



HIV Health Services Planning Council
TRANSGENDER WOMEN NEEDS ASSESSMENT WORK GROUP
Tuesday, January 17, 2012
San Francisco AIDS Foundation
1035 Market Street, 3rd Floor, Conference Room 3D
2:00 - 4:00 pm

Draft Agenda

1. **Introductions** **Group 2:00 pm**
 2. **Review/Approve January 17th 2012 DRAFT Agenda – VOTE** **Group 2:03 pm**
 3. **Review/ Approve November 15th 2011 DRAFT Minutes – VOTE** **Group 2:05 pm**
 4. **Announcements** **Group 2:07 pm**
 5. **Public Comment** **Group 2:10 pm**
 6. **Scheduling of Focus Groups and Review of Project Timeline - VOTE** **Jae Sevelius, Michael Scarce 2:15 pm**
The Workgroup will get an update on the current project timeline.
 7. **IRB Process** **Jae Sevelius 2:45 pm**
The Workgroup will discuss IRB process and receive an update of where the work group is in the process.
 8. **Review of Recruitment Materials – VOTE** **Group 2:50 pm**
The Work Group will review and discuss the creation of Recruitment Materials.
 9. **Recruitment Planning - VOTE** **Group 3:00 pm**
The group will discuss current and future recruitment issues and receive an update.
 10. **Next Meeting Date & Agenda Items - VOTE** **Group 3:57 pm**
The next Transgender Needs Assessment Workgroup is February 21st 2012 at the San Francisco AIDS Foundation, 1037 Market Street, 3rd Floor, Conference Room 3D, San Francisco, CA, 94103.
 11. **Adjournment** **Group 4:00 pm**
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Parking Lot:

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Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees

*HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109*

San Francisco Department of Public Health, AIDS Office
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102

The meeting facility is handicap accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.

For more information about MUNI accessible services, call 923-6142.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.

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For American Sign Language interpreters, use of a reader during a meeting,
or sound enhancement system
contact (415) 674-4768.

For a large print copy of agenda or minutes in alternative formats, contact (415) 674-4768.

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Agendas are available on the Internet at <http://www.sfcarecouncil.org>

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT

HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109
RECEPTION DESK.