



HIV HEALTH SERVICES PLANNING COUNCIL

2010 PRIORITIZATION AND ALLOCATION SUMMIT

San Francisco Baha'i Center
170 Valencia Street (Market and Duboce)
San Francisco, CA 94103
Friday, August 20, 2010
9:00 – 5:00 PM

Committee Members Present: John Andrews, Margot Antonetty, Billie Cooper, Cicily Emerson, Wade Flores, Liz Gatewood, Matt Geltmaker, Chris Harris, Mary Lawrence Hicks, Carol Hudson, Lee Jewell, Steve Manley, Paul Margolis, Rachel Matillano, Matthew Miller, Mark Molnar, Ken Pearce, Maritza Penagos, Veronica Pillatzke, Gerardo Ramos, Michael Scarce, Stacia Scherich, George Simmons, Charles Siron, Gwen Smith, Michelle Spence, Eric Sutter, Lara Tannenbaum, Laura Thomas, Channing Wayne

Committee Members Absent: Mark Agtane, Jeff Byers, Aaron Chandler [LOA], Jesus Guillen [E-Proxy:Michelle Spence], Naim Harrison [LOA], Cherrlynn Hubbard, Catherine Newell, Don Soto

Others Present: Sally Cerreta [CCCYO], Peter Clauer [CCCYO], Jennifer Denning [BMS], Elaine Flores [Marin Planning Council], Bill Hirsh [ALRP], Courtney Mulheen-Pearson [SF AIDS Foundation]. Naomi Prochovnick [Centerforce]. Mary Schroeder [Maitri]

Support Staff Present: Randy Allgaier, Enrique Asis, William Ching, T.J. Lee

Draft Minutes

1. Call to Order

The meeting was called to order at 9:17 am by Co-Chair Manley.

2. Roll Call

Roll was called and quorum was established.

3. Review and Approve August 20th 2010 Agenda – VOTE

The August 20th agenda was reviewed and approved by consensus.

4. Review and Approve July 26th 2010 Minutes – VOTE

The July 26th minutes were reviewed and approved by consensus.

5. General Announcements

There were no announcements.

6. Public Comment

- There was no public comment.

7. Introductions and Icebreakers

CS Allgaier briefed Council Members on the agenda and logistics of the Summit. He reminded Council Members to synthesize all of the reports and presentations given over the past year to make a decision regarding prioritization and allocation. Council Members then proceeded to introduce themselves and CS Allgaier facilitated an icebreaker.

A copy of the presentation is on file at the Council Support staff office.

8. Conflict of Interest Disclosure

Each Council Members announced any possible conflicts of interest for the record.

A copy of Council Members' conflicts is on file at the Council Support staff office.

9. Goals of the Summit

Co-Chair Manley presented an outline of the Summit's goals and objectives, according to Ryan White Legislation and HRSA Regulations.

The Goals:

- Use data presented during the year to assess needs
- Set Priorities
- Set Service Category Allocations
- Provide guidance (directives) to the grantee on how best to meet these priorities

A copy of the presentation is on file at the Council Support staff office.

10. Break

The Council broke for a few minutes.

11. Review of 2010 Council Decisions

Co-Chair Molnar quickly reviewed decisions that the Council has made this year. The Council:

- Reaffirmed the target population of CoEs
- Added a special population group for the CoE solicitation only
- Integrated the state Part B funded EIP programs into CoEs
- Funded the Therapeutic Monitoring Program, a former state Part B funded program with additional funding
- Added funding to service categories that are continually identified as critical services by clients- dental, food and emergency financial assistance
- Ensured that the Council would benefit from Council representation at the Ryan White Grantee meeting

A copy of the presentation is on file at the Council Support staff office.

12. Integrating Data into Decision Making

Co-Chair Thomas provided the Council with an overview of major data information that has been presented during the Ryan White year, including information from the Needs Assessment, Epidemiological information, Reggie/ARIES data, Summary Sheets, etc. Council Members will discuss data trends and how this will apply to their decision making process.

A copy of the presentation is on file at the Council Support staff office.

13. Lunch

The Council broke for lunch.

14. Severe Needs and Special Population Definitions – VOTE

The Council discussed and voted on a motion to amend the Severe Needs and Special Population definition.

Motion regarding Eligibility Criteria, Severe Need, and Special Populations Definition

From: Consumer and Minority Affairs, Government and Provider Affairs and Steering Committees.

“To add People over 60 years of age to the ‘Special Populations’ category”

The motion passed. **See Voting Sheet.1.**

15. Recommendations for Ryan White Priority Setting – VOTE

The Council discussed and voted on recommendations for the Prioritization of Ryan White Service Categories.

Motion regarding Prioritization

From: Consumer and Minority Affairs and Steering Committees.

(Government and Provider Affairs offered no recommendation.)

“To reprioritize the service categories of 1) Psycho/social support; 2) Case management – non medical and; 3) legal services; to be prioritized immediately after “Food Bank/Delivered Meals.”

The motion did not pass. **See Voting Sheet.2.**

New Motion Regarding Prioritization

MOTION-CM Siron/CM Margolis: to keep priority list as it is.

The motion passed. **See Voting Sheet.3.**

16. Marin and San Mateo Counties Funding Allocation – VOTE

CM Emerson and CM Geltmaker both presented proposed funding allocations for their respective regions. The Full Council voted to accept the recommendations.

Copies of the proposed allocation sheets are on file at the Council Support staff office.

17. Minority AIDS Initiative Funding – VOTE

This agenda item has been included in Item #19.

18. Break

The Council broke for a few minutes.

19. Recommendations for Ryan White Allocation – VOTE

Council Members discussed and voted on recommendations for Ryan White Funds allocation.

Motions regarding Funding Allocations:

From: Consumer and Minority Affairs, Government and Provider Affairs and Steering Committees.

1. Level Funding Scenario

If allocation levels remain the same, allocations for all service categories will remain at flat funding.

The motion passed unanimously. **See Voting Sheet.6.**

2. Decreased Funding Scenario

If allocation levels are decreased, allocations for core services will be reduced proportionately until the mandated 75% minimum of allocation to core services is reached. If further reduced allocation is required, reductions will occur proportionately across all service categories.

The motion passed unanimously. **See Voting Sheet.7.**

3. Increased Funding Scenario

If allocation levels are increased, allocations for support services will be increased proportionately until the mandated 25% maximum of allocation to support services is reached. If further increased allocation is required, increases will occur proportionately across all service categories.

The motion passed unanimously. **See Voting Sheet.8.**

20. Notice of Vote on By-Law Change – VOTE

A 30-day notice of a vote on a proposed By-Law change at the September 27th Council Meeting.

21. New Business

Council Members will consider any other business relevant to the decisions made regarding prioritization and resource allocation.

22. Nominations of Council Co-Chair

Nominations for a new Council Co-Chair will remain open until the next Full Council meeting, which is on September 27th.

23. Next Meeting Date and Agenda Items

The follow-up Summit Meeting is tentatively scheduled for Monday, September 27th 2010 from 4:30-7:30 pm at the Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

24. Adjournment

The meeting was adjourned at 3:15 pm by Co-Chair Manley.

HIV Health Services Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

August 20, 2010

	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1. Mark Agtane	A										
2. John Andrews	P	Y	Y	Y	Y	Y	Y	Y	Y		
3. Margot Antonetty	P	Y	N	Y	Y	Y	Y	Y	Y		
4. Jeff Byers	A										
5. Aaron Chandler	LOA										

6.	Billie Cooper	P	Y	N	Y	Y	Y	Y	Y	Y		
7.	Cicily Emerson	P	Y	Y	Y	Y	Y	Y	Y	Y		
8.	Wade Flores	P	Y	N	Y	Y	Y	Y	Y	Y		
9.	Liz Gatewood	P	Y	N	Y	Y	Y	Y	Y	Y		
10.	Matt Geltmaker	P	Y	Y	Y	Y	Y	Y	Y	Y		
11.	Jesus Guillen – Proxy: Michelle Spence	E	Y	N	Y	Y	Y	Y	Y	Y		
12.	Chris Harris	P	Y	N	Y	Y	Y	Y	Y	Y		
13.	Naim Harrison	LOA										
14.	Mary Lawrence Hicks	P	Y	Y	Y	Y	Y	Y	Y	Y		
15.	Cherrlynn Hubbard	A										
16.	Carol Hudson	P	Y	Y	Y	Y	Y	Y	Y	Y		
17.	Lee Jewell	P	Y	Y	Y	Y	Y	Y	Y	Y		
18.	Steve Manley	P	Y	Y	N	Y	Y	Y	Y	Y		
19.	Paul Margolis	P	Y	N	Y	Y	Y	Y	Y	Y		
20.	Rachel Matillano	P	Y	Y	Y	Y	Y	Y	Y	Y		
21.	Matthew Miller	P	Y	N	B	Y	Y	Y	Y	Y		
22.	Mark Molnar	P	Y	R	Y	Y	Y	Y	Y	Y		
23.	Catherine Newell	A										
24.	Ken Pearce	P	N	Y	N	Y	Y	Y	Y	Y		
25.	Maritza Penagos	P	Y	R	Y	Y	Y	Y	Y	Y		
26.	Veronica Pillatzke	P	Y	N	Y	Y	Y	Y	Y	Y		
27.	Gerardo Ramos	P	Y	R	Y	Y	Y	Y	Y	Y		
	August 20, 2010	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
28.	Michael Scarce	P	Y	Y	Y	Y	Y	Y	Y	Y		
29.	Stacia Scherich	P	Y	Y	Y	Y	Y	Y	Y	Y		
30.	George Simmons	P	Y	R	Y	Y	Y	Y	Y	Y		
31.	Charles Siron	P	Y	Y	Y	Y	Y	Y	Y	Y		
32.	Gwen Smith	P	Y	N	Y	Y	Y	Y	Y	Y		
33.	Donald Soto	A										

34. Michelle Spence	P	Y	N	Y	Y	Y	Y	Y	Y		
35. Eric Sutter	P	Y	R	Y	Y	Y	Y	Y	Y		
36. Lara Tannenbaum	P	Y	N	Y	Y	Y	Y	Y	Y		
37. Laura Thomas	P	Y	Y	Y	Y	Y	Y	Y	Y		
38. Channing Wayne	P	Y	Y	Y	Y	Y	Y	Y	Y		

Ayes		30	14	28	31	31	31	31	31		
Nayes		1	12	2							
Abstain				1							
Recusal			5								
Total	30	31	31	31	31	31	31	31	31		
***Pending Mayoral Appointment											
Red=Probation											

QUORUM (Needs to be 1/2 of Total Members: (38/2) +1 = 20 members, of which at least 25% of members present must be living with HIV. As of 06/2010, 66% of Council members are HIV positive.