



HIV Health Services Planning Council
POLICY AND PROCEDURE WORK GROUP
Thursday, July 8, 2010
Department of Public Health
25 Van Ness Avenue, 3rd Floor, Room 330B
3-5 pm

Draft Agenda

1. **Introductions** Group 3:00
 2. **Review/Approve Agenda – VOTE** Group 3:35
 3. **Review/Approve June 10th 2010 DRAFT Minutes – VOTE** Group 3:37
 4. **Announcements** Group 3:40
 5. **Public Comments** Group 3:43
 6. **Review Phase I** Group 3:45
The Work Group will review the most up-to-date Policy and Procedure Manual.
 7. **Developing Phase II**
 8. **Group 4:30**
The Group will develop and discuss how to implement a Phase II strategy.
 9. **Next Meeting Date & Agenda Items** Group 4:55
The next Policy and Procedure Work Group Meeting is tentatively scheduled for Thursday, August 12th 2010 at 25 Van Ness, Room 330B from 3-5 pm.

Parking Lot:
 - *Glossary of terms, acronyms*
 - *Recommend creating a training manual*
 - *How to include more information about H-CAP in P&P*
 - *List of policies that need rework*
 10. **Adjournment** Group 5:00
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Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

**To be responsible for educating the Council on specific underserved communities
and ongoing and emerging issues for all consumers.**

HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health, AIDS Office
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102

The meeting facility is handicap accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.

For more information about MUNI accessible services, call 923-6142.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza
and adjacent to Davies Hall and the War Memorial Complex.

The following services are available when requested by Noon of the Friday before the Council meeting:

For American Sign Language interpreters, use of a reader during a meeting,
or sound enhancement system
contact (415) 674-4768.

For a large print copy of agenda or minutes in alternative formats, contact (415) 674-4768.

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Agendas are available on the Internet at <http://www.sfcarecouncil.org>

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT

HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109
RECEPTION DESK.