



HIV Health Services Planning Council
POLICY AND PROCEDURE WORK GROUP
Thursday, May 12, 2011
Department of Public Health
25 Van Ness Avenue, 3rd Floor, Room 330B
3-5 pm

Draft Agenda

1. **Introductions** Group 3:00
 2. **Review/Approve May 12th 2011 Agenda – VOTE** Group 3:05
 3. **Review/Approve April 14th 2011 DRAFT Minutes – VOTE** Group 3:07
 4. **Announcements** Group 3:10
 5. **Public Comments** Group 3:13
 6. **Policy and Procedure Review – VOTE** Group 3:15
The Committee will review policies and procedures with Council Support.
 7. **Developing Phase II** Group 4:30
The Work Group will continue revising the Policy and Procedure Manual.
 8. **Next Meeting Date & Agenda Items** Group 4:55
The next Policy and Procedure Work Group Meeting is tentatively scheduled for Thursday, June 9th 2011 at 25 Van Ness, Room 330B from 3-5 pm.

Parking Lot:
 - *Glossary of terms, acronyms*
 - *Recommend creating a training manual*
 - *How to include more information about H-CAP in P&P*
 9. **Adjournment** Group 5:00
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Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health, AIDS Office
25 Van Ness Avenue, 3rd Floor, San Francisco, CA 94102

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Ness and the Metro stations at Van Ness and Market and at Civic Center.

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