



HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, June 25th, 2007
4:30 - 7:30 PM

MINUTES

I. Call to Order

CM Soto called the meeting to order at 4:32 pm.

II. Roll Call

The roll was called and quorum was established.

III. Review and Approval of Agenda

The agenda was reviewed and following amendments were made:

- Item X: Late HIV Testing Presentation was canceled and postponed to a later date

The Agenda was *approved by consensus*

IV. Review and Approval of May 21st, 2007 Minutes

The Minutes were reviewed:

- Item XI: Scenario A was called to question regarding whether the percent reduction was 36% or 34%. Council Support will follow-up on this detail.

The May 21st, 2007 minutes were *approved by consensus*.

V. General Announcements

- A Press Conference will be held June 26th to discuss the implementation of Focus groups and Work groups being developed by the HIV/AIDS Policy Work Group.
- A Community Outreach and Advocacy meeting was held in Marin County and over 15 people attended. Some of the topics discussed were food, transportation and acupuncture.
- Advocacy efforts in Marin County will back fill \$150,000 towards CARE services.
- Dr. Michelle Roland is the new Chief of the AIDS Office
- Council Support sent out an email about two vacancies:
 - *Points of Integration Committee* (POI)
 - *Housing Opportunities for Persons Living with AIDS* (HOPWA Loan Committee):
 - This Committee is hoping to have a consumer fill this space
 - CM Thomas noted that she is on this committee and can answer any questions regarding the position.

VI. Public Comment

There was no public comment

VII. Steering Committee Report

- Mr. Newby reported that there was no quorum at the last Steering Committee meeting; however, the Committee did agree to pass on a recommendation for the Priority Setting and Allocation Summit.
- Steering updated the CARE Council on the recent Town Hall Meeting:
 - Well attended by CARE Council members and the community
 - A brief overview was giving in terms of cuts to CARE funding. HAPN and DPH spoke about plans
 - The Mayor's Office, Speaker Pelosi's Office and Representative Bevan Dufty spoke about their commitments to HIV/AIDS funding

Public Comment on this item.

There was no public comment on this item.

VIII. Council Membership Interviews

Jose Luis Villarce has agreed to fill the vacancy on the POI committee.

- The Membership Committee had no recommendations for Council Membership.

Public Comment on this item.

There was no public comment on this item.

- Current applications for review at the next Membership Committee meeting include but are not limited to the following:
 - *Raymond Banks (scheduled for interview)*
 - *Donald Frazier (scheduled for interview)*
 - *Naim Harrison (scheduled for interview)*
 - *Cynthia Hoffman (scheduled for interview)*
 - *Marcus Mabry (scheduled for interview)*

Council Support will be following up with the Mayor's Office on the status of newly approved member appointments.

Public Comment on this item.

There was no public comment on this item.

IX. Review and Discussion of Presentation Schedule Updates

The Planning Committee presented the updated CARE Council Presentation Schedule for the remainder of the Fiscal Year.

The content of several up-coming presentations were briefly described.

❖ Action Item –

Motion to approve the Updated Presentation Schedule
Motion was *approved by consensus*

X. Review and Discussion of Review of Late HIV Testing in San Francisco – Findings from the 2006 HPPC Needs Assessment

Presentation was postponed to a later date.

XI. Dinner Break

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break.

XII. San Francisco Department of Public Health HIV Health Services Quarterly Report

Michelle Long, Director, SF DPH HHS presented the Quarterly report and explained the following sections:

- Conditions of Award met – March/May 2007
 - Submitted March 2007:
 - Ryan White Programs, Part A: Client Services Data Reporting
 - Submitted May 2007:
 - Ryan White programs, Part A: Final Status Report (FSR) FY 2007/08
 - Ryan White Programs, Part A: MAI (Minority AIDS Initiative) Final Report FY 2006/07
 - Ryan White Programs, Part A: MAI Application FY 2007/08
 - Ryan White Programs, Part B: Application FY 2007/08 (1st part)
- Quality Management: Provider trainings were conducted over the past quarter
 - 4/20/07 Client Record keeping
 - 4/17/07 Supervision and Management II
 - 5/9/07 Finance for Non Financial Managers
- Contract Status Report: noting that Providers can bill for services through June
 - The current number of Ryan White Programs Part A and Part B contracts and MOU (Memorandum of Understanding) is 53:
 - Certified or In Certification Process – 45% (24)
 - With HHS (In Review/negotiation process or to be modified) – 55% (29)
- Strengths and Weaknesses Report:
 - The SF EMA Supplemental application for Ryan White Programs, Part A funds was based on a 100 point scoring system, with the SF EMA Ryan White Programs scoring 95 out of 100 points
- “Unfunds” from FY 2006-07

- The carry forward balance (unobligated balance) from CARE Title I FY 2006/07 grant is \$499,381, an increase of \$98,405 (24.5%) from the 2006/05 balance
- Also noted:
 - Residential Substance Abuse Treatment has been added as an allowable service category
 - Submission will not get seen till October 1st

Public Comment on this item.

There was no public comment on this item.

XIII. SF DPH HHS Presentation

Barbara Garcia introduced herself as head of the HIV/AIDS office. She discussed the following items concerning the 07/08 budget:

- What areas are funded by the HIV/AIDS office and the various areas that have been considered for funding
- Add-backs to the recent cuts and where that funding will go
- There will be a hearing the week of June 25th on the status of the budget, with the anticipation that the budget will be cleared by Thursday, June 28th.

XIV. Review and Discussion of Funding Streams Presentation

Mr. Newby presented part one of the Funding Streams Presentation. Part Two will be presented at the July 23rd Planning Council meeting.

The following items were presented:

- Funding amounts from CARE titles
- Other Non-CARE Act funding streams:
 - Veterans Administration
 - Bernal Heights neighborhood
 - San Francisco Redevelopment
 - HOPWA: used only for people living with HIV/AIDS
 - Medi-Cal (Medicaid)
 - Medicare- reimburses medical costs to providers
 - Private Insurance
- SAMHSA (Substance Abuse and Mental Health Services Administration)
 - Total Estimated SAMHSA Funding is \$2.5 million for HIV specific and another approximate \$2.5 for HIV prevention and treatment
- Foundation funding – considered a supplemental source

XV. Review and Discussion of Title II Presentation

Jeff Byers from the State Office of AIDS presented on Title II and discussed how the Office of AIDS-CARE Branch programs contribute to the continuum of care in the SF EMA (The CARE Act will henceforth go by the title: The Ryan White Treatment Modernization Act).

- The Ryan White Treatment Modernization Act (RWTMA) – Part B provided funding to the following programs for CY 2006:
 - AIDS Drug Assistance Program- ADAP
 - Provided HIV/AIDS drugs at little or no cost to 4,430 clients in the SF EMA
 - ADAP funding totaled \$423, 567,101 for the SF EMA
 - Health Insurance Premium Payment Program – CARE/HIPP
 - Provided funding to pay health insurance premiums for up to 29 months for individuals who have stopped working due to HIV related problems
 - 147 clients in the SF EMA accessed CARE/HIPP at a cost of \$479,444
 - AIDS Case Management Program – AIDS CMP
 - Provided comprehensive nurse and social work case management services for those most ill with HIV/AIDS.
 - The SF EMA has 5 provider agencies who delivered CMP services to 122 clients semiannually (FY 2005/06) at a cost of \$822,625
 - Consortia/Direct Services Program
 - The activities of a are identical to those of a Part A Planning Council- including:
 - Conducting needs assessments
 - Prioritization and allocation
 - Completing an annual application
 - Consortia/Direct Services program allocated \$1,257,560 to the SF EMA
 - Bridge Project
 - Focuses on out-of-care, HIV-infected persons of color to identify and gradually engage them into a range of care services and programs
 - Project was funded with State General Funds and HRSA Minority AIDS Initiative funds in FY 2006/07
 - Three sites in the SF EMA received funding for the Bridge project, totaling \$180,000

XVI. Review and Discussion of Planning Committee Recommendations for Prioritization and Allocations Summit FY 07/08

- The Planning Committee recommended a full day meeting on August 16th rather than two full day meetings. The Committee also recommended that the CARE Council focus mainly on the substantial changes that have already been made this year.

- The Committee’s recommendation for the Summit is as follows:
 - A full day Summit meeting on August 16th with a Facilitator
 - A second 3 hour meeting on August 20th without a Facilitator
 - Allowing the August 27th Planning Council meeting to serve as a follow-up meeting if necessary.
- The CARE Council discussed opinions and concerns surrounding the recommendation
- Summit logistics were discussed, including staffing for a Saturday meeting
 - ❖ **Action Item –**
 Motion to approve the Planning Committee’s recommendation for the Summit.
 Motion *not approved*
 - An amendment to the recommendation was proposed:
 - A full day Summit meeting on August 16th with a facilitator
 - A second meeting on August 20th with a facilitator
 - Not including the August 27th CARE Council meeting as a possible follow-up for the Summit.
 - ❖ **Action Item**
 Motion to approve the amendment to the recommendation.
 Motion *approved by consensus*.
- The CARE Council also discussed the following issues regarding the Summit:
 - Holding a “review” meeting to update any members on CARE Council issues before the Summit.
 - Not allowing members who missed the first Summit meeting to be able to vote at the second Summit meeting.

Public Comment on this item

There was no public comment on this item.

XV. New Business/Next Agenda

- Council Members had an opportunity to complete the Meeting Evaluation Forms.
- The next full council meeting date is scheduled for Monday, July 9th, 2007, 4:30- 7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.

Public Comment on this item.

There was no public comment on this item.

XVI. Adjournment

Meeting adjourned at 7:33 pm.

Action Items:

Action Item

- An amendment to the recommendation was proposed:
 - A full day Summit meeting on August 16th with a facilitator
 - A second meeting on August 20th with a facilitator
 - Not including the August 27th CARE Council meeting as a possible follow-up for the Summit.
 - ❖ Motion to approve the amendment to the recommendation.
Motion *approved by consensus*.

Action Item

- ❖ Motion to approve the Updated Presentation Schedule
Motion was *approved by consensus*

Council Support Action Item:

- Follow-up on either a 34% or 36% reduction from the May 21st Full Council meeting
- Follow-up on scheduling a “review” meeting for the Summit