



HIV Health Services Planning Council
POLICY AND PROCEDURE WORK GROUP
Thursday, August 11, 2011
Department of Public Health
25 Van Ness Avenue, 3rd Floor, Room 330B
3-5 pm

Draft Agenda

1. **Introductions** Group 3:00
 2. **Review/Approve August 11th 2011 DRAFT Agenda – VOTE** Group 3:05
 3. **Review/Approve July 14th 2011 DRAFT Minutes – VOTE** Group 3:07
 4. **Announcements** Group 3:10
 5. **Public Comments** Group 3:13
 6. **Committee Co-Chair Elections – VOTE** Group 3:15
The Committee will elect a new co-chair.
 7. **Policy and Procedure Review – VOTE** Group: 3:25
The Workgroup will revisit policies that have been returned from other Committees.
 8. **Developing Phase II** Group 4:00
The Committee will continue review policies and procedures with Council Support.
 9. **Next Meeting Date & Agenda Items** Group 4:55
The next Policy and Procedure Work Group Meeting is tentatively scheduled for Thursday, September 8th 2011 at 25 Van Ness, Room 330B from 3-5 pm.
- Parking Lot:*
- *Glossary of terms, acronyms*
 - *Recommend creating a training manual*
 - *How to include more information about H-CAP in P&P*
10. **Adjournment** Group 5:00
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Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

*HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health, AIDS Office
25 Van Ness Avenue, 3rd Floor, San Francisco, CA 94102*

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