



HIV HEALTH SERVICES PLANNING COUNCIL
HIV PREVENTION PLANNING COUNCIL



JOINT MEETING

Baha'i Meeting Center
170 Valencia Street (Between Market and Duboce)
Thursday, October 8th, 2009
4:30 - 7:30 PM

Minutes

CARE Council Members Present: Agtane, Andrews, Antonetty, Briones, Chandler, Geltmaker, Guillen, Harris, Harrison, Heath, Hicks, Hubbard, Hudson, Jewell, Manley, Margolis, Molnar, Newell, Pearce, Penagos, Pillatzke, Ramos, Soto, Thomas, Young

CARE Council Members Absent: Allgaier (LoA), Byers, Cooper, Emerson, Flores, Matillano, Miller, Pillatzke, Scherich, Siron

Others Present: Celinda Cantu (DPH-HHS), Tyrone Spellman (Applicant), Melanie Bien (AIDS Education and Training Center, UCSF), Michael Scarce (Unaffiliated Consumer), Adam Ouderkirk (AIDS Healthcare Foundation)

Support Staff Present: Allgaier, Asis, Bryson

1. Call to Order

The meeting was called to order at 4:30 pm by Co-Chair Thomas.

2. Roll Call

Roll was called and quorum was established.

3. Review and Approval of Agenda - VOTE

The agenda was reviewed and approved by consensus.

4. Joint Meeting Call to Order

The joint meeting was called to order at 4:32 pm by Co-Chair Thomas.

5. Roles, Mission & Vision of Councils Presentation

The Co-Chairs welcomed the two Councils and give a brief overview of the purpose of the joint meeting.

6. Hepatitis C: Implications for HIV Care and Prevention - Presentation

Both Councils were provided with a presentation on the impact of Hepatitis C on HIV Care and Prevention. Questions were asked, and the Councils split into small groups.

There was no Public Comment on this Item.

7. Group Exercise on Hepatitis C

Council Members were given an opportunity to use the information in the presentation to discuss implications for Care and Prevention.

8. Report from Small Groups

The groups rejoined the Full Council and had a chance to share their discussions. It was mentioned that there needs to be more funding to better understand modes of transmission, treatment options (including a vaccine), co-infection issues, and disparities in treatment and infections rates in African Americans. They also felt that there was a need for educational programs for high-risk “fringe communities” (i.e. those not normally targeted by Hep C messages) such as youth, women, trans and the fetish communities.

Public Comment:

Terry Young, an HHSPC Council Member noted that prevention messages should also be addressed to the youth.

Dominique Leslie, a newly appointed member of the Mayor’s HCV Task Force wanted to thank everyone for all of their input.

9. Next Steps – VOTE

Council Members discussed next steps for the two Councils to continuing work together. Some suggestions included: meeting longer or having more frequent meetings to ensure linkages between the two councils.

There was no Public Comment on this Item.

10. Summary, Evaluation and Closure of Joint Meeting and HPPC Meeting

The meeting was summarized, an evaluation was passed out, and the meeting was officially closed.

11. Joint Meeting Adjournment

The joint meeting was adjourned at 6:00 pm by Co-Chair Thomas.

12. Dinner

Dinner began at 6:00 pm and ended at 6:15 pm.

13. General Announcements

- CM Guillen announced that an event is being planned to bring together providers and consumers of HIV services and aging services.
- CM Harris announced that the city is holding a free home ownership fair this weekend.
- CM Andrews provided the Council with information regarding the Global Access Project which works to ensure that all people have access to HIV treatment, here and abroad
- CM Geltmaker announced that on Friday October 16th, there will be an AIDS march in East Palo Alto and that on Saturday October 17th, there will be a women’s health conference. He also noted that the prevention side in San Mateo has been devastated and nine jobs have already been cut.
- Council Support Allgaier updated everyone on the Office of National AIDS Policy town hall meeting that will be taking place on Friday, October 16th at the UCSF Mission Bay Campus, Robertson Auditorium.
- Cm Briones announced that he is in the process of creating a bereavement support for the LGBT community.

14. Public Comment

There was no public comment.

15. Review and Approval of August 28, 2009 Minutes - VOTE

The August 28th minutes were reviewed, under "Others Present" a spelling error was fixed, and CM Andrews' votes were fixed to reflect his actual voting record. The minutes were then approved by consensus.

16. Council Support Update

- Council Support Director Allgaier announced that he is now officially interim Director.
- He also noted that there are two trainings coming up, one on November 16th to review the 2009 Prioritization and Allocation decisions. The other will be a facilitator training for the Steering Committee to be held on December 7th at Compass Point.
- He noted that the new membership assignments have been decided on, and an email will take effect starting in November.
- He also noted that in early 2010 there will be a training to help Council Members preview the work of the next year.
- He announced that the Needs Assessment on stigma will be happening soon.
- He also noted that on Wednesday, October 21st, there will be a meeting of the Joint Work Group on HIV/AIDS and Aging, and at this meeting, they will establish final membership.
- CS Allgaier also took time to thank the staff for helping to make his transition run smoothly.

There was no Public Comment on this Item.

17. Co-Chair Update

- *Part A Grant reviewers*
 - It was noted that the grant is currently being written, and beginning October 19th, Council Members will have the opportunity to provide feedback.
- *Co-Chair Vote*
 - The Co-Chairs noted that this vote will happen next at the October 26th meeting.

There was no Public Comment on this Item.

18. DPH Update

The Council received an update from Celinda Cantu, a Representative of HIV Health Services. She noted that Bill will be back from vacation next Tuesday. She also announced that the ARIES/Reggie transition is six weeks away from being done with conversion phase, and then they will begin to clean up database. She also noted that the request for proposals is out and due at the end of this month. The determination will be announced in November.

There was no Public Comment on this Item.

19. Membership Update – VOTE

- *Renewals*
 - *John Andrews*
 - *Renewed unanimously. See voting worksheet [1].*
 - *Wade Flores*
 - *Renewed unanimously. See voting worksheet [2].*

- *Leave of Absence*
 - *Randy Allgaier*
 - *Approved unanimously. See voting worksheet [3].*

There was no Public Comment on this Item.

20. Debrief of Joint Meeting

The Committee discussed the outcomes of the Joint HHSPC-HPPC meeting. Most Council Members agreed that it should be longer. They also agreed that they need to make sure that they get on board with the Hep C, and that this is a pressing issue in the community.

Public Comment on this Item:

Michael Scarce, an unaffiliated consumer noted that he was struck by difference in membership criteria between the two councils. He also announced his interest in current prevention strategies and the problematic use of stigma.

21. Policy Regarding Tie Votes – VOTE

MOTION from Membership: *In the event of a tie for any election, a runoff vote will be held. If the outcome is still a tie after the runoff vote, the final decision will be made by the Steering Committee.*

The Council passed this motion by consensus.

There was no Public Comment on this Item.

22. Creation of Policy and Procedure Manual Work Group – VOTE

This was moved to the meeting on October 26th.

There was no Public Comment on this Item.

23. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, October 26th, 2009 from 4:30-7:30 p.m. at the Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

PARKING LOT:

- Non-Discrimination Policy***
- Work Group Agreements***
- Conflict Resolution Policy***
- Discussion of Complaint Process and Procedure***
- Discussion of Eligibility Criteria, Severe Need Definition and Special Populations***
- Creation of Policy and Procedure Manual Work Group***

Public Comment on this item.

24. Adjournment

The meeting was adjourned at 7:07 pm by Co-Chair Thomas.

**Joint Meeting HHSPC/HPPC
HIV Health Services Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes]: **Y**=Yes; **N**=No; **B**=Abstain; **R**= Recused (deduct from quorum)

October 8, 2009

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Mark Agtane***	P	-	-	-	-	-	-	-	-	-	-
	Randy Allgaier	LOA										
2.	John Andrews	P	Y	Y	Y							
3.	Margot Antonetty	P	Y	Y	Y							
4.	Noah Briones	P	Y	Y	Y							
5.	Jeff Byers	A	-	-	-	-	-	-	-	-	-	-
6.	Aaron Chandler	P	Y	Y	Y							
7.	Billie Cooper	E	-	-	-	-	-	-	-	-	-	-
8.	Cicily Emerson	A	Y	Y	Y							
9.	Wade Flores (Proxy Jesus Guillen)	E	Y	Y	Y							
10.	Matt Geltmaker	P	Y	Y	Y							
11.	Jesus Guillen	P	Y	Y	Y							
12.	Chris Harris	P	Y	Y	Y							
13.	Naim Harrison	P	Y	Y	Y							
14.	Anna Heath	P	Y	Y	Y							
15.	Mary Lawrence Hicks	P	Y	Y	Y							
16.	Cherrlynn Hubbard	P	Y	Y	Y							
17.	Carol Hudson	P	Y	Y	Y							
18.	Lee Jewell	P	Y	Y	Y							
19.	Steve Manley	P	Y	Y	Y							
20.	Paul Margolis	P	Y	Y	Y							
21.	Rachel Matillano	A	-	-	-	-	-	-	-	-	-	-
22.	Matthew Miller	A	-	-	-	-	-	-	-	-	-	-
23.	Mark Molnar	P	Y	Y	Y							
24.	Catherine Newell	P	Y	Y	Y							

25.	Ken Pearce	P	Y	Y	Y							
26.	Maritza Penagos	P	Y	Y	Y							
27.	Veronica Pillatzke (Proxy Mary Lawrence Hicks)	E	Y	Y	Y							
	October 8, 2009	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
28.	Gerardo Ramos	P	Y	Y	Y							
29.	Stacia Scherich	E	-	-	-	-	-	-	-	-	-	-
30.	Charles Siron (Proxy Laura Thomas)	E	Y	Y	Y							
31.	Donald Soto	P	Y	Y	Y							
32.	Laura Thomas	P	Y	Y	Y							
33.	Terry Young	P	Y	Y	Y							

Ayes		27	27	27								
Nayes		0	0	0								
Abstain		0	0	0								
Recusal		0	0	0								
Total		27	27	27								
***Pending Mayoral Appointment												

QUORUM (Needs to be ½ of Total Members: (33/ 2) +1 = 17 members, of which at least 25% of members present must be living with HIV. As of 8/24/2009, 66% of Council members are HIV positive.