
HIV Health Services Planning Council Summit

Eureka Valley Recreation Center Auditorium

100 Collingwood Street, San Francisco

Thursday, August 24, 2006, 9:00am –5:00pm

DRAFT Minutes for Day One

I. Call to Order

The meeting was called to order at 9:00 am.

II. Roll Call

The roll was called and quorum was established. (Attachment A)

III. Review and Approval of Agenda

The agenda was approved by consensus.

IV. Review and Approval of August 14, 2006 Minutes

The minutes were approved as corrected (Item 12).

V. General Announcements

CM Bill Blum has CM Durio's Proxy.

VI. Public Comment

Tom Nolan, Executive Director of Project Open Hand, discussed the need for continuing efforts in maintaining support for the food category. He outlined the challenges faced by POH in securing alternative funding for this specific service and the importance of the service in maintaining health for their clients.

VII. Introductions

Susan Strong, Facilitator was introduced and gave an overview of the activities of the two day meeting, ground rules and logistics, as well as a review of Prioritization and Allocations. Council Members introduced themselves and Ms. Strong presented the outline of two day summit agenda. (Attachment B)

There was no public comment.

VIII. Conflict of Interest Disclosure by Council Members

Council Members disclosed their individual conflict of interests, if any. (Attachment C)

There was no public comment.

IX. Break

X. Goals of the Summit

CM Thomas and CM Simmons reviewed the priorities, allocations, and funding scenarios.

This item was discussed prior to the break

CM Thomas and CM Simmons presented the goals of the summit.

1. To prioritize service categories
2. To allocate resources to those service categories
3. To identify how increased and decreased funding should be managed

(Attachment C)

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This presentation included the various funding scenarios the Council could face in the upcoming fiscal cycle.

Expectations of individual council members, their roles and an overview of the outcomes to be achieved during the prioritization and allocation process were discussed. There was further discussion and clarification regarding the Minority AIDS Initiative and Housing funding for the San Francisco EMA.

Susan Strong presentation (**Attachment B**) resumed.

The break followed this presentation.

XI. Comprehensive Plan Review

Mr. Newby, Planning Council Director, and CM Soto presented data from the Comprehensive Plan Review (**Attachment D**)

This presentation included :

- Review of the Core Values of 2002 in comparison to 2005
- Eight Goals relating to prioritization and allocations process

The Comprehensive Plan concluded that various presentations given during the course of the Council Year provide valuable insight to the action steps needed to accomplish the goals. Goal 3, to ensure a client-centered system of care that works to empower people with HIV/AIDS at all levels, was addressed due to lack of funding and could these be funded with unfunds.

XII. Discussion and Possible Action Regarding Unfunds

CM Allgaier discussed the Steering Committee recommendation regarding the \$400k + unfunds for this fiscal year.

- \$50,000 Vouchers
- Remainder infrastructure and technical assistance development for COE's
This will address startup issues that COE's are facing with regard to communicating with each other and providing accurate data.

Lack of Emergency Assistance Funds and Needs Assessment issues were discussed, as well as, the potential future impacts on existing programs. Also noted was funding allocated to COE's for infrastructure support.

Amendment motion CM Siron/CM Kanios

- \$35,000 targeted needs assessment consistent with goals of the Comprehensive Plan.
- \$5,000 consultant for cultural competency
- \$70,000 emergency financial assistance
- \$50,000 vouchers
- \$240,000 remainder would be for COE infrastructure.

Motion to break amendment by pieces CM Blum/CM Kleffner

Agreement to restate the motion: unanimous.

- **\$35,000 targeted needs assessment**

There was no public comment.

VOTE

Aye Twenty One (21)

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Nay One (1) – CM DiCrocco

Recusals One (1) – CM Banks

Motion carried (Attachment A, Item 2)

- **\$5,000 for consultant for cultural and linguistic competency**

There was no public comment.

VOTE

Unanimous (Attachment A, Item 3)

- **\$70,000 for emergency financial assistance**

Public comment:

- Mike Smith, HAPN – this amount allows providers to continue providing services without the need to intensify service qualification guidelines.
- Marcia Herring, SFDPH, HIV Health Services, noted that not all money is for housing and all monies are spent that are received.
- Brett Andrews, Positive Resource Center, supports this motion because financial stability allows clients to focus on their health instead of financial issues. She encouraged the council to work less around the funding sources and more around services.

VOTE

Unanimous (Attachment A, Item 4)

- **\$50,000 Vouchers**

There was no public comment.

VOTE

Unanimous (Attachment A, Item 5)

- **\$240,000 remainder for Centers of Excellence technical and infrastructure support.**

There was no public comment.

VOTE

Aye: Twenty (20)

Nay: None

Recusals: Two (2) CM Hicks/ CM Thomas

Unanimous (Attachment A, Item 6)

XIII. Lunch

XIV. Trends and Analysis Factors of the EMA (Eligible Metropolitan Area)

CM Thomas and CM Simmons presented major data information that had been presented during the year for review, including epidemiological information, Reggie data, Summary Sheets, etc. (**Attachment E**)

The presentation included an overview of trends in HIV/AIDS. Particularly noticeable were the increase in PLWH/A over age 50, an increase in latino/a's and the reality that there are more PLWH/A now than ever. The proportion of late testers diagnosed in 2001-2005 have stabilized. Populations that are less likely to be tested and not in care.

The trend data indicates:

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- No major changes over the last three years by race, gender, of HIV risk
- The majority of clients continue to be MSM (72%)
- The majority of clients are people of color (52%)
- Increase in older clients (over 50 years old)

There was no public comment.

XV. Small Group Discussions

The group decided to remain in a larger group for discussion by consensus. Discussion centered on serving severe need clients through COE's. It was also noted that a large portion of clients are also not severe need and that their needs should continue to be met. This is especially true in light of the large number of those living at or below 150% of poverty and the severe housing crisis in the EMA. There was discussion of the variation in the epidemiological numbers of individuals infected and those receiving services through CARE Act services. The need to address individuals over age 50 was also noted to be a priority for funding decisions and focus of medical care.

There was no public comment.

XVI. Report from Small Groups and Large Group Discussions

The group decided to remain in a larger group for discussion by consensus. This discussions noted in item XV continued.

There was no public comment.

XVII. Break

XVIII. Presentation of Planning Committee Recommendations for Priority Setting

CM Thomas presented council history and background regarding the tiering process and discussions centered on whether tiering was a matter for priority setting or for allocations

CM Thomas presented planning proposal for Home Health Care to be moved to tier one and all else to remain as such.

Motion CM Thomas/CM Siron “To eliminate tiering and accept the prioritization categories as listed”.

Discussion also involved the placement of treatment adherence and food within the structure and also whether the prioritization should be reflective of HRSA core service categories.

There was no public comment on this item.

Motion CM Blum/CM Allgaier to add category “pharmaceuticals” and move to the second priority.

There was discussion on this matter centered on solidifying the importance of medical care in the EMA. Discussion also included the robust California ADAP system that essentially supported this category and the impact of Medicare Part D.

There was no public comment on this item.

VOTE

Aye: Twenty three (23)

Nay: None

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Unanimous (Attachment A, Item 7)

Return to original motion of prioritization as amended including council support as item 21.

VOTE

Aye: Twenty three (23)

Nay: None

Unanimous (Attachment A, Item 8)

The priorities from last year with the addition of pharmaceuticals were adopted as presented.

XIX. Begin Resource Allocation Discussion

CM Simmons presented the Planning Committee proposal for funding scenario proposals (Attachment ?)

These scenarios included:

- Increased Funding
- Decreased Funding
 - a. .1-.5%
 - b. 5.1-10.0%
 - c. 10.1-15.0%

Or

- A. To the extent that General Funds are available, transfer housing services from the Residential Programs and Subsidies category to General Funds.
- B. Eliminate service categories in reverse priority order (i.e. from the bottom up.)

As part of the discussion, the potential of protecting categories that receive less than one percent of the funding was taken into consideration.

The council discussed hold harmless and the potential impact of future funding reductions. Flat funding scenarios were discussed that essentially adopted the previous years budget as the flat funding scenario. Also taken into consideration was the impact of access to services that occur with service category funding reductions. The Council also acknowledged its role as the payor of last resort.

Public Comment:

Stephan Oxendine stated that since the matter was not noted as a vote, the council should not vote. Also, it appeared that the council was engaging in more than "preliminary" discussions and members of the public might want to be present during these more detailed discussions.

The facilitator and council agreed to continue with general discussions of funding challenges and scenarios.

XX. Membership Term Renewals - VOTE

CM Herman moved to approve voting by slate.

There was no public comment on this item.

The motion was approved by consensus.

- **September 1, 2006:**

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- **Mary Lawrence Hicks**
- **George Simmons**
- **Sparkie Spaeth**

There was no public comment.

The slate vote was approved unanimously.

- **October 1, 2006**
 - **Randy Allgaier**
 - **Billie-Jean Kanios**

There was no public comment.

The slate vote was approved unanimously.

XXI. Adjournment to Saturday, August 26, 2006 at the Same Time and Location

The meeting was adjourned at 4:35 pm.