

**HIV Health Services Planning Council  
Milton Marks Conference Center  
455 Golden Gate Avenue (Polk & Larkin)  
Lower Level, San Diego Rooms  
Monday, December 18th , 2006  
4:30 - 7:30 PM**

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*MINUTES*

**I. Call to Order**

The meeting was called to order at 4:35 p.m. by CM Herman, Co-Chair.

**II. Roll Call**

The roll was called and quorum was established. (Attachment A)

**III. Review and Approval of Agenda**

The agenda was reviewed and approved.

**IV. Review of November 27<sup>th</sup>, 2006 Minutes**

CM Molnar was not present at the November 27<sup>th</sup> meeting as indicated in Item 8.

The minutes were approved as amended by consensus.

**V. General Announcements**

- Mr. Newby announced that the PWA (People With AIDS) Caucus will hold its first meeting on January 10<sup>th</sup>, 2007 at 7 pm following the January Community Outreach and Advocacy Committee (COA) meeting;
- CM Flores announced that he and CM Newell have been selected as the new co-chairs of the COA committee.

**VI. Public Comment**

- Michael Petrellis provided a handout of salaries of HIV AIDS executives in San Francisco and stated that the salaries are outrageous. Salaries are increasing with what appears to be no waiting list for salaries and fringe benefits. The housing wait list should have priority and AIDS provider executives should be asked to cut their salaries and those monies to unmet housing needs of PWA's.
- Patrick Monette-Shaw stated an intention to file a public request of salaries of the SFDPH Health HIV Health Services and HAPN (HIV AIDS Providers' Network) and other AIDS Service providers. There is a clear duplication of services. He stated that the posted CARE Council agendas were too vague and there was potential he would file Sunshine Ordinance complaint.

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### VII. Annual Presentation to Council

- A presentation of certificates honoring the service of all Council Members from Mayor Gavin Newsom was made by Co-Chairs and Mr. Newby, Council Director.

#### ***Public Comment***

There was no public comment on this item.

### VIII. Steering Committee Report

CM Soto, Co-Chair presented the report to include the following:

- Policy and Evaluation was cancelled.
- Community Outreach and Advocacy had not met at the time of the Steering Committee meeting. CM Newell and Flores were elected co-chairs of the Committee.
- Planning finalized the Three Year Plan (Comprehensive Plan) presentation. SFDPH HIV Health Services is beginning discussion of integration of services with other counties in the EMA (Eligible Metropolitan Area).
- Membership is seeking members the following communities: Latino/a's (under 25 years of age, specifically), African Americans, agencies serving youth or youth in general, as well as the MediCal seat.
- The Points of Integration meeting was cancelled.
- San Francisco Board of Supervisors Comprehensive HIV/AIDS Housing Work Group is reviewing the wait list and new HRSA (Health and Resources Services Administration, United States Department of Health and Human Services) length of stay policy change (HAB Policy 99-02 Amendment/CARE Title I).

#### ***Public Comment***

- Patrick Monette-Shaw requested clarification about the SFDPH HIV Health Services integration meeting, and remains disturbed that the DPH is doing the work of the Council. In Los Angeles, the CARE Council is independent and Comprehensive Plan information should be discussed in the CARE Council prior to being discussed with SFDPH.
- Michael Petrellis asked if any presenters were SFDPH employees and to identify themselves.

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### IX. Planning Council response with draft response to voted upon at the January 22, 2007 Full Council meeting

Council Members Thomas, Antonetty and Simmons provided updated information on the HRSA Housing Policy Change and its effect on San Francisco. The policy has been posted in the Federal Register and may be located online by googling: [hrsahabpolicy notice 99-02 amendment](#).

The Title I policy amendment limits benefits to twenty-four (24) months in a lifetime. Clients will be moved from CARE funded housing to other access programs. Housing Opportunities for Persons with HIV/AIDS (HOPWA) is fully utilized. It is unclear if this policy change will be retroactive, ie, when will the counting of monthly benefit begin? There are currently 491 clients that could be affected by such a policy change.

The CARE Council will submit comments on the proposed change and ask HRSA not to implement and/or ask that implementation of 24 month timing begin March 2007 and not be retroactive.

CM Antonetty stated that the San Francisco Department of Public Health had already drafted and sent it's response to the Health Commission opposing this policy and requesting that technical assistance be provided to San Francisco for the implementation of the policy.

The new HRSA policy is validation of the direction that the Council is taking to move housing off CARE and onto general fund.

Council response will also include an objection to the lifetime limits and request consideration that if someone is subsidized for a specific period of time for housing that they may be eligible to return for housing assistance.

**Motion - Reconvene CARE Council Housing Work Group Committee for one meeting in January 2007 to draft a response to HRSA opposing the policy change and addressing the lifetime limitations to be presented through Steering at the January 2007 Council Meeting.**

#### ***Public Comment***

- Patrick Monette-Shaw stated that the CARE Council Housing Work Group Committee is an important issue and Council should have noticed and notified the community regarding the vote.
- Micahel Petrellis stated that Executive Directors should offer \$10K of salary to be put towards unmet housing needs of San Francisco. This would be seen as a good faith effort that San Francisco is attempting to address the housing issues internally as well. There are hundreds of people on the closed housing wait list and they should be contacted and used to collectively send the HRSA response.

**VOTE - BY VOICE**

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ALL FAVORED –  
MOTION PASSES

**ACTION ITEM – Draft response to HRSA regarding policy change.**

### **X. Three Year Plan Presentation and Discussion**

Council Member Don Soto and Council Support Enrique Asis presented the Three Year Plan.

The presentation included:

#### **Goals (10)**

1. Culturally competent EMA-wide continuum of essential services for all eligible;
2. To ensure a high-quality, integrated system of care for people with HIV/AIDS who have sever needs;
3. To ensure a client-centered system of care that works to empower people with HIV/AIDS at all levels;
4. To bring people with HIV who are not in care into care, including persons who know and do not yet know their HIV status;
5. Continue to improve the health status of people of color – especially African Americans and Latinos – who are living with HIV/AIDS;
6. To improve the health status of women and families with HIV/AIDS, including transgender women;
7. To prevent transmission of HIV and other STD's by HIV-positive individuals;
8. To coordinate HIV/AIDS care resources and maximize benefits access for people with HIV/AIDS to ensure that Ryan White Care Act funds are used as the funding source of last resort;
9. Ensure the highest quality of HIV/AIDS services through oversight, accountability and Quality Management;
10. Planning Council is efficient and effective in fulfilling its mandated roles and responsibilities.

#### **Challenges (3)**

1. Reauthorization impacts
2. Flat or reduced funding
3. Implementation and Evaluation of new initiatives such as Centers of Excellence

#### **Conclusions (9)**

1. Council and Committee have made progress on all the goals and objectives
2. Reauthorization uncertainty has impeded process to reach some goals
3. Addressing cultural competency issues remain a challenge
4. Council Diversity and Retention issues are a challenge
5. Reducing client dependency on system should be addressed – Objective 3.5

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6. Strategies for bringing clients into care and determining unmet need should be refined – Objective 4.1
7. COE (Centers of Excellence) Implementation and Evaluation due to start-up – Objective 4.2
8. Goals 5 and 6 of Improving Health Status of communities of color and women and families, including transgender women – how to evaluate
9. Goal 7 – Integration of Prevention and Care – how to evaluate

### ***Public Comment***

There was no public comment.

## **XI. Dinner Break**

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break.

## **XII. Reauthorization Update**

CM Thomas announced that the CARE ACT Bill had been reauthorized for three years and is more helpful to San Francisco than previous versions. This bill will sunset after three years. During this reauthorized period, Congress will look at what HIV services are realistically needed and will hold hearings/community forums.

Hold harmless is still included in the Bill and San Francisco will have better protection than the originally proposed Bill. Changes from current legislation include

- Formula 2/3<sup>rd</sup> - Supplemental 1/3<sup>rd</sup>. Supplemental awards are based on the scoring of grant applications and HRSA may make changes to the Supplemental criteria.
- 75% for core medical services. This category does not include residential substance abuse programs or housing which will compete with food, housing and other non-core related services.

Concerns expressed include:

How HRSA is going to implement the reauthorization since the Bill goes into effect March 2007 and HRSA has often given time for implementation. If the award is late HRSA will allocate a % award.

Appropriations: HRSA may delay awards until the United States Health and Human Services budget is approved.

There is the possibility that earmark will be stripped from the Appropriations Bill. This may affect funding streams since they are typically directed to specific agencies and bypass San Francisco Department of Public Health HIV Health Services.

**NOTE: CM Siron reminded Council that the funding streams work group will meet on January 23<sup>rd</sup>.**

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A positive for California was the inclusion of code-based HIV data. Inconsistent reporting across the country has become an issue.

\$70 million for Title II and an additional \$18 million for Title I is being advocated for at this time by community activists.

### ***Public Comment***

- Patrick Monette-Shaw stated \$1million moved due to HRSA audit revealed monies were being spent on case management and not housing. CARE funds is the funder of last resort.
- CM Antonetty clarified that the \$1 million shift from case management to housing was done at the HRSA recommendation because it looked like San Francisco was spending more funds on housing and to accurately reflect the actual dollars.
- Marshia Herring (SFDPH HIV Health Services) reminded Council that the later the letter of award, the later the contract is developed and that no interim contracts will be allowed this fiscal year.

### **XIII. By-Laws Discussion: Voting Procedures**

Mr. Newby presented the upcoming bylaws change and notice of vote regarding voting procedures.

There was discussion regarding the difference between abstentions and recusals according to Robert's Rules of Order.

### ***Public Comment***

- Patrick Monette-Shaw stated that abstentions are wrong and recommends that when vote is held on the issue abstentions should not be an option. Also there should be a (3) amendment to bylaws:
  - Address original intent of voting procedures changes;
  - Remove option to abstain, that is, outlaw this voting option;
  - Adopt an ethical policy regarding conflict of interest, that is, refer to conflict of interest in voting.

### **XIV. Housing Unfunds Discussion**

Motion - CM Antonetty/Siron proposed using \$100 thousand of Unallocated Housing funds to address safety health, and hygiene issues facing the HIV/AIDS housing programs. This would be spent on non-capital items.

### ***Public Comment***

- Patrick Monette-Shaw stated he was appalled that there are service providers who would allow clients to live in such deplorable conditions and felt the \$100K should be put to Direct Emergency Assistance.

**VOTE**

**AYES - nineteen (19)**

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**RECUSALS – three (3)**  
**Motion passes.**

**XV. Discussion of Council Work Plan 2007**

Mr. Newby discussed the Council Work Plan Goals and Objectives and the Review of the Process as presented.

***Public Comment***

No public comment on this item.

**XVI. New Business/Next Agenda**

**Action Item - HRSA Housing policy change draft response letter .**

- *Please Note: The next full council meeting will be Monday, January 22, 2007, San Diego Rooms B&C.*

***Public Comment***

No public comment on this item.

**XVII. Adjournment**

The meeting was adjourned at 7:30 p.m.