



HIV Health Services Planning Council
COUNCIL MEMBERS RIGHTS AND RESPONSIBILITIES
WORK GROUP

Wednesday, October 29th, 2008
Department of Public Health

25 Van Ness Avenue, 3rd Floor, Room 330A

4:30-6:30 pm

Council Members Present: Andrews, Banks, Frazier, Hicks, Manley, Margolis (Co-Chair), Molnar, Pearce (Co-Chair)

Others Present: Hilda Jones (DPH-HHS)

Support Staff Present: Bryson, Lee, Zhovreboff

Minutes

1. Introductions

The meeting was called to order at 4:42 pm by Co-Chair Pearce. Everyone introduced themselves.

2. Review/Approve Agenda

The agenda was reviewed and approved by consensus. Agenda item 7b was discussed. The idea of conflict resolution versus grievance was discussed. Co-Chair Pearce recommended that, if there are no objections, the Work Group keep item 7b on the agenda. A discussion ensued, and Council Director Zhovreboff clarified how and why 7a and 7b were broken down into two parts. A vote was taken, and it was decided that both 7a and 7b will be discussed. This passed by unanimous decision.

3. Review/Approve July 9, 2008 & July 24, 2008 Minutes

The July 9 minutes were reviewed, one thing was changed, and they were approved by consensus.

Motion: CM Hicks/CM Manley to only state who was present at the Work Group, and not state absentees on minutes. Passed by unanimous decision.

The July 24 minutes were reviewed and Hilda Jones recommended that the wording on agenda item 5 be changed. There was a motion to table the minutes until the correct wording could be elucidated from source (Joe Lynn). CM Manley noted that there is another mistake on agenda item 5, which needs to be struck from the record. This change was made and approved by unanimous decision. There was a vote.

Motion: CM Hicks/CM Margolis to table the minutes until the next meeting of the Work Group. There were only three Yes votes, so the motion did not carry.

Motion: Banks/Manley to approve minutes as amended with Hilda's recommended changes. Passed by unanimous decision.

Agenda item 5 was amended on the July 24 minutes. The changes were approved by unanimous decision.

4. Announcements

- Co-Chair Pearce announced the Work Group's appreciation for the work that George Stevens has done, and noted that he will be missed.

5. Public Comment

There was none.

6. Review of Workgroup Agreements - Vote

Co-Chair Pearce noted that on the draft, item number two should include a non-discrimination policy.

Motion: CM Hicks/CM Margolis to forward the workgroup agreements to the Membership Committee for approval.

CM Banks voiced a counterpoint, asking the Work Group to send this to the Sunshine Ordinance Task Force prior to approval.

Motion Amendment: CM Banks to send the workgroup agreements to the Sunshine Ordinance Task Force prior to approval. He rescinded his motion.

There was a vote on the original motion to approve as written and send on to the Membership Committee for approval. Passed unanimously.

A discussion ensued regarding the need for this document to be approved by the Sunshine Ordinance Task Force.

Motion: CM Banks/CM Frazier to have this document approved by the Sunshine Ordinance Task Force. Passed by unanimous decision.

7a. Discussion of Conflict Resolution Process and Recommendations - Vote Group 5:30

The Work Group discussed the 13 parts of the proposed conflict resolution process. They began by discussing the conflict resolution process between the Council Members and Committee Co-Chairs and Council Members and Council Co-Chairs. CM Hicks and Co-Chair Pearce requested that Council Support create a "parking lot" for issues that need to be discussed, but which are not within the realm of the Work Group. One issue is the right of Council and Committee Co-Chairs to request that individual Council Members "amend their behavior."

Motion: CM Molnar/CM Hicks for the Work Group to create a *new* conflict resolution policy for all issues up until the removal of a Council Member. CM Banks spoke against the motion. Hilda Jones spoke in support of the Motion.

Vote- Yes: 6, No: 2. Pass.

CM Hicks clarified that this process will include creating something only up until Chapter 7.8 of the Policy and Procedure Manual (the removal of a Council Member).

The rest of this agenda item will be covered at the next meeting.

7b. Discussion of Council Members Rights and Responsibilities-Vote

This agenda item was moved to the next meeting.

8. Moving Forward: Discussion of future Workgroup topics - Vote

This agenda item was moved to the next meeting.

9. Next Meeting Date & Agenda Items

The next Council Member's Rights and Responsibilities Work group is scheduled for Wednesday, November 19th, 2008, 25 Van Ness, Room 330B, 4:30-6:30 p.m.

10. Adjournment

The meeting was adjourned at 6:41 pm by Co-Chair Pearce.