



# HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center  
455 Golden Gate Avenue (Polk & Larkin)  
Lower Level, San Diego Rooms  
Monday, March 26<sup>th</sup>, 2007  
4:30 - 7:30 PM

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## *MINUTES*

### **I. Call to Order**

The meeting was called to order by Council Member Herman, Co-chair, at 4:41 PM.

### **II. Roll Call**

The roll was called and quorum was established. (Attachment A)

### **III. Review and Approval of Agenda**

The Agenda was reviewed and approved by consensus.

### **IV. Review of February 26<sup>th</sup>, 2007 Minutes**

The minutes were reviewed and approved by consensus.

### **V. General Announcements**

There were no general announcements.

### **VI. Public Comment**

Diva Berry, a resident of Marin County, stated that her roommate, who had HIV and passed away last Saturday, was unable to receive adequate medical attention or other services in a timely manner despite numerous attempts to request help over the last few months. She was constantly reassured that “help was on the way,” but never received any. She was dissatisfied with access to and delivery of service in Marin County.

Pam, another resident of Marin County, agrees with Ms. Berry that services in Marin County should arrive in a more timely manner.

### **VII. Steering Committee Report**

The March 19<sup>th</sup>, 2007 Steering Committee report was presented by CM Member Herman, Co-chair.

### **VIII. Council Membership Applicant Recommendations**

*Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-chairs*

CM Molnar presented an update on the Membership Committee and introduced Chris Harris and Jerald (Jerry) Prentice, candidates for Council Membership, to the Council.

*The Membership Committee recommends three applicants for Council Membership.*

- Chris Harris (Present)

**ACTION – Motion to Approve Chris Harris for Council Membership**

**VOTE – Approved by consensus (unanimous)**

- Cruz Olgin (Absent)  
**ACTION – Motion to Approve Cruz Olgin for Council Membership**  
**VOTE– Approved by consensus (unanimous)**
- Jerald (Jerry) Prentice (Present)  
**ACTION – Motion to Approve Jerald (Jerry) Prentice for Council Membership**  
**VOTE – Approved by consensus (unanimous)**

*Public Comment on this item.*

There was no public comment on this item.

*Current applications for Review at the next Membership Committee Meeting*

- Cynthia Hoffman
- Steve Manley
- Manuel Rochin

*Public Comment on this item.*

There was no public comment on this item.

## **IX. Marin and San Mateo Counties Reports on Compliance with Reauthorization Requirements**

San Mateo County

CM Sweetin presented the San Mateo County Reduction Report and discussed the services that would be affected by the budget reduction.

*Public comment on this item.*

There was no public comment on this item.

**ACTION – Motion to Accept the San Mateo County Report on Compliance with Reauthorization Requirements**  
**VOTE – Motion Passes by consensus (16 in favor, 2 abstain, 0 not in favor)**  
**(Attachment A, Item 1)**

Marin County

CM Spaeth presented the February 27th, 2007 Marin CARE Council Meeting minutes and the Marin County Reduction Report. She discussed the services that would be affected and/or eliminated because of the budget reduction.

CM Kleffner has filed a grievance regarding the process of making public comments at Marin County reallocation meetings.

CM expressed a primary concern about the Marin Report was the de-funding of residential substance abuse programs when it was felt it should have affected case management. Also, it appeared that one Marin council member had too much influence.

It was also noted that the \$6,500.00 Council Support item should be removed from the budget.

*Public comment on this item.*

There was no public comment on this item.

The question was called by CM Simmons with no objections.

**ACTION – Motion to Accept Marin County Report on Compliance with Reauthorization Requirements**

**VOTE – Motion Passes by consensus (13 in favor, 6 not in favor)  
(Attachment A, Item 2)**

## **X. Planning Committee Recommendations for Implementation of the Reauthorized CARE Act**

CM Thomas presented the recommendations made by the Planning Committee.

*Public comment on this item.*

A San Francisco resident wanted to remind the Council that they should allow space during their meetings for the community to make comments on decision making for big changes that affect the public.

The question was called by CM Antonetty with no objections.

**ACTION – Motion to Accept Planning Committee Recommendations for Implementation of the Reauthorized CARE Act**

**VOTE – Motion Passes (Handcount: Favor: 17, Opposed: 1) (CM Molnar opposed the motion because the proposal doesn't appear to allow for later discussion)**

## **XI. Review and Discussion of Letter to Board of Supervisors and Dr. Mitch Katz**

CM Thomas presented the Letter sent to the Board of Supervisors and Dr. Mitch Katz (SF DPH). Dr. Katz said he would include the Council's budget increase request in with the Health Department budget.

**ACTION – Motion to Accept Letter to Board of Supervisors and Dr. Mitch Katz**

**VOTE – Motion Passes by consensus (unanimous)**

## **XII. Report on the Title IV Presentation – Family Service Network**

CM Hicks introduced Stephanie DeLucca and Esperanza Pallana, representatives of the Family Service Network (FSN). The FSN presented the following items to the Council:

- The Mission of the FSN
- Definition of an FSN
- Creation of the FSN and Sources of Funding
- Organizations within the FSN

- What the FSN provides
- Clients of the FSN
- Family Centered Model of Care
- Number of Clients Served by the FSN under Title IV
- Affected Family Served by Each Agency
- FSN Clients: Population by Gender, 2007
- FSN Clients: Population by Age, 2007
- FSN Clients: Population by Ethnicity, 2007
- Consumer Advisory Board (CAB)
- What the CAB Does
- Accomplishments
- Always looking for CAB Members
- Young Women's Project
- Domestic Violence Project
- Title IV and other Titles
- Contact Information

### **XIII. Dinner Break**

Meeting evaluation forms were distributed to Council Members during the break.

### **XIV. Conflict of Interest Presentation**

This presentation has been postponed until the next Full Council Meeting.

### **XV. COA Recommendations Regarding the 2<sup>nd</sup> Community Forum (Possible Co-Sponsor with HAPN – HIV/AIDS Provider Network)**

The Community Outreach and Advocacy Committee (COA) has decided to move the 'Prevention with Positives' meeting to a later date and replace it with a Town Hall Meeting to gather input from the community.

### **XVI. Review and Discussion of Eligibility and Severe Needs Definition**

CM Laura Thomas presented the Eligibility and Severe Needs Definition and noted that the written proposal will be distributed at the next meeting with updated 2007 Federal Poverty Level numbers.

### **XVII. Needs Assessment for Cultural Competency**

Mr. Newby introduced Veronica Neal, consultant, to the Council. Ms. Neal distributed a two-page needs assessment survey to each council member. The survey is to be returned by mail no later than Friday, March 30<sup>th</sup>, 2007.

## **XVIII. New Business/Next Agenda**

*Please note: The next full council meeting will be Monday, April 23<sup>rd</sup>, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, San Diego Rooms.*

*Public comment on this item.*

There was no public comment on this item.

## **XIX. Adjournment**

CM Herman, Co-chair, concluded the meeting at 6:52 PM.

### **ACTION ITEMS**

**Motion to Approve Chris Harris for Council Membership**

**VOTE – Approved by consensus (unanimous)**

**Motion to Approve Cruz Olgin for Council Membership**

**VOTE – Approved by consensus (unanimous)**

**Motion to Approve Jerald (Jerry) Prentice for Council Membership**

**VOTE – Approved by consensus (unanimous)**

**Motion to Accept the San Mateo County Report on Compliance with  
Reauthorization Requirements**

**VOTE – Motion Passes by consensus (16 in favor, 2 abstain, 0 not in favor)  
(Attachment A, Item 1)**

**Motion to Accept Marin County Report on Compliance with Reauthorization  
Requirements**

**VOTE – Motion Passes by consensus (13 in favor, 6 not in favor)  
(Attachment A, Item 2)**

**Motion to Accept Planning Committee Recommendations for Implementation of the  
Reauthorized CARE Act**

**VOTE – Motion Passes by consensus (Handcount: Favor: 17, Opposed: 1)**

**Motion to Accept Letter to Board of Supervisors and Dr. Mitch Katz**

**VOTE – Motion Passes by consensus (unanimous)**

**The Conflict of Interest presentation has been postponed until the next full council  
meeting.**

### **COUNCIL SUPPORT ACTION ITEMS**

**The Conflict of Interest presentation has been postponed until the next full council  
meeting.**