



HIV HEALTH SERVICES PLANNING COUNCIL
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, October 26, 2009
4:30 - 7:30 PM

DRAFT AGENDA

1. **Call to Order** **4:30**
2. **Roll Call** **4:32**
3. **Review and Approval of Agenda - VOTE** **4:35**
4. **Review and Approval of October 8, 2009 Minutes - VOTE** **4:37**
5. **General Announcements** **4:40**
6. **Public Comment** **4:45**
The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.
7. **Council Support Update** **Randy Allgaier 4:50**
Public Comment on this Item.
8. **Co-Chair Update** **Co-Chairs 4:55**
 - **Summit Evaluation**
 - **Steering Committee Retreat***Public Comment on this Item.*
9. **Membership Update** **Wade Flores, Membership Co-Chair 5:05**
The Council will receive an update on Council membership.
10. **HIV Health Services Update** **Bill Blum, Interim Director, HIV Health Services, DPH 5:10**
The Council will receive an update on Council membership
11. **Request from Marin for one time exemption of 75/25 for county of Marin- VOTE** **Cicily Emerson 5:15**
Public Comment on this Item.
12. **Creation of Policy and Procedure Manual Review Work Group – VOTE** **Co-Chair Manley 5:30**
MOTION FROM STEERING COMMITTEE: *A short term workgroup be established to review the Policy and Procedures manual and will make recommendations for non substantive changes for consistency and By-Law adherence and will identify issues that may require substantive changes. This Workgroup will report to the Steering Committee*
Public Comment on this Item.

13. **New Member Policy re: Membership Prior to Mayoral Letter – VOTE** **5:40**
MOTION FROM MEMBERSHIP AND STEERING COMMITTEES: *That Full Council approved members, prior to receiving their Mayoral letter of approval, adhere to the same attendance requirements as current Council Members.*
Public Comment on this Item.
14. **Development of “Study Group” – VOTE** **Lee Jewell/Group 5:50**
MOTION FROM STEERING COMMITTEE (RECOMMENDATION FROM CMA Committee): *Council member driven “Study Group available for all Council Members” be formed with the purpose of peer support on Council work that would adhere to the Sunshine Ordinance and would require only minimal support from Council Support staff.*
Public Comment on this Item.
15. **Nominations for Council Co-Chair Closes and Distribution of Ballots – VOTE** **6:00**
Nominations will be close for two Co-Chair positions: the Female Co-Chair and the Person of Color Co-Chair and ballots for election for two Co-Chairs will be distributed.
Public Comment on this item.
16. **Dinner Break** **6:05**
Council Support will collect Co-Chair election ballots at the end of the dinner break
17. **Development of CAEAR Coalition Representative and Alternate Job Descriptions and Policies – VOTE** **Co-Chairs 6:20**
MOTION FROM STEERING COMMITTEE: *The Job descriptions of the CAEAR Coalition Representative and the Alternate (see attached) shall be adopted.*
Public Comment on this Item.
18. **Development of Needs Assessment Workgroup – VOTE** **6:25**
MOTION FROM STEERING COMMITTEE:
A short term workgroup be established to help develop the activities for focus groups and individual interviews (Needs Assessment) and must include providers and consumers. (This workgroup will report to the CMA Committee)
Public Comment on this item.
19. **HIV Positive Voices in America** **Randy Allgaier 6:35**
A presentation on a joint project by the CAEAR Coalition PLWHA Caucus and NAPWA released in May 2009
Public Comment on this item.
20. **November and December Council Meetings - VOTE** **Group 7:15**
November Council meeting from Monday, November 23rd to Monday, November 30 and a recommendation to cancel the December Council meeting. (STEERING COMMITTEE ACTION)
Public Comment on this Item.

21. Co-Chair Election Results

Council Support 7:25

Council Support will announce the results of the Council Co-Chair Election

Public Comment on this item.

22. Adjournment

7:30

The next full council meeting date is tentatively scheduled for Monday, November 23, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council

730 Polk Street 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health HIV Health Services

25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

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