



HIV Health Services Planning Council
Needs Assessment Work Group
Wednesday, February 10, 2010
Department of Public Health

25 Van Ness Avenue, 3rd Floor, Room 330B

2:30-4:30 pm

Work Group Members Present: Co-Chair John Andrews, Lee Jewell, Steve Manley, Mark Molnar, Veronica Pillatzke

Work Members Absent: Mary Lawrence Hicks, Co-Chair Wade Flores, Chris Harris, Cherrlynn Hubbard

Others Present: Celinda Cantu (DPH-HHS), Erika Takada (Harder and Co.), Michael Scarce

Support Staff Present: Randy Allgaier, T.J. Lee

Draft Minutes

1. Introductions

The meeting was called to order at 2:39 pm by Co-Chair Andrews. Everyone introduced themselves but quorum was not established.

2. Review/Approve Agenda - VOTE

The agenda was reviewed but not officially approved due to lack of quorum.

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4. Announcements

- CS Allgaier noted that although CM Hicks could not be here because of a family emergency, she is still very interested in being a part of the group. She is in contact with CS Allgaier to make this happen.
- CS Allgaier also noted that as of March 1st he will officially be the Planning Council Director.
- CS Allgaier announced that a CoE Workshop will be held on February 19th from 2-4:30. For more information, please contact Enrique Asis.
- It was noted that the Prevention Council will unveil its 5 Year Plan tomorrow.

5. Public Comment

There was no public comment.

6. Development of DRAFT Focus Group Questions – VOTE

The African-American Women focus group questions were discussed and was stated by Harder + Co. to be the most developed at this point. Issues were broadened in questions. The group discussed Community Support for all three groups and it was decided that this was a good question to add. The group decided to change the age for the HIV and Aging focus group from ages 55+ to 50+. The Hep-C questionnaire was reviewed and questioned were raised.

7. Recruitment Strategies – VOTE

This will be presented at next meeting.

8. Next Meeting Date & Agenda Items – VOTE

The next Needs Assessment Work Group Meeting is tentatively scheduled for Wednesday, February 24th, 2010, 25 Van Ness Room 330B from 2:30 PM-4:30 PM.

PARKING LOT:

9. Adjournment

The meeting was adjourned at 4:20 pm by Co-Chair Andrews
