.m.

The meeting on the February 4 2009 meeting will focus on Council Members Rights.

11. Adjournment

The meeting was adjourned at 5:56 pm by Co-Chair Margolis.